

EARL SHILTON TOWN COUNCIL

MINUTES of the

LEISURE, PARKS, CEMETERY & OPEN SPACES (LPCOS) COMMITTEE MEETING

Held at 7:00 p.m. on

Tuesday 06 February 2018

At *The Stute*, Station Rd., Earl Shilton, LE9 7GA.

MEMBERS PRESENT:

Councillors: M Tebbett (Chairman), Mrs C Coe, Ms A Williams, C Newlyn, P Statham.

In attendance: Office Clerk: MsKE Miller.

- 17/72 *Chairman's welcome, report and remarks.*
The Chairman welcomed members and Cllr A Williams to her first LPCOS meeting and proceeded to the agenda.
Noted and received.
- 17/73 *To receive apologies for member absence.*
Apologies received from Cllr D Almey.
Resolved: that the apology received be accepted.
- 17/74 Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.
None received.
- 17/75 To receive and approve as a true record the minutes of the meeting of LPCOS meeting held on 03 January 2018.
Resolved: to approve, as tabled, the minutes of the LPCOS Cttee of the 03 January 2018 as a true record of the meeting.
- 17/76 *To discuss the use and prices of the football pitches at Weaver Springs Park.*
Following a site meeting at Weaver Springs Pavilion earlier in the day, the use of the pavilion was discussed at length, namely the amount of teams playing on the pitches and the condition of the changing rooms. It was agreed that a further site visit be arranged on 21 February at 10.00am and that the matter be brought forward to the next LPCOS meeting to discuss the findings
Resolved: Office Clerk to email the League secretary to advise him that the LPCOS Committee will be reviewing the arrangements of the use of the Pavilion and the findings will be discussed at the next LPCOS meeting on 06 March 2018.
- 17/77 Update on s106 monies available.
The Chairman of the Committee updated members of the updated spreadsheet detailing s106 money received from Hinckley and Bosworth Borough Council and what amounts were available for provision and maintenance. The Office Clerk also advised members that she had spoken to three play specialist providers regarding the update of equipment in Wood Street toddler area and was hoping to present ideas to LPCOS at the next meeting. Cllr P Statham suggested that members may wish to purchase a subscription to Fields in Trust



for an annual fee of £50.00 which would provide a discount with named play equipment providers.

Noted and received.

17/78 Update on Wood Street Park lighting.

The Office Clerk informed members that a meeting had taken place on 29 January 2018 with Cllr K Lapsley and a representative from 'Highlights' to discuss the lighting of the footpath, Muga and BMX track at Wood Street Park. Members were informed that we are now awaiting further information from Western Power and Highlights they will be updated at the next LPCOS meeting.

Noted and received.

17/79 Amendment to Mill Lane Cemetery Regulations.

The Office Clerk informed members of the proposed amendments to the regulations and why they were necessary. Minor alterations were suggested and on completion of the amendments by the Office Clerk members agreed to the regulations.

Resolved: to adopt the amended Cemetery Regulations effective from 07 March 2018.

17/80 **Late items.**

The members looked at the draft budget monitoring document and requested that a full breakdown of income and expenditure be provided prior to LPCOS meetings if reasonably possible.

Resolved: Office Clerk will provide members with requested breakdown of figures provided by the Responsible Financial Officer.

The Chairman spoke to members about Personal Protective Equipment (PPE) that was required for the Groundcare team. The Groundcare team will advise the Office Clerk what PPE they have and what has previously been ordered.

Noted and received.

The Chairman informed members that a tractor wheel rut had filled with water at Weaver Springs Park. This needed to be filled.

Noted and received.

The Chairman informed members that there were outstanding jobs that need completing namely

- Siting of Dog waste bin at Mill Lane Cemetery.
- Resurfacing of BMX track at Wood Street Park.
- Two missing slats on the fencing at Wood Street Park by the Waterloo trees.
- The gate at Queen Elizabeth II Hallfield Park needs fixing.
- Graffiti at Queen Elizabeth II Hallfield Park needs removing on the back of the entrance sign.
- The bulb on a lamppost light needs fixing at Queen Elizabeth II Hallfield Park footway.
- The overhanging trees at Mill Lane Cemetery were awaiting cutting back.
- One bracket still needed removing from play equipment at Weaver Springs Park

Noted and received.

Cllr C Coe added that the Waterloo trees had not yet been planted. The Office Clerk advised that metal tree guards had been looked into at a cost of approximately £150 per tree.




Resolved: to order and plant the Waterloo Trees without the metal tree guards with the cost of one tree being invoiced to Earl Shilton Waterloo Historical Group.

The Chairman provided members with a copy of a vehicle checklist that needed to be completed on a daily basis for the new Isuzu truck. Members discussed the form. The form would need checking by Office staff and filed on a weekly basis. The Chairman would go through the form with the Groundcare team as he has a Certificate of Professional Competence in this area.

Resolved: To implement the vehicle check form on a one month trial.

The meeting closed at 9.14p.m. With the Chairman thanking all members for their attendance and contributions.

 7.3.18