

**EARL SHILTON TOWN COUNCIL
MINUTES of the MEETING OF FULL COUNCIL**

Held at 7:30 p.m. on

Monday 11 September 2023

At **The Public Library, Wood St.**, Earl Shilton, LE9 7NE.

MEMBERS PRESENT:

Town Councillors: M Leman, Deputy Chairman, A Bates, Mrs D Deighton, B Granger, Miss C Granger, Mrs G Granger, C Ladkin, J O'Neill, M Tebbett and Ms C Wells.

Town County/Borough Councillors: None.

In attendance: Town Clerk: Mr ME Jackson.
Deputy Clerk: Mrs C Houghton.
Members of public: Nil.

- 23/078** *Chairman's welcome and opening remarks including the announcement of the acceptance of the letter of notice for the retirement for the Town Clerk, Mr ME Jackson, with effect from the end of the last day of October 2023. Mr Jackson's will Clerk his valedictory and final Full Council meeting on Monday 09 October 2023.*
Noted and received.
- 23/079** *To receive apologies for Town Cllr Member absence.*
- Cllrs Mrs C Allen, R Allen and Ms D Almey submitted their reasoned apologies for absence to the Town Clerk in advance of the meeting.
Resolved: that Cllrs Mrs C Allen, R Allen and Ms D Almey's reasoned apologies for absence, as tabled and recorded by the Town Clerk, be accepted.
- 23/080** *Declarations of interests. To receive disclosures of member's interests, i.e., the existence and the nature of those interests in respect of items on this agenda.* **None.**
- 23/081** *To receive and approve as a true record, the minutes of the Full Council meeting held on 14 August 2023.*
Resolved: to accept as a true record of the Full Council meeting of the 14 August 2023; the minutes tabled for the Chairman's signature and already distributed in draft to members with their agenda packs.
- 23/082** *Public Participation:*
- a. *Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate to.*
None.
- b. *That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (Electors' Time).* **N/A.**



- 23/083** To note and receive any reports from County and Borough Cllrs. **None.**
- 23/084** To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report for August dated September 2023.
- a. Aug 23 Beat Team report.
 - b. Jun 23 statistical report.
 - c. Pit bikes report – Chairman of the LPCOS Cttee.
 - d. Report regarding a potential ‘hate crime’ against a resident close to Weaver Springs Park believed to be football club related.
 - e. Library premises and park vandalism and ASB.
 - f. Relevant late items. **None.**

All the reports were explained and discussed individually and in the round. Whilst crime and disorder at or of any level is unwelcome, Town Cllrs are grateful for the continued efforts of the local Beat Team in dealing with these matters.

Reports noted and received with thanks.

- 23/085** To note and receive any reports from member representatives to recent (remote/virtual) non-Town Council outside bodies, meetings, events or working parties excluding Police reports and the Town Team Working Group (TTWGp) including relevant late items received since this agenda was published. **None.**
- 23/086** To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including remote and late relevant invitations too.
- a. 21 Sep 23 - HBBC Town & Parish Forum Meeting.
Cllr Mrs D Deighton is already attending the Forum in another role and has kindly agreed to report to the Town Council any points of interest that arise out of the meeting.
Noted and received with thanks.
 - b. Relevant late items. **None.**
- 23/087** To receive minutes, draft minutes (05 Sep 23) and or a verbal report on Leisure, Parks, Cemetery and Open Spaces (LPCOS) Cttee meetings or business of interest and possible concern plus any immediate recommendations for spending from the annual budget or Reserves.

- a. The draft minutes of the 05 Sep 23 meeting were tabled as read and mention was made of:
 - Section106 developer contribution monies released and available to spend on parks facilities.
 - Groundcare Operative causing minor damage to an ‘improper’ Mill Lane Cemetery grave space.
 - The user friendly, required by cemetery regulation ESTC Cemetery Mapping System off the shelf software is now in place. For example, by logging on to the ESTC website from anywhere in the world a distant relative can undertake some basic research about where their Earl Shilton relative(s) is laid to rest.

Noted and received.



b. QEII, the Hall Field Park – column of 27 lime trees. The ongoing nuisance issue to residents of 'The Beeches' and 'Castle Close' off Church St from these trees in their present state of growth was brought forward again to Full Council with the recommendation to carry out the required remedial works as soon as possible.

Resolved: that the best quotation for the comprehensive works defined by the HBBC tree officer and recommended by the LPCOS Cttee is to be submitted to the local planning authority without delay at a cost of £6,300.00 net of VAT.

c. Purchase of an ESTC defibrillator for the eastern end of the Town. As recommended by minute 23/052 of the LPCOS Cttee the following motion was tabled.

Resolved: that an ESTC defibrillator suitable for adult and child use will be purchased at a cost of £1,695.00 net of VAT and sited in the eastern end of the Town as soon as possible. The cost will be booked to the Volunteer Community Grant Earmarked Reserve (EMR).

23/088 To receive a written, (minutes of the 05 Sep 23 meeting), and or verbal report from the Chairman of the Events Cttee regarding recent meetings and updates concerning 2023 events.

The notes of the sub-Cttee meeting of 05 Sep 23 were tabled as read.

The sub-Cttee Chairman then outlined the following matters for Members.

- The Town Show (Sat 02 Sep 23) post event report was verbally briefed by Cllr M Lemman. Overall the Town Show was a success and enjoyed by all who entered produce and crafts or simply came to view what was on show. Entries were still down in numbers compared with pre-pandemic years but the Cttee will discuss details and strategies to encourage an incremental increase all types and age entries in future years. Cllr Lemman mentioned Cllrs and Staff who setup and ran the show on the day – well done and thank you!
- Cllr A Bates then briefed Members about preparations for the Christmas Lights event at the end of November and some other general points including the old redundant Seaside sandpits donated to Braunstone Town Council which realised a £200 donation to the Earl Shilton Charity.

Noted and received.

23/089 Correspondence received including relevant late items received.

a. *Staffing: Royal Assent of the 'Flexible Working Bill' by Parliament.*

The change in the law comes into effect in 2024 having just received Royal Assent. ESTC employees will be advised of this change by the Town Clerk as staff line manager and this will be recorded in individual p-files. The next Staffing Cttee may discuss an outline policy for any flexible working applications.

Noted and received.

b. *ES Camera Club: letter of thanks etc.*

Noted and received.

c. *National Highways & Transport: annual satisfaction survey invitation.*

Cllr Chris Ladkin volunteered to complete this survey on behalf of ESTC.

Noted and received.



d. *Central government planning reform consultation invitation.*

Cllr Richard Allen, given his expertise, is kindly asked to consider completing this consultation on behalf of ESTC.

Noted and received.

e. *ES Methodist Church: retention of Early Intervention Worker (EIW) grant £7.5k.*

Note of thanks from the Methodist Church Minister.

Noted and received.

f. *Late relevant items.*

The Borough Council have issued a notice of a contested by-election for a Westfield Ward Town Cllr. If two or more candidates come forward the election date will be Thursday 12 October 2023.

Noted and received.

23/090 *To receive the Town Clerk's Finance Report including late relevant items.*

a. *To consider the monthly accounts for August 2023 as a true record fit for the Chairman's signature.*

Resolved: that Members do consider the accounts for the month of August 2023 as a full and fair statement of the Town Council's financial status and approve that the Chairman should sign off the accounts for this month.

b. *Late relevant items. None.*

23/091 *To receive the Town Clerk's general report including relevant late items received since this agenda was published.*

a. *Vandalism and ASB to and on ESTC parks and property. This was covered by Members at Policing matters discussed at agenda item 23/084 above.*

Noted and received.

b. *Oakdale Rd Public Open Space (POS) – residents report via a non Town County Councillor of dog fouling. This report was investigated on the same day as the report was received. Only one instance of fox excreta was noted by a senior Groundcare Operative who checked this small wildflower POS.*

Noted and received.

23/092 *Planning applications/correspondence received as a Town Council 'consultee' from HBBC, adjacent Districts and or LCC as Local or County Planning Authorities. Also to:*

Note a Planning Cttee Chairman's verbal or written reports and, discuss and receive non-private session items from the Planning Cttee, e.g., a verbal/written report from any Planning Cttee meeting or communications, especially regarding major or controversial applications concerning the Town including:

1) *23/00811/HOU – 20, Sandringham Ave., 1st floor rear extn on top of existing ground floor extn.*

No material consultee comments.



2) 23/00841/HOU – 85, Belle Vue Rd., single storey rear extn.

No material consultee comments

3) 23/00836/FUL – Wood St Co-op car Park, 2x fast electric vehicle charging points (EVCP).

No material consultee comments.

4) 23/00844/HOU – 7 Mill Ln, single storey side extn to include disabled access.

No material consultee comments.

All noted and received.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will consider a resolution to go into Private Session. So resolved.

23/093 *Planning matters which should be heard in private session to consider the issues/updates from the Chairman/Town Clerk/Members or others regarding the:*

a. *Premises Working Party (PWP) meeting minutes from 30 Aug 23– to note, receive and to consider the recommendations of the PWP.*

1. To note that the land conditional conveyance outline draft of the 3rd party has been considered by the PWP and returned amended to ESTC's Solicitor for their advice.

Noted and received.

2. Lease sub-letting of a site owned by ESTC. An approach has been made to Council to sublet a particular property. The PWP recommend to Full Council that the rights, privileges and responsibilities regarding the parties subject to the current lease are investigated professionally by ESTC's solicitor as soon as possible.

Resolved: to accept the PWP recommendation without delay and refer the question of sub-letting this property to ESTC's solicitor for their advice.

b. *Late relevant confidential items received since this agenda was set. None.*

23/094 *Staffing Cttee business including late relevant items.*

a. *To note and receive the draft minutes of the Staffing Cttee meeting held on 14 Aug 23. In particular, that the Town Clerk has no case to answer regarding the 2 outstanding accusations made against him by an elected Member during the last 3 months.*

Noted and received.

b. *Deputy Clerk (designate) – start date of Mon 11 Sep 23.*

Noted and received.

c. *Late relevant items. None.*

Last Item.

The Chairman closed the meeting in good order at 8.41 p.m. thanking members for their attendance and contributions.



Page Intentionally Blank