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C. Houghton

EARL SHILTON TOWN COUNCIL

MINUTES of the

LEISURE, PARKS, CEMETERY & OPEN SPACES (LPCOS) COMMITTEE MEETING

Held at 7 p.m. on
Tuesday 03 November 2020
Virtual meeting via Zoom.

MEMBERS PRESENT:

Councillors: Ms D Almey, Chairman, Cllr A Burton, Deputy
Chairman, Cllr C Coe, Cllr J Duplock, Cllr G
Granger.

In attendance: Office Clerk: Mrs C Houghton.

Members of the public: Nil.

20/051 Chairman's welcome and opening remarks.

The Chairman opened the meeting welcoming all Cllrs.
Noted and received.

20/052 To receive apologies for member absence.
**Resolved: to accept the apologies from Cllr A Darker and
Cllr K Lapsley as tabled and recorded.**

20/053 Declarations of interests. To receive disclosures of
member's interests, i.e. the existence and the nature of
those interests in respect of items on this agenda.

**Cllr A Burton regarding 20/058) due to a member of ESiB.
Resolved: to allow the above named member to remain
in the meeting regarding the item mentioned but not
vote on matters should the need arise.**

20/054 To receive and approve as a true record the minutes of the
LPCOS Cttee meeting held on 06 October 2020.
**Resolved: that the minutes of the LPCOS Cttee meeting
of the 06 October 2020, as tabled, be accepted as a true
record of proceedings. The Chairman received the
original documents prior to the meeting, so they can be
signed.**

20/055 Public Participation:

a. Public speaking protocol – requests received by the protocol
deadline to be submitted to the Clerk with details of the agenda
item they wish to address/relate. **None.**

b. That the meeting may be adjourned to allow members of the public to make representation about items that are not on the agenda (*Electors' Time*). **None.**

20/056 To receive a written monthly report from the Office Clerk.

Members received in their agenda pack a detailed report from the Office Clerk listing income received, unscheduled outgoing expense, works that have been completed since the last meeting, scheduled works for the month ahead and general updates. Updates on the ESTC plant machinery upcoming services and costs of repairs needed, were also advised to members.

Noted and Received.

20/057 Correspondence received:

a. *Late relevant correspondence* received since this agenda was set.

Correspondence received from the Chairman of Earl Shilton in Bloom, providing an update on the works completed by ESiB and also their thoughts on plans ESTC have expressed an interest in regarding the wild flower meadow boundary fence (agenda item 20/058).

Resolved: Members agreed to discuss this within agenda item 20/058.

20/058 To consider the options to replace or remove the wooden fence that borders the wild meadow area, which is located at Wood Street Park.

Members discussed the options and considered the correspondence received from ESiB regarding the fence. The Office Clerk provided Members with an approximate cost to replace the fence.

Resolved: Members agreed to replace the fence, as they felt the area needs to be separate from the park. The ESTC Groundcare team will schedule the works in to complete over the winter months.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session. So Resolved.

20/059 To examine the budget spend to date and 2021-2022 precept discussions.

The Office Clerk covered the figures with members, as per the account documents provided to them. The account documents presented are to enable Cttee members to consider the precept figures at a subsequent meeting.

Resolved: with recommendation from the Office Clerk, Members recommend to Full Council that the budget for tree maintenance should be increased to £15k and plant & machinery maintenance should be increased to £5k. This will ensure that any future tree works can be scheduled in without delay, and by increasing the plant & machinery maintenance, this will give the ESTC Groundcare team the reassurance of maintaining the equipment, continuing to provide a high standard of work throughout the Town.

20/060

To examine the fees and charges for the financial year 2021-2022.

The Office Clerk provided the relevant documents for members to review the current ESTC fees and charges for Mill Lane Cemetery, the grazing land located of Mill Lane, Weaver Springs Park football pitch hire and the operating day rate for funfairs held on Wood Street Park.

Resolved: members reviewed all of the current fees and charges and decided that they are to remain the same for the financial year 2020-2021.

The meeting closed at 7.25 pm with the Chairman thanking members for their attendance and contributions.

