



EARL SHILTON TOWN COUNCIL

Notice is hereby given that a meeting of **Earl Shilton Town Council (Full Council)** will be held on **Tuesday 14 July 2020 by remote internet means using the Zoom.us software application**, starting at **7.30pm** for the transaction of the business detailed on the agenda below. Members of the Full Council are summoned to attend by **'joining a meeting'** please. The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960. Note: the Town Council will be the control *'hosts'* for this meeting and as such will manage proceedings as decided by the Chairman in accordance with Council's *Standing Orders*. The Meeting ID number is **860 4087 0628** and the meeting password digit is **3LMGcj**. Request telephone only 'joining' from the Town Clerk.

Joining Link:

<https://us02web.zoom.us/j/86040870628?pwd=OUISTmdLZW1uVmpldHNMMkIBcVljdz09>

ME Jackson, Town Clerk
21, Wood Street
Earl Shilton LE9 7NE
01455 843386

Dated: 09 July 2020

AGENDA (website <https://www.earlshiltontc.org.uk/default.aspx>)

- 20/027** Deputy Chairman's welcome and opening remarks.
- 20/028** To receive apologies for Cllr member and other Cllr absence.
- 20/029** Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.
- 20/030** To receive and approve as a true record the minutes of Full Council meeting held on 09 June 2020.
- 20/031** Public Participation:
 - a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk detailing of the issue or agenda item they wish to address/relate to.
 - b. That the meeting be adjourned to allow Cllrs or members of the public to make representation about items that are not on the agenda (*Electors' Time*).
- 20/032** To note and receive any reports from County and Borough Cllrs including late relevant reports to be tabled since this agenda was set.
- 20/033** To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report for June 2020 dated July 2020.

- 20/034** To note and receive any reports from *member* representatives to recent (remote/virtual) non-Town Council outside bodies, meetings, events or working parties excluding Police reports and the Town Team Working Group (TTWGp) including relevant late items received since this agenda was published.
- 20/035** To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including remote and late relevant invitations too.
- 20/036** To receive minutes, draft minutes and or a verbal report on Leisure, Parks, Cemetery and Open Spaces (LPCOS) Cttee meetings, (07 Jul 20) or business of interest and possible concern plus any immediate recommendations for spending from the annual budget or *Reserves*.
- 20/037** To receive a written (07 Jul 20) and or verbal report from the Chairman of the Events Cttee regarding recent meetings and or pandemic lockdown updates concerning 2020 events.
- 20/038** Correspondence received including: relevant late items received:
- a. Wood St bollard shrine issue – LCC Highways officer response.
 - b. West Leics Community 1st Responders – email of thanks.
 - c. ES Town Cricket Club *News & Update*.
 - d. Earl Shilton Camera Club – update regarding use of the 2020 ESTC grant.
 - e. Late relevant items.
- 20/039** To receive the Town Clerk's Finance Report including late relevant items and: after consideration of the independent Internal Auditor's formal year-end report discuss the/or;
- a. Annual Governance & Accountability Return (AGAR), Section 1, Governance - Council's corporate statement.
 - b. Annual Governance & Accountability Return (AGAR), Section 2, Accounting - Council's corporate statement.
 - c. A motion to resolve the receipt and approve of monthly ESTC accounts for 31 May '20 and 30 Jun 20 if the latter is ready.
(Bank reconciliations for signature by the Chairman or Deputy Chairman)
 - d. Consideration of movement of Reserves – *General to an Ear Marked one*.
- 20/040** To receive the Town Clerk's *general* report including relevant late items received since this agenda was published.
- a. Reported Highway damage at the junction of Hill Top and Church St.
 - b. Reports of fly tipping, Watery Gate and lower Mill Lane.
 - c. Continued Pandemic closure of ESTC 'play equipment' facilities – comparison action of other Town and Parish Councils.
- 20/041** Planning applications/correspondence received as a Town Council 'consultee' from HBBC, adjacent Districts and or LCC as *Local* or *County* Planning Authorities. Also to:
- a. Note, discuss and receive non-private session items from the Planning Cttee:
 - b. Late relevant items to be reported since this agenda was set.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session.

- 20/042** Planning matters which should be heard in private session, e.g. Dalebrook Farm, and the ongoing Council Premises Projects and relevant late items received since this agenda was published. (For non-Planning Cttee members the Agenda pack will include a full copy of the commercial in confidence 'Sturgis Report'.)

- 20/043** Staffing Cttee issues including:
 - a. Legacy legal matters.
 - b. Note and receive the draft minutes for the Staffing Cttee meeting of Tues 16 Jun 20.
 - c. Staff resignation and Fixed Term Contract (FTC) recruiting policy.
 - d. Staff medical issues – 3 personnel.
 - e. Relevant late items received since this agenda was published.

- 20/044** Mill Lane Cemetery grave space deed issue. **Last Item.**

