



EARL SHILTON TOWN COUNCIL

Notice is hereby given that a meeting of **Earl Shilton Town Council (Full Council)** will be held on **Monday 11 October 2021** at the **Independent Chapel, 89 High St., Earl Shilton, LE9 7LR**, starting at **7.30pm** for the transaction of the business detailed on the agenda below. Members of the Full Council are legally summoned to attend please. The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960.

ME Jackson
Town Clerk
21, Wood Street
Earl Shilton LE9 7NE

Dated: 05 October 2021

01455 843386

AGENDA (website <https://www.earlshiltontc.org.uk>)

- 21/093** Chairman's welcome, opening remarks and reflection on the recent death of former Town Council Chairman and Town Mayor; Cllr Mrs Christine M Coe.
- 21/094** To receive apologies for Town Cllr Member absence.
- 21/095** Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.
- 21/096** To receive and approve as a true record the minutes of the Full Council meeting held on Monday 13 September 2021.
- 21/097** Public Participation:
 - a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate to.
 - b. That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (*Electors' Time*).
- 21/098** That, ESTC considers brought forward from last month's meeting commissioning on repayment a '*governance review*' of the Town Council by officers of Leics & Rutland Assn of Local Councils (LRALC) at a cost of £1,900.
- 21/099** To note and receive any reports from County and Borough Cllrs.
- 21/100** To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report for September dated October 2021.
 - a. Beat Team monthly Newsletter.
 - b. Other/late relevant items.

- 21/101** To note and receive any reports from *member* representatives to recent (remote/virtual) non-Town Council outside bodies, meetings, events or working parties excluding Police reports, *private session* reports and the Town Team Working Group (TTWGp) including relevant late items received since this agenda was published.
- a. Sat 18 Sep 21 – LRALC AGM – Chairman attended as voting member.
 - b. Late/other items.
- 21/102** To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including online and late relevant invitations too.
- 21/103** To receive minutes, draft minutes (05 Oct 21) and or a verbal report on Leisure, Parks, Cemetery and Open Spaces (LPCOS) Cttee meetings or business of interest and possible concern plus any immediate recommendations for spending from the annual budget or *Reserves* or related Groundcare Team staffing matters.
- 21/104** To receive a written, (no 05 Oct 21 meeting), and or verbal report from the a Member of the Events Cttee regarding recent actual events and plans for future ones.
- 21/105** Correspondence received including relevant late items received.
- 21/106** To receive the Town Clerk's Finance Report including late relevant items.
- a. BT windfall refund of overcharging since 2013 - £5,322.54 net of VAT.
 - b. Appointment of an Internal Auditor (IA) for the current financial year 2021/22.
 - c. RBS monthly accounts for Chairman's signature to be approved to confirm as a true record, the Town Council's financial position as at 30 Sep 21.
- 21/107** To receive the Town Clerk's *general* report including relevant late items received since this agenda was published.
- 21/108** Planning applications/correspondence received as a Town Council 'consultee' from HBBC, adjacent Districts and or LCC as *Local* or *County* Planning Authorities. Also to:
- a. Note a Planning Cttee Chairman's verbal and or written reports and possibly, discuss and receive non-private session items from the Planning Cttee; e.g. a verbal/written report from any Planning Cttee meeting (11 Oct 21) or communications, especially regarding major or controversial applications concerning the Town.
 - b. Relevant late applications/et al received since the Cttee agenda was set.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session.

21/109 Planning and Town Team Working Group (TTWGp) matters which should be heard in private session:

To consider the issues/updates from the Chairman/Town Clerk/Members or others regarding the:

- a. The *Premises projects* – Library Office facility and public toilet – leases finalised update and outline plan and costs for Office move.
- b. TTWGp Meeting Notes – 15 Sep 21.
- c. Hinckley National Rail Freight Interchange (HNRFI) – action group ‘closed’ meeting with MPs 07 Oct 21. Report from Cllr attendance.
- d. HBBC Wood St Car Park – siting of the ESTC Shipping Container in relation to a potential entertainment stage.
- e. Late relevant confidential items received since this agenda was set.

21/110 Staffing Cttee issues including relevant late items received since this agenda was published.

21/111 Home Office decision not to use a local hotel to accommodate refugees and or asylum seekers.

Last Item.

