



## EARL SHILTON TOWN COUNCIL

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Notice is hereby given that a **Meeting of Earl Shilton Town Council (Full Council)** will be held on **Monday 14 August 2023 at the Public Library, Wood St., Earl Shilton, LE9 7NE**, starting at **7.30pm** for the transaction of the business detailed on the agenda below. Elected and co-opted Members of the Full Council are legally summoned to attend by please. The public and media are cordially invited to attend but will be excluded from any items declared as *private session confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960.

ME Jackson  
Town Clerk  
Public Library, Wood Street  
Earl Shilton LE9 7NE  
01455 843386

Dated: 07 August 2023

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### **AGENDA** (website <https://www.earlshiltontc.org.uk> )

- 23/060** Chairman's welcome and opening remarks.
- 23/061** To receive apologies for Town Cllr Member absence.
- 23/062** Declarations of interest. To receive disclosures of member's interests, i.e., the existence and the nature of those interests in respect of items on this agenda.
- 23/063** To receive and approve as a true record the minutes of the Meeting of Full Council held on Monday 10 July 2023.
- 23/064** Public Participation:
- Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate to. Possible update regarding a planning application from Bracknell Farm.
  - That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (*Electors' Time*).
- 23/065** To appoint members to Committees and Working Parties of Council for the forthcoming year:
- Staffing Cttee, (1 member vacancy).
  - LPCOS Cttee, (1 member vacancy).
  - Events Cttee, (1 member vacancy), one Member verbal interest received.
  - Premises Wkg Party, (1 member vacancy), one Member application received.
- 23/066** To note and receive any reports from County and Borough Cllrs.

- 23/067** To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report for July dated August 2023.
- 23/068** To note and receive any reports from *member* representatives to recent (remote/virtual) non-Town Council outside bodies, meetings, events or working parties excluding Police reports and the Town Team Working Group (TTWGp) including relevant late items received since this agenda was published.
- a. Hinckley National Rail Freight Interchange (HNRFI) – virtual meeting attended by Cllr M Leman.
  - b. Late relevant items received since this agenda was set.
- 23/069** To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including remote and late relevant invitations also.
- 23/070** To receive minutes, draft minutes (01 Aug 23) and or a verbal report on Leisure, Parks, Cemetery and Open Spaces (LPCOS) Cttee meetings or business of interest and possible concern plus any immediate recommendations for spending from the annual budget or *Reserves* including late relevant items.
- 23/071** To receive written, (draft minutes of the 01 Aug 23 meeting), and or verbal report from the Chairman of the Events Cttee regarding recent meetings and an update concerning 2023 events including late relevant items.
- 23/072** Correspondence received including relevant late items received.
- a. ESTC Community Grant Application – Earl Shilton Camera Club.
  - b. County Council – new communication and engagement strategy – town & parish council pilot scheme.
  - c. Late relevant items.
- 23/073** To receive the Town Clerk's Finance Report including late relevant items.
- a. To consider the monthly accounts for June and July 2023 as true records fit for the Chairman's signature if statements received, invoices input completed and issued to Members in advance of this meeting.
  - b. Early Intervention Worker - Grant Funding £7,400 already made: decision required on final spending plan - update reply listing activities.
  - c. Seaside 2023 receipt of a forged £20 note and a badly damaged £5 note.
  - d. ESTC financial instruments additional signatories - Cllr A Bates, Town Clerk designate and Deputy Clerk designate.
  - e. Re-appointment of the independent Internal Auditor for the current financial year, i.e., Ms K. Clarke
  - f. Late relevant items.
- 23/074** To receive the Town Clerk's *general* report including relevant late items received since this agenda was published.

- 23/075** Planning applications/correspondence received as a Town Council 'consultee' from HBBC, adjacent Districts and or LCC as *Local* or *County* Planning Authorities. Also to:
- a. Note a Planning Cttee Chairman's verbal or written reports and possibly, discuss and receive non-private session items from the Planning Cttee, e.g., a verbal/written report from any Planning Cttee meeting or communications, especially regarding major or controversial applications concerning the Town.
  - b. Notifications and relevant late applications/et al received since the Cttee agenda was set.

**Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will consider a motion to resolve to go into *Private Session*.**

- 23/076** Planning matters which should be heard in private session to consider the issues/updates from the Chairman/Town Clerk/Members or others regarding the:
- a. The Premises projects - conveyance of 1,000m<sup>2</sup> of land to the Town Council for a premises - update regarding the ESTC Solicitor's actions-on and submission of an expression of interest to apply for a significant grant from the government's 'Community Ownership Fund'.
  - b. Working Party delegated authority to act, e.g. to appoint an architect when the conveyance is satisfactorily completed.
  - c. Late relevant confidential items received since this agenda was set.
- 23/077** Staffing Cttee business including late relevant items.
- a. To note and receive the draft minutes of the Staffing Cttee meeting held on 19 Jul 23 plus in particular consider the findings of the informal interview of the Town Clerk held on Tues 01 August 2023 by 2 Cttee Members regarding accusations made by a Cllr member of various alleged wrongdoings recently carried out by the Town Clerk, reported by that member and or to their property.
  - b. Update on the recruiting process of a Deputy Clerk – selected candidate and start date of Mon 11 Sep 23.
  - c. Late relevant items.

**Last Item.**

