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~~Chairman~~

EARL SHILTON TOWN COUNCIL

MINUTES of the STAFFING COMMITTEE MEETING

Held at 6.00 p.m. on

Wednesday 10 January 2024

At the **Public Library, Wood St, Earl Shilton, LE9 7NE.**

MEMBERS AND OTHERS PRESENT:

Councillors: Cllr M Leman (Deputy Chairman), Cllr R Allen, Cllr A Bates and Cllr M Tebbett.

In attendance: Town Clerk: Mrs C Houghton

23/018 Chairman's welcome and opening remarks.

The Deputy Chairman welcomed all Members to the meeting and thanked Cllr R Allen for attending as requested through the Chairman in their absence.
Noted & received.

23/019 To receive apologies with reasons for Cllr member absence.
Resolved: to accept the reasoned apology from Cllr C Allen, Cllr D Almey and Cllr C Ladkin as tabled and recorded.

23/020 Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.
None.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session. So Resolved.

23/021 To receive and approve as a true record the minutes of the Staffing Cttee meeting held on 22 November 2023.
Resolved: that the minutes of the Staffing Cttee meeting of the 22 November 2023, as tabled, be accepted as a true record of proceedings.

23/022 To receive a resignation letter from a current ESTC Staff member.

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23/023 To discuss and consider the job role and pay scale of current ESTC Groundcare staff.

The Deputy Chairman discussed with Members the structure of the Groundcare team and to consider how the position of Head of Groundcare can now be advertised, as recommended by the Council's HR consultant.

Resolved: Members considered and confirmed that in the absence of the

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23/024 To confirm the 2024/25 pay scales for all ESTC staff for the precept building.

Members discussed each staff member and their progression in the last 12 months and objectives for the year ahead. Staff wages were considered, with the precept for 2024/25 in mind.

Resolved: Members agreed that a SCP increase is to be awarded with effect from 01 April 2024 as follows:

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The position of Head of Groundcare will be budgeted for SCP20 for 2024/25 as this will cover the salary cost when the new Head of Groundcare is appointed.

Last Item

The meeting closed at 7.35 p.m. with the Deputy Chairman thanking members for their attendance and contributions.

Chairman's Initials/Signature 