



EARL SHILTON TOWN COUNCIL

Notice is hereby given that the **Full Council** of **Earl Shilton Town Council** will be held on **Tuesday 12 June 2018** at **The Stute**, Station Road, Earl Shilton, LE9 7GA, starting at **7.30pm** for the transaction of the business detailed on the agenda below. Members of the Full Council are summoned to attend please. The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960.

ME Jackson
Town Clerk
21, Wood Street
Earl Shilton LE9 7NE
01455 843386

Dated: 07 June 2018

AGENDA

- 18/021 Chairman's welcome and opening remarks.
- 18/022 Election of a Deputy Town Council Mayor (Deputy Chairman) for the Civic Year 2018/19 and signing of acceptance of office.
- 18/023 To receive apologies for member absence.
- 18/024 Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.
- 18/025 To receive and approve as a true record the minutes of the Annual Full Council meeting held on 15 May 2018.
- 18/026 Public Participation:
 - a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate.
 - b. That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (*Electors' Time*).
- 18/027 To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report for May 18.
- 18/028 To note and receive any reports from County and Borough Cllrs.
- 18/029 To note and receive any reports from *member* representatives to recent non-Town Council outside bodies, meetings, events or working parties excluding Police reports and the Town Team Working Group (TTWGp).

- 18/030** To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including late invitations; e.g., the next HBBC Parish Forum on Thurs 28 Jun 18 at 6.30 p.m. (location tbc)
- 18/031** To receive the draft minutes and or verbal report of the LPCOS Cttee meeting held on 05 Jun 18 and any recommendations to Full Council.
- 18/032** To receive written and or verbal report, (*Picnic in the Park*), from the Chairman of the Events Cttee regarding recent meetings and progress towards future 2018 events.
- 18/033** Correspondence received:
- a. ESiB meeting minutes dated 14 May 18.
 - b. HBBC Mayor's letter of thanks.
 - c. Late correspondence.
- 18/034** To note and receive the May 18 *Early Intervention Worker's* report.
- 18/035** To note, receive and as appropriate Council policies, risk assessments and or terms of reference.
- 18/036** To receive the Town Clerk's Finance Report including:
- a. Annual Governance Annual Return (AGAR):
 - i) Resolve a motion to approve the Annual Governance statement of the AGAR – Section 1, page 4.
 - ii) Resolve a motion to approve the Accounting Statements 2017/18 – AGAR Section 2, page 5.
 - b. A motion to resolve the receipt and approve of monthly ESTC accounts for April 2018 & possibly May 2018.
(Bank reconciliations for signature by the Chairman)
 - c. Progression of renewing the Office lease and securing deed of ownership for Masefield Drive public open spaces.
 - d. Council's annual insurance renewal –report of cover and saving made.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into *Private Session*.

- 18/037** To receive and note revised draft minutes of the Planning Cttee meeting held on Tues 08 May 18 and a verbal report from the Cttee Chairman of the meeting held on the 12 Jun 18 just prior to Full Council.
- 18/038** To receive minutes or a verbal Cttee Chairman's report of the Staffing Cttee meeting held on Tues 22 May 18 and a verbal report of the Cttee meeting held on Mon 11 Jun 18. Additionally, members will receive a recommendation for the Town Clerk's salary scale point with effect from 01 Apr 18 based on his 2017/18 performance review, (interview Fri 08 Jun 18).

End of Private Session & Confidential Items.