

EARL SHILTON TOWN COUNCIL
MINUTES of the STAFFING COMMITTEE MEETING
Held at 6.30 p.m. on Tues 04 February 2020
At The Stute, Station Rd., Earl Shilton, LE9 7GA.

MEMBERS PRESENT:

Councillors: K Lapsley, (Chairman), Ms D Almey, and Mrs CM Coe.

In attendance: Town Clerk – Mr ME Jackson.

Members of public – nil.

19/025 *Chairman's welcome and opening remarks.*

The Chairman welcomed members and proceeded to the agenda below.

Noted and received.

19/026 *To receive apologies for member absence.*

Cllrs Mrs C Allen, R Allen and M Leman submitted in writing to the Town Clerk their good reasons for absence in advance of the meeting. These apologies and reasons were recorded by the Town Clerk and brought forward to the meeting for consideration.

Resolved: to accept the tabled apologies for absence from Cllrs Mrs C Allen, R Allen and M Leman as stated and recorded.

19/027 *Declarations of interests. To receive disclosures of individual member's interests, i.e., the existence and the nature of those interests in respect of items on this agenda. None.*

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. The Cttee must resolve to move into private session. So Resolved.

19/028 *To receive and approve as a true record the minutes of the Staffing Committee meeting held on 26 November 2019 as issued to members prior to the meeting.*

Resolved: that the minutes of the Staffing Cttee meeting held on 26 November 2019, as tabled, are accepted as a true record of that meeting.

19/029 *To receive an update on any legacy legal matters regarding a former staff member and or a personal injury claim. None.*

19/030 *To review and discuss outstanding Groundcare Team member probation periods that are due for decisions:*

a. *The Groundcare Operative who commenced employment 11 Nov 19.*
Cttee members reviewed the compiled hard copy evidence of the performance and conduct of this staff member especially since the beginning of January 2020.

Chairman's Initials/Signature KL

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PUBLIC WEBSITE

M. Jackson
Town Clerk

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- b. *The Groundcare Supervisor who commenced employment 02 Jan 20.*

REDACTED 

- 19/031 *To review the recruitment process required for future ESTC employees.*

REDACTED 

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The meeting closed at 7.03 p.m. with the Chairman thanking members for their attendance and contributions.

Chairman's Initials/Signature

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2019/20