



EARL SHILTON TOWN COUNCIL

Notice is hereby given that a meeting of **Earl Shilton Town Council (Full Council)** will be held on **Tuesday 08 June 2021** at the **Independent Chapel, 89 High St.**, Earl Shilton, **LE9 7LR**, starting at **7.30pm** for the transaction of the business detailed on the agenda below. Members of the Full Council are legally summoned to attend please. The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960.

ME Jackson
Town Clerk
21, Wood Street
Earl Shilton LE9 7NE
01455 843386

Dated: 01 June 2021

AGENDA (website <https://www.earlshiltontc.org.uk>)

- 21/021** Chairman's welcome and opening remarks.
- 21/022** To receive apologies for Town Cllr Member absence.
- 21/023** Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.
- 21/024** To receive and approve as a true record the minutes of Full Council meeting held on Tues 25 May 2021.
- 21/025** Public Participation:
 - a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate to.
 - b. That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (*Electors' Time*).
- 21/026** To note and receive any reports from County and Borough Cllrs.
- 21/027** To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report for May dated June 2021.
- 21/028** To note and receive any reports from *member* representatives to recent (remote/virtual) non-Town Council outside bodies, meetings, events or working parties excluding Police reports and the Town Team Working Group (TTWGp) including relevant late items received since this agenda was published.
- 21/029** To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including remote and late relevant invitations too.

- 21/030** To receive minutes, draft minutes (01 Jun 21) and or a verbal report on Leisure, Parks, Cemetery and Open Spaces (LPCOS) Cttee meetings or business of interest and possible concern plus any immediate recommendations for spending from the annual budget or *Reserves*.
- 21/031** To receive a written, (draft minutes of the 01 Jun 21 meeting), and or verbal report from the Chairman of the Events Cttee regarding recent meetings and or pandemic lockdown updates concerning 2021 events.
- 21/032** Correspondence received including relevant late items received:
- 21/033** To receive the Town Clerk's Finance Report including late relevant items and:
- a. A motion to resolve the Financial Year End 2020/21 AGAR statements to the independently appointed External Auditor by the due date of Fri 02 Jul 21.
 - i) AGAR Section 1 – Annual Governance Statement 2020/21.
 - ii) AGAR Section 2 - Annual Accounting Statements 2020/21.

(Members must consider each statement separately and whether or not to allow the Chairman of Council and Town Clerk as RFO to sign each AGAR Section.)
 - b. Late relevant items.
- 21/034** To receive the Town Clerk's *general* report including relevant late items received since this agenda was published.
- 21/035** Planning applications/correspondence received as a Town Council 'consultee' from HBBC, adjacent Districts and or LCC as *Local* or *County* Planning Authorities. Also to:
- a. Note a Planning Cttee Chairman's verbal or written reports and possibly, discuss and receive non-private session items from the Planning Cttee; e.g. a verbal/written report from any Planning Cttee meeting (01 Jun 21) or communications, especially regarding major or controversial applications concerning the Town.
 - b. Relevant late applications/et al received since the Cttee agenda was set.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session.

- 21/036** Planning matters which should be heard in private session:

To consider the issues/updates from the Chairman/Town Clerk/Members or others regarding the:

- a. The *Premises projects* – update re new Library Office facility and public toilet. Additionally, Town Team Working Group (TTWGp) information regarding a possible site for housing the ESTC Groundcare Team and, for example, the ESA Boxing Club.
- b. TTWGp meeting notes of if available.
- c. Earl Shilton Sustainable Urban Extension (ES-SUE) – Consortium revised '*heads of terms*' for an access land - update if any.
- d. Late relevant confidential items received since this agenda was set.

21/037 Staffing Cttee issues including:

- a. Staff sick absence/capability reports for at least 2 employees.
- b. Fixed Term Contracts (FTC) update.
- c. Legacy legal matters updates including – the revised submission to the Employment Appeals Tribunal (EAT).
- d. Relevant late items received since this agenda was published.

Last Item.

