



## EARL SHILTON TOWN COUNCIL

---

Notice is hereby given that the **Full Council** of **Earl Shilton Town Council** will be held on **Tuesday 08 October 2019** at **The Stute**, Station Road, Earl Shilton, LE9 7GA, starting at **7.30pm** for the transaction of the business detailed on the agenda below. Members of the Full Council are summoned to attend please. The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960.

ME Jackson  
Town Clerk  
21, Wood Street  
Earl Shilton LE9 7NE  
01455 843386

Dated: 02 October 2019

---

### AGENDA

- 19/092 Chairman's or Deputy Chairman's welcome and opening remarks.
- 19/093 To receive apologies for member and other representative Cllr absence.
- 19/094 Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.
- 19/095 To receive and approve as a true record the minutes of the *Full Council* meeting held on Tues 10 September 2019.
- 19/096 To consider filling a member *casual vacancy* by co-option in lieu of by-election.
- 19/097 Public Participation:
  - a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate.
  - b. That the meeting may be adjourned to allow members of the public to make representation about items that are not on the agenda (*Electors' Time*).
- 19/098 To note any reports, (not *private session* items), from County and Borough Cllrs.
- 19/099 To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team reports for September (dated October) 2019.
- 19/100 To note and receive any reports from *member* representatives to recent non-Town Council outside bodies, meetings, events or working parties excluding Police reports and the Town Team Working Group (TTWGp).
  - a. See *Private Session* item 19/109 b. below – The Chairman attended the (affected) cross communities meeting to discuss the Hinckley National Rail Freight Interchange.
  - b. Late relevant events to be reported since this agenda was set.

- 19/101 To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including invitations received since this agenda was set.
- a. 23 Oct 19, 5.30 p.m.–Mayor to Leicester Cathedral Hope & Remembrance Svc.
  - b. 14 Nov 19, 7.00 p.m.-2 members: Leics Police HQ Inter-Cultural Social Evening.
- 19/102 LPCOS Cttee meeting/business matters including:
- a. Draft minutes and or a verbal report of the Cttee meeting of 01 Oct 19.
  - b. Brief report on tree survey follow-on works (Cemetery).
  - c. Recommendations (including spending) to Full Council.
- 19/103 To receive written and or verbal reports from the Chairman of the Events Cttee of recent meetings plus feedback/forward regarding 2019/20 events.
- 19/104 Planning applications/correspondence received as a Town Council 'consultee' from HBBC, adjacent Districts and or LCC as *Local* or *County* Planning Authorities. A Cttee Chairman's verbal report on non-private session items from the Planning Cttee meeting held earlier on 08 Oct 19.
- 19/105 Correspondence received including relevant late correspondence received since this agenda was set.
- a. Rural Service Network invitation to join/subscribe to the Rural Market Towns Gp.
- 19/106 To receive the Town Clerk's General Report including relevant Items for inclusion received since the agenda was set.
- 19/107 To receive the Town Clerk's Finance (& Policy) Report including:
- a. Interim Internal Audit set for 18 Nov 19.
  - b. That Council authorise the Chairman to sign-off the RBS accounts reconciliation statements for Sept 2019 if bank statements received and note the Sept forecast of outturn budget against actuals.
  - c. Note the first transfer of investment funds to the CCLA dividend account.
  - d. Relevant items for inclusion received since the agenda was set.

**Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session.**

- 19/108 Staffing Cttee issues including legacy legal matters updates and items received since this agenda was set including a verbal report from the Chairman of the Staffing Cttee and or Town Clerk regarding:
- a. Recruiting a Groundcare Operative.
  - b. Groundcare collision damage 06 Sep 19 to 3<sup>rd</sup> party property – Insurers notified.
  - c. Collision damage 17 Sep 19 to truck.
  - d. Collision damage to Maple Park main gate (by ESTC mower).
  - e. Head of Groundcare probation 1 to 1interview (02 Oct 19) with Chair of Staffing.
  - f. Associated and or late relevant items deemed necessary.

- 19/109** Planning Cttee private session items. Updates from the Cllrs and Town Clerk including:
- a. The *Premises project*: recent delays to the project and reports from planned site meetings at the Library for 12 Sep 19 and subsequent meeting Tues 01 Oct 19.
  - b. Town Team Working Group meeting 18 Sep 19 plus follow up meeting with a representative from Barwood Land (Earl Shilton Sustainable Urban Extension (SUE)).
  - c. 26 Sep 19 – The Chairman attended the affected communities meeting to discuss the Hinckley National Rail Freight Interchange (HNRFI) proposals.
  - d. The *Dalebrook Farm* development: any update – owner developer meeting?
  - e. Related matters received since this agenda was set.

INTENTIONALLY BLANK