



## EARL SHILTON TOWN COUNCIL

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Notice is hereby given that a meeting of **Earl Shilton Town Council Staffing Committee** will be held on **Tuesday 11 September 2018** at *The Stute, Station Road.*, Earl Shilton, LE9 7NE starting at **6.30 p.m.** for the transaction of the business detailed on the agenda below. Members of the Staffing Committee are summoned to attend please.

ME Jackson  
Town Clerk  
21, Wood St., LE9 7NE  
01455 843386

Dated: 06 September 2018

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### AGENDA

- 18/039 Chairman's welcome and opening remarks.
- 18/040 To receive apologies for member absence.
- 18/041 Declarations of interests. To receive disclosures of individual member's interests, i.e., the existence and the nature of those interests in respect of items on this agenda.

**Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. The Cttee must resolve to move into private session.**

- 18/042 To receive and approve as a true record the minutes of the Staffing Committee meetings held on 14 August 2018.
- 18/043 To consider the Office Clerk appointment matters, viz., legacy issues, temporary appointment and permanent post applications.
- 18/044 To consider the current situation and remedy for Groundcare team staffing as follows:
  - a. Replacement staff for current gapped post - hours to be worked and starting rate of pay and scale point range.
  - b. Operative sick absence and now return to work interview plus necessary adjustment required till full recovery is achieved.
  - c. Operative long term sick absent – to consider professional advice regarding future capability issues and request for reports.
  - d. Discuss hiring of a temporary staff member for the remainder of the growing season or similar strategy.
- 18/045 To discuss actions following the given notice retirement of a member of the indoor staff.

**The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960.**