

**EARL SHILTON TOWN COUNCIL**

**MINUTES of the FINANCE & POLICY WORKING PARTY MEETING**

Held at 10.00 a.m. on

**Wednesday 06 March 2019**

At The Stute, Station Rd., Earl Shilton, LE9 7GA.

**MEMBERS PRESENT:**

Councillors: Cllrs Ms L Panton, (Chairman), Mrs CM Coe and P Statham.

In attendance: Town Clerk – Mr ME Jackson. Members of public – nil.

1. *Chairman's welcome and opening remarks.*  
**Noted and received.**

2. *To receive apologies for member absence.*

Apologies for absence were received from Cllrs S Hardy and M Tebbett for the reasons stated to the Town Clerk prior to the meeting.

**Resolved: to accept the apologies for absence from Cllrs Hardy and Tebbett for the good reasons stated and recorded by the Clerk.**

3. *Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.*  
**None received.**

4. *To receive and approve as a true record, the minutes of the Finance & Policy Working Party meeting held on 15 January 2019.*

**Resolved: to accept, as tabled, the minutes of the meeting of the Finance & Policy Working Party on the 15 January 2019 as a true record of proceedings.**

5. *Good governance: to review, for possible amendment and ratification, Town Councils':*
  - a. *Standing Orders.*
  - b. *Financial Regulations.*
  - c. *Council's Risk Assessment.*

Working Party members and the Town Clerk went through each page of each document and came up with a series of amendments to recommend to Full Council for ratification at the next meeting of the latter on 12 Mar 19.

**Resolved: to recommend to Full Council a series of amendments to each of the three main policy documents.**

The meeting closed at 11.05 a.m. with the Chairman thanking members for their attendance and contributions.

*lll*

*lll* Chairman

09 Sept 2019