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C Houghton

Deputy Clerk

EARL SHILTON TOWN COUNCIL

MINUTES of the

LEISURE, PARKS, CEMETERY & OPEN SPACES (LPCOS) COMMITTEE MEETING

Held at 7 p.m. on
Tuesday 07 February 2023
At the Public Library, Wood Street, Earl Shilton, LE9 7NE.

MEMBERS PRESENT:

Councillors: Cllr I Faver (Chairman), Cllr A Bates (Deputy Chairman), Cllr D Almey, Cllr A Burton, and Cllr G Granger.

In attendance: Deputy Clerk: Mrs C Houghton.
Members of the public: NIL.

22/084 Chairman's welcome and opening remarks.

The Chairman welcomed all Members to the meeting.
Noted and received.

22/085 To receive apologies for member absence.
None.

22/086 Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.

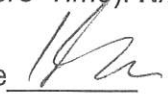
Cllr D Almey agenda item 22/090 iii), due to working for the local Council who has submitted the request.
Resolved: to allow Cllr D Almey to remain in the room whilst this item is discussed but will not be involved in the discussion (unless asked by Members to provide factual information) or the decision made.

22/087 To receive and approve as a true record the minutes of the LPCOS Cttee meeting held on 10 January 2023.
Resolved: that the minutes of the LPCOS Cttee meeting of the 10 January 2023, as tabled, be accepted as a true record of proceedings.

22/088 Public Participation:

a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate. **None.**

b. That the meeting may be adjourned to allow members of the public to make representation about items that are not on the agenda (*Electors' Time*). **N/A**

Chairman's Signature 

22/089

To receive a written monthly report from the Deputy Clerk.

Members received in their agenda pack a detailed report from the Deputy Clerk listing income received, unscheduled outgoing expense, works that have been completed since the last meeting, scheduled works for the month ahead and general updates such as:

i) another heritage lighting column light bulb has blown in QEII Hall Field Park. The electrician is aware and will fix asap.

ii) a plant stall holder will be joining the Tuesday market from 21 Feb 23.

iii) a water leak at the cemetery was discovered (after receiving a large water bill) from the water troughs located in the extension land. The issue is being fixed by a professional plumber. The lady that rents the land has been asked to keep a closer eye on the supply, as well as the Groundcare team to ensure this does not occur again. Monthly meter readings will be taken by the groundcare team which will indicate any issues.

iv) the yearly ROSPA inspections have been completed with the report being issued in due course.

A suggestion put forward by the Deputy Clerk was to allow a local resident to take aerial photographs of ESTC owned areas such as the cemetery and Wood Street Park (to assist with the public realm planning) at no cost to ESTC, using their own drone which they have had professional training on.

Resolved: Members agreed that if the resident has sufficient insurance to use the drone in public areas (if required depending on the specifications of the drone) then yes it would be very beneficial to have photos of all ESTC owned parks and Mill Lane Cemetery. The Deputy Clerk will liaise with the resident.

22/090

Correspondence received:

a. *Late correspondence* received since this agenda was set.

i) *s106 contributions update to Members.*

The Deputy Clerk provided Members with up to date figures of s106 contributions ESTC have available and contributions that are due to become available. Members were asked to start considering options for the spend.

Noted and received.

ii) *Request to use QEII Hall Field Park to film some stylized sunset shots for a BBC production.*

A request has been submitted to ESTC to film some stylized afternoon/sunset shots of a local resident walking through the park, for a BBC production being filmed by a TV production company called Minnow Films based in London.

Resolved: Members agreed for the production company to use QEII Hall Field Park as their location for filming. The Deputy Clerk will liaise with the company.

iii) Request to loan the ESTC sandpit equipment to a local Council for their summer fete.

Braunstone Town Council have enquired to ask if ESTC would loan the sandpit equipment, wood, tarpaulin, etc to them for use at their summer fete in July 2023.

This agenda item was discussed at the ESTC Events meeting on 07 Feb 23 prior to this evenings LPCOS meeting, with Members of this sub-cttee recommending to loan the equipment to BTC, providing they take full responsibility and agree to cover any costs if any damage is caused to the equipment.

Resolved: Members of LPCOS Cttee agreed to the recommendation from the Events Cttee. The Deputy Clerk will make the arrangements.

22/091

To discuss purchasing a bespoke package to upgrade the ESTC Mill Lane Cemetery mapping system.

The current ESTC cemetery mapping system is out of date and needs to be updated with new software. The Deputy Clerk provided some information on a software package that works alongside the RBS Cemetery package that ESTC already use for Members to consider.

Resolved: Members agreed for the Deputy Clerk to look into the cost of this bespoke software and report back to Members at the next meeting.

22/092

Leicestershire County Council – Medium Term Financial Strategy constraints: points to discuss.

Members discussed how ESTC could support LCC in maintaining areas around the Town.

Resolved: Members agreed that the ESTC Groundcare team could, when their schedule allows, cut back the hedge lines on footpaths around the Town and clear them of litter, making the footpaths more accessible for residents. ESTC would not be taking on the responsibility of maintaining the footpaths as a long term agreement, instead ESTC would only be assisting LCC in maintaining the footpaths when the groundcare schedule allows. ESTC will liaise with LCC prior to any works being carried out.



22/093

To discuss the Borough Council's Environmental Improvement Programme 2023/24.

Hinckley & Bosworth Borough Council are providing match funding schemes to be used to improve environmental benefits such as heritage trail information boards, blue plaques etc. Members are to consider if the Town could benefit from this scheme.

Resolved: it was discussed at length by Members but it was agreed that with what Earl Shilton already has in place, the Town Council has no projects to pursue. The Deputy Clerk will contact the local heritage group to make them aware of this scheme, as they may have projects in mind.

The meeting closed at 7.27 pm with the Chairman thanking members for their attendance and contributions.

