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~~Chairman~~

Town Clerk

Full Council 2023/24

**EARL SHILTON TOWN COUNCIL  
MINUTES of the MEETING OF FULL COUNCIL**

Held at 7:00 p.m. on

**Monday 12 February 2024**

**At Age UK, King's Walk, Earl Shilton, LE9 7NL.**

**MEMBERS PRESENT:**

Town Councillors: Cllr R Allen, Chairman, Cllr M Leman, Deputy Chairman, Cllr A Bates, Cllr D Deighton, Cllr B Granger, Cllr C Granger, Cllr G Granger, Cllr J O'Neil, Cllr B Paczek, and Cllr C Wells.

Town County/Borough Councillors:

Mr R Allen

In attendance:

Town Clerk:

Mrs C Houghton.

Members of public:

2 x representatives from Earl Shilton in Bloom

1 x Leicestershire & Rutland Ass of Local Council (LRALC) Officer

**23/181** Chairman's welcome and opening remarks.

The Chairman welcomed Members to the meeting, with his thanks for their attendance.  
**Noted and received.**

**23/182** To receive apologies for Town Cllr Member absence.

Cllr C Allen, Cllr D Almey, Cllr C Ladkin and Cllr M Tebbett submitted their reasoned apologies for absence to the Town Clerk in advance of the meeting.

**Resolved: to accept the apologies received and recorded in full by the Town Clerk.**

**23/183** Declarations of interest. To receive disclosures of member's interests, i.e., the existence and the nature of those interests in respect of items on this agenda.

Cllr R Allen declared an interest in agenda item 23/198a due to being a trustee of the Earl Shilton Charity that owns land opposite this proposed development and 23/198d iii) due to his own dogs possibly having treatment at the business.

Cllr B Granger declared an interest in 23/198b, no explanation given.

**Noted and received.**

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**23/184** To receive and approve as a true record the minutes of the Meeting of Full Council held on Monday 22 January 2024.  
**Resolved: to accept as a true record of the Full Council meeting of the 22 January 2024; the minutes tabled for the Chairman's signature and already distributed in draft to members with their agenda packs.**

**23/185** Public Participation:

- a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate to. **None.**
- b. That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (Electors' Time).

2 x representatives from Earl Shilton in Bloom joined the meeting to make Council aware of their plans for the year ahead and celebrating 10 years of 'In Bloom'. ESiB have asked that the Council consider using the same wholesaler for the Towns plants so that all hangers/baskets match the colour scheme and may get better value for money. Also promoting the planned open days to raise funds for the charity.

The Deputy Clerk is currently looking into the options and gaining quotes for the Towns flowers and will report back to the relevant Cttee.

**Noted and received.**

**23/186** To note and receive any reports from County and Borough Cllrs.

County Council Report – The grit bin at The Poplars has been replaced by LCC. The next meeting to be held at CC is regarding the budgeting at the end of the month.

Borough Council Report – The Rail Freight development is pending a further decision stage. Budgeting meeting is to be held later this month. Initiatives such as the 'Big Bin' have been put in place and are being tested to see if it helps cut down on items being dumped on the streets.

**Reports noted and received with thanks.**

**23/187** To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report.

January 2024 Beat Team report received and read by Members.

**Report noted and received with thanks.**

**Point of Order** – 2 x representatives from Earl Shilton in Bloom left the room to go into private session.

**Members resolved for the LRALC Officer to stay in the room to carry out observations on the meeting, which is to form part of the Annual Governance Review that LRALC are producing.**

**Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will consider a motion to resolve to go into Private Session. So resolved.**

**21/188** AGE UK:

- a. To receive and approve as a true record the minutes of the Extraordinary Meeting of Full Council held on Monday 18 December 2023.

***Resolved: to accept as a true record of the Extraordinary Full Council meeting of the 18 December 2023; the minutes tabled for the Chairman's signature and already distributed in draft to members with their agenda packs.***

- b. To provide any updates if received.

*Redacted.*

Any further updates will be provided at the next meeting.

***Noted and received.***

**23/189** Planning matters which should be heard in private session to consider the issues/updates from the Chairman/Town Clerk/Members or others regarding the:

- a. Premises Working Party (PWP) update.

*Redacted*

- b. Late relevant items. ***None.***

**23/190** Staffing Cttee business including late relevant items.

- a. Provide an update on the current recruitment for the Groundcare Operative vacancy.

The Deputy Chairman of the Cttee updated Members on the recruitment and process. A Staffing Cttee meeting will be held on Wed 28 February 2024 to go through the applications received ready for interviews.

***Noted and received with thanks***

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- b. Late relevant items. **None.**

**At the conclusion of this item the Chairman will return the meeting to a Public session.**

**Point of Order – 2 x representatives from Earl Shilton in Bloom rejoined the meeting.**

- 23/191** To note and receive any reports from member representatives to recent (remote/virtual) non-Town Council outside bodies, meetings, events or working parties such as the Town Team Working Group (TTWGp) including relevant late items received since this agenda was published.

The Chairman of Council invited members to join the next TTWG meeting on March 6 2024 @ 5.30pm, which is being held at the ESTC office.

***Noted and received with thanks.***

- 23/192** To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including remote and late relevant invitations also.

- a. Late relevant items since this agenda was published. **None.**

- 23/193** To receive written, (draft minutes of the 06 February 2024 meeting), and or a verbal report on Leisure, Parks, Cemetery and Open Spaces (LPCOS) Cttee meetings or business of interest and possible concern plus any immediate recommendations for spending from the annual budget or reserves including late relevant items.

Chair of the Cttee, Cllr Bates, advised Members that this meeting had been postponed so no draft minutes to review.

***Noted and received.***

- 23/194** To receive written, (draft minutes of the 06 February 2024 meeting), and or verbal report of the Events Cttee regarding recent meetings and an update concerning ESTC events and late relevant items.

The draft minutes of the 06 Feb 24 meeting were tabled to Members.

***Noted and received.***

- 23/195** Correspondence received including relevant late items received since this agenda was published.

- b. Late relevant items.

- i) ***The Chairman made Members aware that a*** local charity may apply for funding from ESTC to restore the 'Toon Clock', a heritage clock that needs restoration, located on Wood Street.

***Noted and received.***

**23/196** To receive the Town Clerk's Finance Report including late relevant items received since this agenda was published.

- a. To consider the monthly accounts for January 2024 as a true record fit for the Chairman's signature if statements received, invoices input completed and issued to Members in advance of this meeting.

The CCLA monthly dividend statement was not received in time to close down the monthly accounts. The January accounts will be presented to Members at next months Full Council meeting for approval.

**Noted and received.**

- b. Late relevant items. **None.**

**23/197** To receive the Town Clerk's general report including relevant late items received since this agenda was published.

The Town Clerk made Members aware of the following:

- 1) The Town Council is now signed up to the Civility & Respect Pledge.
- 2) Reminder that the office staff will be working from home from Mon 12 – 26 February due to library works. Please email any enquires to the office staff.
- 3) Website – Aubergine are working with office staff & Cllr J O'Neil in getting this project completed.
- 4) Code of Conduct training is booked for Thursday 25 April at 6pm, at the Town Council office. This is a requirement for all Cllrs and staff to attend.

**Noted and received with thanks.**

**23/198** Planning applications/correspondence received as a Town Council 'consultee' from HBBC, adjacent Districts and or LCC as Local or County Planning Authorities. Also to: Note a Planning Cttee Chairman's verbal or written reports and possibly, discuss and receive non-private session items from the Planning Cttee, e.g., a verbal/written report from any Planning Cttee meeting or communications, especially regarding major or controversial applications concerning the Town.

- a. 24/00035/HYB – Swedish Cottage, Leicester Road, Earl Shilton

Members discussed and reviewed the proposed development. Concerns raised with the volume of increased traffic and impact on the highways that would be created due to the development.

**Resolved: The Town Clerk to submit comments to the local planning authority.**

- b. 24/00049/FUL – Bethel and Bethesda Residential Home, Equity Road, Earl Shilton –  
**No comment**

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- c. 24/00082/ADV – 26 Wood Street, Earl Shilton - **No comment**
- d. Relevant late applications/correspondence received since this agenda was set.
  - i) 23/00980/FUL- 31 Breach Lane - **No comment**
  - ii) 24/00100/HOU – 18 Heath Lane - **No comment**
  - iii) 24/00107/FUL – 45 Stoneycroft Road - **No comment**
  - iv) 24/00111/HOU – 22 Equity Road - **No comment**

**23/199** To appoint new members for the following:

- a. Alderman Newton's Education Fund

This charity grants funds to those in need to support students with university fees etc. The Chairman proposed for Cllr C Allen who currently is secretary to the charity, to become a trustee.

**Resolved: Members agreed for Cllr C Allen to become a trustee of the charity.**

- b. Earl Shilton Charity

The Chairman covered the involvement in becoming a member of the charity and suggested this item is referred to the next Full Council meeting to give Members time to consider.

**Noted and received with thanks.**

**Last Item.**

**The Chairman closed the meeting in good order at 8.15p.m. thanking Members for their attendance and contributions.**