

Redacted for
public website.

~~C. Houghton~~

EARL SHILTON TOWN COUNCIL

MINUTES of the

LEISURE, PARKS, CEMETERY & OPEN SPACES (LPCOS) COMMITTEE MEETING

Held at 7 p.m. on
Tuesday 01 December 2020
Virtual meeting via Zoom.

MEMBERS PRESENT:

Councillors: Ms D Almey, Chairman, Cllr A Burton, Deputy
Chairman, Cllr C Coe, Cllr G Granger and Cllr K
Lapsley.

In attendance: Office Clerk: Mrs C Houghton.

Members of the public: Nil.

20/061 Chairman's welcome and opening remarks.

The Chairman opened the meeting welcoming all Cllrs.
Noted and received.

20/062 To receive apologies for member absence.
***Resolved: to accept the apologies from Cllr J Duplock as
tabled and recorded.***
***Cllr A Darker sent apologies after the meeting had finished,
meaning Cttee Members were unable to accept these due to
the meeting already taking place.***

20/063 Declarations of interests. To receive disclosures of
member's interests, i.e. the existence and the nature of
those interests in respect of items on this agenda.
None.

20/064 To receive and approve as a true record the minutes of the
LPCOS Cttee meeting held on 03 November 2020.
***Resolved: that the minutes of the LPCOS Cttee meeting
of the 03 November 2020, as tabled, be accepted as a
true record of proceedings. The Chairman received the
original documents prior to the meeting, so they can be
signed.***

20/065 Public Participation:

a. Public speaking protocol – requests received by the protocol
deadline to be submitted to the Clerk with details of the agenda
item they wish to address/relate. ***None.***



b. That the meeting may be adjourned to allow members of the public to make representation about items that are not on the agenda (*Electors' Time*). **None.**

20/066 To receive a verbal/written report and update from the Head of Groundcare, including recommendations regarding the ESTC plant & machinery currently in use.

The Office Clerk provided an update, on behalf of the Head of Groundcare. The update focused on the ESTC plant & machinery, which Members are to consider purchasing new equipment in the coming months. The Office Clerk advised that at the next meeting this will be discussed in more detail with extra information for Members.

Noted and Received.

20/067 To receive a written monthly report from the Office Clerk.

Members received in their agenda pack a detailed report from the Office Clerk listing income received, unscheduled outgoing expense, works that have been completed since the last meeting, scheduled works for the month ahead and general updates.

Noted and Received.

20/068 Correspondence received:

a. *Late relevant correspondence* received since this agenda was set.

i) Email from Leicestershire County Council on the Parish & Community Environment & Transport Update, advising that bus shelters within the town will be professionally cleaned by a LCC contractor in the coming weeks.

Noted and Received.

ii) Correspondence received from a local football team, expressing their interest to continue hiring the football pitches at Weaver Spring's Park for the 2021/22 season and possibly extending the seasons pitch hire to allow pre-season friendly matches.

Resolved: Members confirmed that the hire of the pitch can continue through the next season and that pre-season friendly matches can take place. The Office Clerk will advise the football team.

- 20/069** Members are to discuss and consider the options that could possibly enable the ESTC play areas to be re-opened in due course.

Members discussed all options and the logistics on this matter, considering the impact of ESTC staff manning the re-opening of the play areas and the health & safety implications involved.

Resolved: after careful consideration, Members agreed to refer this to Full Council to consider but with the recommendation to keep the play areas closed over the winter months.

- 20/070** Members are to discuss and consider if ESTC should apply to take on the maintenance of a local development area within the Town.

The Office Clerk provided Members with documents showing the proposed areas.

Resolved: Members agreed that when ESTC receive confirmation from the developers of the areas which would need maintaining, Cttee Members will consider this further. The Office Clerk will keep Members updated.

- 20/071** Members are to consider if ESTC should join the Leicestershire County Council Wildflower Verge Scheme 2021/22.

Members discussed the areas within the Town which a wildflower verge could be created.

Resolved: members felt that there was no area within the Town that was suitable for a wildflower verge, but it will be something to consider in the future for any new developments or areas within the Town.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session. So Resolved.

- 20/072** To consider the options to replace the steel skate ramp, which is located at Wood Street Park, using s106 contributions.

Members were presented with 3 designs and quotes for a possible new skate ramp, for Wood Street Park. The s106



contributions would cover most of the costs, with ESTC then covering the remaining costs.

Resolved: Members chose *Redacted*, Option 1 which is for a metal Framed ramp with Skatelite Pro Surface, as the preferred option. The total cost is £18430.00+vat. The Office Clerk will apply for s106 funds which will cover £12,813.49 of the cost. The remaining balance will be covered by Earmarked Reserves. Once complete s106 maintenance funds of £6244.25 can be applied for by the Office Clerk, to maintain the skate ramp. Full Council are to approve the initial spend from the Earmarked Reserves.

20/073

To consider the installation options for the new fence to be installed, that borders the Wildflower Meadow located at Wood Street Park, possibly using s106 contributions.

Members were presented with 3 quotes to have the fence professionally installed, with the cost being covered by s106 funds.

Resolved: Members chose *Redacted* as the preferred option. The total cost is £1800+vat. The Office Clerk will apply for s106 funds which will cover the cost.

The meeting closed at 7.45 pm with the Chairman thanking members for their attendance and contributions.

