



EARL SHILTON TOWN COUNCIL

Notice is hereby given that a meeting of **Earl Shilton Town Council (Full Council)** will be held on **Tuesday 08 December 2020 by remote internet means using the Zoom.us software application**, starting at **7.30 p.m.** for the transaction of the business detailed on the agenda below. Members of the Full Council are legally summoned to attend by **'joining a meeting'** please. The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960. Note: the Town Council will be the control 'hosts' for this meeting and as such will manage proceedings as decided by the Chairman in accordance with Council's *Standing Orders*. **The Meeting ID number is 865 4769 7926 and the meeting passcode is Full08Dec** . Request telephone only 'joining' from the Town Clerk.

Joining Link:

<https://us02web.zoom.us/j/86547697926?pwd=MGJGT2R1azhGMnl5MFZERUIkaGpJZz09>

ME Jackson, Town Clerk
21, Wood Street
Earl Shilton LE9 7NE
01455 843386

Dated: 02 December 2020

AGENDA (website <https://www.earlshiltontc.org.uk/default.aspx>)

- 20/117** Chairman's welcome and opening remarks.
- 20/118** To receive apologies for Cllr Member and County/Borough Cllr absence.
- 20/119** Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.
- 20/120** To receive and approve as a true record the minutes of Full Council meeting held on 10 November 2020.
- 20/121** Public Participation:
 - a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk detailing of the issue or agenda item they wish to address/relate to.
 - b. That the meeting be adjourned to allow Cllrs or members of the public to make a representation about items that are not on the agenda (*Electors' Time*).
- 20/122** To note and receive any reports from County and Borough Cllrs including late relevant reports to be tabled since this agenda was set.
- 20/123** To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report for November 2020 dated December 2020.

- 20/124 To note and receive any reports from *member* representatives to recent (remote/virtual) non-Town Council outside bodies, meetings, events or working parties excluding Police reports and the Town Team Working Group (TTWGp) including relevant late items received since this agenda was published.
- 20/125 To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including remote and late relevant invitations too.
- 20/126 To receive minutes, draft minutes and or a verbal report on Leisure, Parks, Cemetery and Open Spaces (LPCOS) Cttee meetings, (01 Dec 20) or business of interest and possible concern plus any immediate recommendations in general or for spending from the annual budget or *Reserves*.
- 20/127 To receive a written and or verbal report from the Chairman of the Events Cttee regarding recent meetings (01 Dec20) and or pandemic lockdown updates concerning 2020/21 events.
- 20/128 HBBC/ESTC Town Team Working Group (TTWGp). Notes from the meeting held on Wed 18 Nov 20.
- 20/129 Correspondence received including: relevant late items received:
- 20/130 To receive the Town Clerk's Finance Report including late relevant items.
- a. A motion to resolve the receipt and approval of the monthly ESTC accounts for 31 Oct 20.
(Bank reconciliations for signature by the Chairman)
 - b. Result of the Interim Internal Audit if completed and received.
 - c. Late relevant items.
- 20/131 To receive the Town Clerk's *general* report including relevant late items received since this agenda was published.
- 20/132 Planning applications/correspondence received as a Town Council 'consultee' from HBBC, adjacent Districts and or LCC as *Local* or *County* Planning Authorities. Also to:
- a. Note a Planning Cttee Chairman's verbal or written reports and possibly, discuss and receive non-private session items from the Planning Cttee; e.g. a verbal report from the Planning Cttee of the 30 Nov 20 meeting, especially regarding major or controversial applications concerning the Town.
 - b. Late relevant items to be reported since this agenda was set.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session.

- 20/133 Planning matters which should be heard in private session:

To consider the issues/updates from the Chairman/Town Clerk/Members or others regarding the:

- a. The *Premises projects* – update re new Library Office facility and public toilet.
- b. Late relevant confidential items received since this agenda was set.

20/134 Staffing Cttee issues including:

- a. Legacy legal matters updates including – result of Employment Tribunal report and date of remedy hearing.
- b. Staff health and wellbeing report from Town Clerk.
- c. Staffing turnover of FTC personnel.
- d. Relevant late items received since this agenda was published.

20/135 Mill Lane Cemetery grave space deed issue – legal correspondence received and instructions to the ESTC Solicitor in response.

Last Item.

