

EARL SHILTON TOWN COUNCIL
MINUTES FULL COUNCIL MEETING

Held at 7:30 p.m.on
Tuesday 12 July 2016
At *The Stute*, Station Rd., Earl Shilton, LE9 7GA.

MEMBERS PRESENT:

Councillors: J Brown Deputy Town Mayor & Deputy Chairman, Miss D Almey, Ms D Bailey, S Hardy, M Leman, Ms L Panton, R Phelps and P Statham.

In attendance: Town Clerk – Mr ME Jackson.
Members of public – 1 as recorded.

16/038 *Chairman's welcome, opening report and remarks.*

As per Council Standing Order 3.o. in the absence of the Chairman/Town Mayor the elected Deputy Chairman/Town Mayor presided over the meeting. Cllr J Brown addressed members saying that during the afternoon he and Cllr P Statham had taken up their invitation to the 'Celebration Day' of the Heath Lane Academy. The event was the formal occasion to celebrate the merging of the Heath Lane and William Bradford academies. Overall the celebration was impressive and a good time was had by all with students of the combined Academy being presented with their new school tie. The event should be showcased on the Academy Facebook page for those who wish to view it.

Resolved: to note and receive the Chairman's report and remarks.

16/039 *To receive apologies for member absence.*

Apologies were received from: Cllrs C Coe and M-Tebbett (holidays); K Olgeirsson (family commitments) and A Greenwood (illness).

Resolved: to note and receive the apologies.

16/040 *Declarations of interest. To receive disclosures of members interests, i.e. the existence and the nature of those interests in respect of items on this agenda.*

Cllr P Statham regarding the planning application for Westfield Farm.

Resolved: declaration noted and received.

16/041 *To receive and approve as a true record the minutes of the meeting of Full Council meeting held on 14 June 2016.*

Resolved: to accept as a true record the minutes of the meeting of Full Council held on 10 May 2016. The Chairman duly signed the minutes.

16/042 *Public Participation:*

a. *Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate.*

None received.

b. **Resolved:** that the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (Electors' Time).

Mrs Rosemary Coe a member of the local history group for 30 years addressed members regarding a list of service personnel details which she and other residents who share an interest in local history believe may not have been correctly and deservedly recorded on the Town Wood Street War Memorial. A copy of the list was left with the Town Clerk and members for their consideration as to what action that may now be taken, e.g. ascertain the ownership of the War Memorial in order to take matters further with view to a remedy of issues by the Centenary of the end of WW1, i.e. November 2018.

Mrs Coe was thanked by members for her interesting presentation.

Noted and received. The meeting formally resumed.

16/043. *To note and receive any Neighbourhood Policing Area (NPA) team report.*

None received.

16/044 *To receive the Town Clerk's Finance report.*

a. The Town Clerk presented to members a letter from the Unity Trust Bank stating that the ALTO (pre-loading charge card) facility is to be withdrawn without replacement with effect from 31 August 2016. The Town Clerk is to draft a letter for the Town Mayor (account signatory) to ensure that the balance (£284) on the Council's ALTO card is not lost but clearly transferred to the main current account.

Noted and received.

b. The Town Clerk had produced a written brief with the agenda for members which included the current situation regarding Council banking arrangements, viz., the spread of accounts, signatories to the accounts and allocation of sums to Council reserves. The point of the brief was to ask members for a motion that will allow the Town Clerk to become a signatory to the main *workhorse* Natwest current account and then for him to be able to approach

Natwest with a view to this provider supplying all Council's banking services on a rationalised cost effective basis.

Resolved: That the Town Clerk may become a signatory to the Natwest banking services and explore how they could best cater to the needs of Council subject to a 'clear' Disclosure Barring Service (DBS) check carried out using facilities open to Cllr R Phelps.

16/045 *To note and receive any reports from County and Borough Cllrs.*

None received due to holidays.

16/046 *To note and receive any reports from member representatives to recent outside bodies, meetings, events or working parties.*

Cllr P Statham reported positively on the LCC Local Council (Parish & Town) Conference held on the evening of Mon 11 July 2016. The 3 workshops on offer were:

- A think tank to reduce County Council expenditure by devolving some responsibility for ground care works down to towns and parishes.
- Emergency Planning to cope with the likes of flooding which can take down bridges and with the latter vital cabling for internet facilities.
- How to keep an expanding higher age demographic fitter to match greater life expectancy so as to reduce costs of care.

Cllr Statham also concurred with Cllr Brown's Chairman's report regarding their invitation to the Heath Lane Academy Celebration Day.

Cllr D Bailey reported from the recent meeting of the Earl Shilton Business Forum Meeting on the following topics:

- General dissatisfaction with the traffic light sequence at the junction of Wood St and Station Rd. It is not safe/good for residents therefore business.
- Is Classic Candy – Storage/To Let?
- Is the Natwest (The Hollow) premises sold?
- There could be a motorbike shop opening soon.
- What is happening with the Carpet Shop sign?
- Wood St, Hinckley Rd. and Heath Lane mini-roundabout was remarked as being 'not finished' by County Highways!
- *Vintage Way* has been sold.

Reports were noted and received.

16/047 *To suggest Council member representatives to forthcoming outside meetings, organisations or events. **None suggested.***

16/048 *Planning: including, draft minutes of the 'Committee meeting of the 15 June 2016 and applications to note, receive and observe on as necessary but for referral to the Planning Cttee for routine comment:*

- a. 16/00488/FUL -70 bed care home – replies to HBBC & Ward Planning.
- b. 16/00547/HOU – 2 storey side & rear extn.
- c. 16/00533/HOU – external wall insulation.
- d. 16/00585/FUL – change of use of property to business use.
- e. 16/00577/CONDIT – increased number of mobile homes to site.
- f. 16/00419/FUL – motorcycle trials bunds amended plans.
- g. Hinckley Times article 29 Jun 16 – Westfield Farm development.
- h. Westfield Farm development – drawing of proposed (works) access.
- i. Late planning applications tabled on the night.

Resolved:

1. **The draft minutes were noted and passed back to the Planning Cttee for final resolution.**
2. **By exception noted at para 16/048 3. & 4. below all planning correspondence was noted, received and referred to the Planning Cttee members if appropriate.**
3. **16/00577/CONDIT increase of mobile homes from 2 to 6 on Nock Verges. The Town Clerk was directed to lodge, as an official consultee to the Local Planning Authority (HBBC Planning Portal) members' strong objections to this proposed variation of this planning condition that is less than 2 years old. The latest application breaches all assurances that were given at the time of the original.**
4. **Westfield Farm development – drawing of proposed (works) access. The Town Clerk will investigate the revised priorities for the junction with Heath Lane and report to the Planning Cttee.**

16/049 Correspondence received:

- a. Earl Shilton in Bloom meeting minutes of 13 June 2016.
- b. Three letters of thanks for the 'Picnic in the Park'.
- c. NALC email – Fly the Flag for Commonwealth Day Mon 13 Mar 17.
- d. LCC email Cycle Parking suggested locations.
- e. Shared Access email – proposal telecoms mast(s) for Weavers Springs Park.
- f. Late correspondence to be tabled on the night.

Resolved: that items a to f above be noted and received except the following:

1. **Shared Access email – proposal telecoms mast(s) for Weavers Springs Park. The Town Clerk is to invite a representative from the Shared Access organisation to come and give their presentation to Full Council in August or September 2016.**
2. **The Highways Survey from LCC – to complete.**
3. **The Town Clerk reply to a resident of Kirby Mallory regarding use of s.106 monies to surface to County Highways adoption standards Heath Lane South.**

16/050 *Town Clerk's general report including:*

- a. Earl Shilton in Bloom (ESiB) Regional Competition judging 07 July 2016.
- b. Update on Mill Lane Cemetery mole infestation and remedy.
- c. Indoor staff recruitment.
- d. QE II Hall Field Park trees on North elevation – Castle Close/The Beeches residents' concerns.
- e. Parks RoSPA reports for 2016.
- f. Rents for football pitch hire and other rents.

The Town Clerk's report was noted and received by members.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session.

So resolved.

16/051 *To receive written draft minutes of the Staffing Committee held on 27 June 2016 and a verbal report, if applicable, from the Chairman of the Staffing Committee regarding legal proceedings.*

Resolved:

- a. ***To note the draft minutes of the Staffing Cttee meeting of the 27 June 2016.***
- b. ***to allow the Chairman and members of the Staffing Cttee to manage the Confidential Staffing issues briefed to Full Council particularly in dealing with third party entities and Council's Insurers.***

16/052 Town Council Premises project and update on Clerk's 05 July 2016 informal meeting with the Executive Director of Age UK (Leicestershire & Rutland).

The Town Clerk reported to members the details of his commercial in confidence meeting with Mr Tony Donovan. Members were given hard copy of the Clerk's follow-up email to Mr Donovan which follow the guidelines of Council's corporate directive for the envisaged project.

The Town Clerk's report was noted and received by members.

End of Private Session & Confidential Items.

The Chairman closed the meeting at 9.12 p.m. thanking members for their attendance and contributions.

