

EARL SHILTON TOWN COUNCIL

MINUTES of the FULL COUNCIL MEETING

Held at 7:30 p.m. on

Tuesday 13 July 2021

At *The Independent Chapel, 89 High St.,* Earl Shilton, LE9 7LR.

MEMBERS PRESENT:

Town Councillors: R Allen*, Chairman, B Granger, Deputy Chairman & Deputy Mayor, Ms D Almey, A Bates, Mrs C Coe, A Darker, I Faver, Mrs G Granger, R Hills, M Lemman and Ms S Mannion.

Town County/Borough Councillors*: R Allen.

In attendance: Town Clerk: Mr ME Jackson.

Members of public: Nil.

21/038 *Chairman's welcome and opening remarks.*

The Chairman greeted members, remarked on the England football final the previous Sunday, its good and bad points, he then proceeded to the meeting agenda.
Noted and received.

21/039 *To receive apologies for Town Cllr Member absence.*

Cllrs Mrs C Allen, Mrs A Burton, and C Ladkin submitted their reasoned apologies for absence in writing/in person to the Town Clerk/Chairman in advance of the meeting.

Resolved: to accept as read, all the named Cllrs apologies for absence as tabled and recorded by the Town Clerk.

21/040 *Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.*

Cllr R Allen (but only to any reference regarding the ES Sustainable Urban (Housing) Extension (ES-SUE) as he is pre-determined regarding the matter.

21/041 *To receive and approve as a true record the minutes of the Full Council meeting held on 08 June 2021.*

Resolved: to accept as a true record of the Full Council meeting of 08 June 2021; the minutes tabled for the Chairman's signature and already distributed in draft to members with their agenda packs.



21/042 *Town Council Casual Vacancy Church Ward – choice of co-option for Members.*

Mr A Bates attended as an applicant for co-option to fill the casual vacancy, his CV had been tabled in the agenda pack and he answered when politely questioned by Members.

Resolved: Mr A Bates is duly, by unanimous vote, co-opted as a Town Cllr.

Cllr Bates was congratulated on his appointment by Members and signed his declaration of acceptance of office to join the meeting as a Town Cllr.

21/043 *Public Participation:*

a. *Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate to.*

b. *That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (Electors' Time).*

None and N/A.

21/044 *To note and receive any reports from County and Borough Cllrs.*

County & Borough Cllr R Allen reported that:

a. *At County, each Division member is being a sum of £25k to spend on Highways issues that require improvement. Cllr Allen will welcome suggestions from members and residents, e.g. Station Rd speed activated signs.*

b. *At Borough, ES-SUE – suggestions are that the SUE developer consortium is again reviving its 'heads of terms' to present to Borough and Town Councils and of course current residents.*

Report noted and received with thanks.

21/045 *To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report for June dated to July 2021.*

a. *Beat Team monthly newsletter – members were pleased to see that the Team are conducting ant-speeding operations albeit in Barwell but mentioned Almeys Lane is a speeding hotspot worth consideration too. Crime statistics – the Town Clerk will try to interrogate the 'police uk' public database in time for next month's meeting regarding Town statistics.*

b. *ES Neighbourhood Watch Development Officer's Report – Members welcomed the report as ever and the discussion focussed on provision of community defibrillators. Members may be able to source funding for the latter through the good offices of the next TTWGp meeting with is due to meet on 14 Jul 21.*

Reports noted and received with thanks.

21/046 *To note and receive any reports from member representatives to recent (remote/virtual) non-Town Council outside bodies, meetings, events or working parties excluding Police reports and the Town Team Working Group (TTWGp) including relevant late items received since this agenda was published.*

a. *Wed 09 Jun 21 & Thurs 10 Jun 21 - Rescheduled HBBC Rural Conference by virtual means.*

Cllrs R Allen and A Darker attended the 'Conference and reported to Members points regarding the following issues and matters:

- Electric Vehicle public charging points installation.
- Crime and disorder in some named Borough Wards.
- HBBC Planning Dept resources.
- Pandemic strategies for public health and safety.
- Vaccination provision.
- Support to local businesses in £m.
- The HBBC 'Local Development Plan' public consultation.

Noted and received.

b. Other reports – **None**.

21/047 *To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including remote and late relevant invitations too. **None**.*

21/048 *To receive minutes, draft minutes (06 Jul 21) and or a verbal report on Leisure, Parks, Cemetery and Open Spaces (LPCOS) Cttee meetings or business of interest and possible concern plus any immediate recommendations for spending from the annual budget or Reserves.*

The draft minutes of the 06 Jul 21 meeting were **noted and received** by Full Council.

The Cttee Chairman briefed Members regarding the following points.

a. The Station Rd Golden Jubilee wrought iron bench needing a, (19 years post installation), belated LCC Highways street furniture licence. The latter will be sought at a minimal cost to keep this much used bench in place.

Noted and received.

b. Littering and ASB around the Teen Shelter on Wood St Park is increasing in scale and frequency. The Office will try to book attendance of the specialist LCC 'Impact Team' of youth outreach workers to remedy the adverse behaviour.

Noted and received.

c. Skateboard park repair works will commence shortly.

Noted and received.

d. Replacement Goal Posts (3 sets) for Weaver Springs Park pitches with funding to come from the Earmarked Reserve Fund for Parks. Since the LPCOS Cttee met and resolved to recommend the purchase of 3 sets, Green Towers FC who hire 2 of 3 of the Park's pitches have offered to utilise for an indefinite period an unused set they own. The Cttee have tacitly agreed with thanks to Green Towers FC to accept this offer on behalf of Council.

Resolved: to purchase 2 (only) new sets of goal posts as recommended by the Cttee at a cost of £3067 plus VAT from Earmarked Reserves.

21/049 *To receive a written, (draft minutes of the 06 Jul 21 meeting), and or verbal report from the Chairman of the Events Cttee regarding recent meetings and or pandemic lockdown updates concerning 2021 events.*



The Cttee Chairman briefed Members from the draft minutes regarding the meeting of 06 Jul 21. A new 'Star Shade' marquee has been ordered as well as 2 double sized gazebos which should arrive in time for *Shilton by the Sea 2021* at the end of the month. The Office Assistant was again commended for obtaining the bulk of the funding for this tentage as grants in aid from the Borough Council who are also to be thanked. Volunteer Cllrs for the 'Seaside' rota still need to be confirmed. Thirdly, for the Town Show (21 Aug) a vegetable judge is still required so any recommendations will be welcome.

Noted and received.

21/050 *Correspondence received including relevant late items received.*

a. HM The Queen's Platinum Jubilee 2022 - Lord Lieutenant's letter. An indoor 'afternoon tea' event is being explored by the Events Cttee for this extended Public Holiday weekend.

Noted and received.

b. HBBC consultation – Gambling Act 2005 – mandatory Licencing Policy review. A full hard copy was handed to a Town Cllr for consideration.

Noted and received.

21/051 To receive the Town Clerk's Finance Report including late relevant items and:

a. A motion to resolve the receipt and approval of the monthly ESTC accounts for May 2021 and June 2021 as true statements of ESTC accounts as at 31 May 21 and 30 Jun 21 respectively.

(The three Cashbook reconciliations for signature by the meeting Chairman)

Resolved: that Cllr R Allen as meeting Chairman, may sign the accounts for the months of May and June 2021 as a true record of ESTC's financial status as at 31 May and 30 June 2021 respectively.

b. CCLA dividend account current rate of returns. The Town Clerk as RFO acknowledged to Members that, due to the adverse Pandemic effect on worldwide stock markets, the monthly dividend returns for the CCLA Investment Account are currently extremely poor. Hopefully, as the UK and world economy recover, so will dividend returns in their turn.

Noted and received.

c. Late relevant items.

The Office Clerk has secured a £500 'recover & re-start grant' from HBBC to carry out water safety maintenance on the ageing Weaver Springs Park blockhouse changing rooms. The latter follows on from a professional works report commissioned by ESTC. The good work of the Office Clerk is commended.

Noted and received.

21/052 *To receive the Town Clerk's general report including relevant late items received since this agenda was published.*

a. *Chairman's proposed motion to schedule future Full Council meetings to be held on the second Monday of each month with a starting time of 7.00 p.m.*

Members fully debated this suggested change with great thoroughness.

Resolved: Full Council forthwith will now meet on the second Monday of each month starting at 7.30 p.m.

b. *Rough sleeper report in Town Centre night of 28/9 Jun 21.*

Members were informed that a female rough sleeper had spent the night outside the main entrance to the Wood St Public Library. Investigations revealed that the woman was apparently in good health, mentally and physically, then left the Town of her own volition later during the morning of the 29 Jun 21. Cllr R Allen informed relevant Borough Council officers of the occurrence.

Noted and received.

c. *Staffing Cttee – Constitution/Terms of Reference (ToR): Cttee review amendment recommendations to Full Council.*

Resolved: the Staffing Cttee ToR with minor amendments were approved as fit for purpose.

d. *LPCOS Cttee membership vacancy – proposal for Cllr B Granger to be appointed to the Cttee for the remainder of the current Civic Year.*

There are two vacancies on the LPCOS Cttee that members may wish to fill.

Resolved: members resolved to appoint with thanks, Cllrs B Granger and A Bates to the LPCOS Cttee for the remainder of the Civic Year

e. *Report of ASB in the grounds of the Parish Church and actions-on.*

A respected Church Warden from the Parish Church of Simon and St Jude's reported on 22 Jun 21 that the Church and Church Yard has recently become a victim of persistent dog fouling and having eggs thrown at the windows. The Town Clerk has advised the Church Warden and Church colleagues in detail how to obtain enforcement action against this ASB from appropriate HBBC officers.

Noted and received.

f. *Late item. Incident on Wood St Park Sun 11 Jul 21. Ambulance and Fire & Rescue Service crews were called to the Park at teatime to deal with an injury incident at the Park. No further information is available at this time.*

Noted and received.

21/053 *Planning applications/correspondence received as a Town Council 'consultee' from HBBC, adjacent Districts and or LCC as Local or County Planning Authorities. Also to:*

Note a Planning Cttee Chairman's verbal or written reports and possibly, discuss and receive non-private session items from the Planning Cttee; e.g. a verbal/written report from any Planning Cttee meeting or communications, especially regarding major or controversial applications concerning the Town including:

The Planning Cttee Chairman highlighted some uncontroversial points from the preceding Cttee meeting of 13 Jul 21 as follows:



a. 21/00768/LBC (Listed Building Consent) – The **Old Mill**, Barwell House Courtyard, Hinckley Rd., Barwell – single storey rear extension. (See 21/012 b. below too).

No material Consultee comments.

b. 21/00764/HOU – The **Old Mill Barwell** – single storey rear extension, (conjoint appn).

No material Consultee comments – action-on for the Town Clerk to forward applications (a) and (b) to Barwell Parish Council for their information.

c. 21/00800/HOU – 24, Equity Rd., - 1st & 2nd floor rear extn & loft conversion.

No material Consultee comments.

d. HBBC Reg18 Consultation – invitation to comment on the draft local plan.

Noted and received. Town Clerk to send out again to all members – suggestions from Town Cllrs about the Plan can be made through Cllr R Allen or from Members in their own right.

e. 21/00851/HOU – 6, Balmoral Rd., 2 storey rear & side extns.

No material Consultee comments at this stage as full application document not received from the LPA. The Town Clerk to request a reset of the 21 day consultation period.

f. Relevant late applications/correspondence received since this agenda was set. Late Temporary Entertainment Notice (TEN) Lord Nelson Inn PH – night of 24/5 July 2021 for a live boxing TV screening and sale of alcohol.

No material Consultee comments.

All noted and received.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session. So resolved.

21/054 Planning matters which should be heard in private session:

To consider the issues/updates from the Chairman/Town Clerk/Members or others regarding the:

- a. The *Premises projects* – update re new Library Office facility and public toilet. **None** (since chaser email sent 30 Jun 21).
- b. *TTWGP meeting notes* of the 16 Mar 21 & agenda for 14 Jul 21. **Noted and received.**
- c. *Earl Shilton Sustainable Urban Extension (ES-SUE)* – Consortium revised 'heads of terms' - update if any. **None.** (Cllr R Allen briefed members that, informally there might be some renewed approach to HBBC Planning Officers. **Noted and received.**
- d. *LCC rental industrial units Oaks Way.*
The Town Clerk informed Members that he has renewed ESTC's interest in renting a unit with the named LCC Officer. **Noted and received.**
- e. *Dalebrook Farm GRT development* – HBBC Director's update.



The Town Clerk gave a verbal report regarding the Director's understanding of the main applications current status and potential wider interest in the site.

Noted and received.

- f. *Late relevant confidential items received since this agenda was set.*
Cllr R Allen reported to members that HBBC building enforcement action has been taken against the workforce at the King William site in the *Hollow*, i.e. to stop the onsite burning of harmful and nuisance waste. Additionally, the Developer may ask for planning application changes as 'reserved matters' in due course.
Noted and received.

21/055 *Staffing Cttee issues including:*

- a. *Staffing Cttee meeting 28 Jun 21 draft minutes – to note and receive.*
Noted and received.
- b. *Staff sick absence/capability report(s).*

The Clerk briefed members regarding:

1. A Groundcare Operative sick absence status, i.e., it is becoming 'long term'.
2. The Deputy Clerk and her hybrid home/office home working status.

Noted and received.

- c. *Fixed Term Contracts (FTC) and recruiting updates:*
1. The unqualified groundcare hand is, under supervision, working well, hard and as a team member.
 2. The procedure to recruit a *Head of Groundcare* has been set in train.
- Noted and received.**
- d. *Legacy legal matters updates including – the revised submission to the Employment Appeals Tribunal (EAT).*

Full Council received ESTC Solicitor advice that the Chairman should support our Barrister Counsel by attending the final EAT hearing in London to be held sometime in late 2021 or early 2022.

Noted and received.

- e. *Relevant late items received since this agenda was published. None.*
Last Item.

The Chairman closed the meeting in good order at 8.55 p.m. thanking members for their attendance and contributions.



