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LPCOS Cttee 2019/20

C Houghton
Office Clerk.

EARL SHILTON TOWN COUNCIL

MINUTES of the

LEISURE, PARKS, CEMETERY & OPEN SPACES (LPCOS) COMMITTEE MEETING

Held at 7:00 p.m. on
Tuesday 05 November 2019
At The Stute, Station Rd., Earl Shilton, LE9 7GA.

MEMBERS PRESENT:

Councillors: Ms D Almey, Chairman, Mrs A Burton, Deputy
Chairman, Mrs C Coe, Ms V Darker, Ms J
Duplock, Mrs G Granger.

In attendance: Office Clerk: Mrs C Houghton.

Members of the public: Nil.

- 19/080 Chairman's welcome and opening remarks.
The Chairman opened the meeting welcoming all Cllrs.
Noted and received.
- 19/081 To receive apologies for member absence.
**Resolved: to accept the apologies from Cllr K Lapsley as
tabled and recorded.**
- 19/082 Declarations of interests. To receive disclosures of
member's interests, i.e. the existence and the nature of
those interests in respect of items on this agenda.
None.
- 19/083 To receive and approve as a true record the minutes of the
LPCOS Cttee meeting held on 01 October 2019.
**Resolved: that the minutes of the LPCOS Cttee meeting
of the 01 October 2019, as tabled, be accepted as a true
record of proceedings.**
- 19/084 To receive a written report from the ESTC Head of
Groundcare.
Members received in their agenda pack a detailed report,
listing all actions that have been carried out over the past
month and the planned works organised for the month
ahead.
**Resolved: members reviewed the report and discussed
the actions that need to be completed in the
forthcoming weeks. These works include the
completion of hedge cutting in all ESTC parks and open**

spaces, replacing damaged litter bins with the new ones ESTC have already purchased and completing the winter works already scheduled. The Office Clerk will pass on the feedback to the Head of Groundcare.

19/085 To receive a written report from the ESTC Office Clerk.

Members received in their agenda pack a detailed report listing income received, unscheduled outgoing expense, works that have been completed since the last meeting, scheduled works for the month ahead and general updates.
Resolved: the Office Clerk covered the points listed in the report provided to members. Members were pleased with the detailed report.

19/086 To discuss if John Barker's Showman Funfair can run in March 2020 on Wood Street Park.

The Office Clerk advised members that due to the funfair (which was scheduled for October 2019) being cancelled due to inclement weather, John Barker has asked the Cttee to consider if he could run the funfair in March 2020, if the ground is in good condition after the winter months.

Resolved: members agreed to allow Redacted Funfair to run in March 2020, weather permitting. The Office Clerk will liaise with Redacted nearer the date.

19/087 To discuss the hire requirements for the table tennis accessories purchased by ESTC, for the outdoor tables located in Wood Street Park.

The Office Clerk presented to members one of the purchased table tennis bats set. The requirements to hire a set from the ESTC office were then discussed by members.

Resolved: It was agreed by members to review this agenda item in the early spring time, as this will give members time to consider the requirements and will also be a better time of year, due to the weather, to promote the use of the outdoor tables.

19/088 To discuss the location for the horse chestnut tree to be planted at Mill Lane Cemetery in November by the ESTC Groundcare team.

The Office Clerk provided members with a detailed map of the Cemetery, to enable a decision to be made of where the tree should be planted.

Resolved: members reviewed the Cemetery map provided to them and decided that the best location for the Horse Chestnut tree to be planted would be in the

natural burial area, which is away from all electric pylons and also has plenty of space for the tree roots to grow, which will not interfere with any existing grave plots. The Office Clerk will arrange this.

19/089

Correspondence received:

a. Pocket Park Funding 2020.

The Office Clerk made members aware of an opportunity to apply for funding through the Gov.UK website, allowing Town Councils to refurbish an existing pocket park to improve facilities for the community.

Resolved: due to all the works recently carried out on multiple ESTC parks, members decided that there are no areas within the Town, at present that would benefit from a refurbishment.

b. The removal of hay bales left on the grazing land owned by ESTC, situated off Mill Lane.

The Office Clerk advised members that the hay bales left from the previous tenant, had still not been removed from the grazing land. Members discussed the options of having the hay bales removed.

Resolved: members agreed that if the hay bales are not removed by the previous tenant within the next few days, then ESTC would have no choice but to cover the cost to have them removed by a local contractor.

c. Reports of Anti-Social Behaviour & possible criminal damage at Weaver Springs Park.

The Chairman raised that on Fri 25 Oct 19 the Office Clerk made members aware of ASB on Weaver Springs Park, providing photos via email of quad bike track marks on the football pitches. Then on Fri 01 Nov 19, the Town Clerk received an email from a concerned resident reporting evidence of further track marks on the parks grounds. The Local Police Beat Team have been informed on both occasions by the ESTC office staff. ESTC have asked the Local Police Beat Team to investigate and to keep ESTC updated on the matter.

Noted and received.

19/090

To discuss the application put forward from *Earl Shilton in Bloom (ESiB)* to assist with the watering rota of ESTC planting and that of ESiB.

The Chairman advised members that ESIB have not submitted their application in time for tonight's meeting, so no discussion or decision will be required for this agenda item.

Noted and received.

- 19/091** To provide members with a detailed calendar confirming the LPCOS Committee meetings scheduled up to and including April 2020.

Members reviewed the calendar dates scheduled for the LPCOS Cttee meetings up to and including April 2020.

Resolved: members agreed that the LPCOS Cttee meetings will continue to be held on the first Tuesday of each calendar month at 7.00 pm, as per the calendar provided.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session. So Resolved.

- 19/092** To examine the budget spend to date and 2020-2021 precept discussions.

The Office Clerk covered the figures with members, as per the account documents provided to them. The account documents presented are to enable Cttee members to consider the precept figures at a subsequent meeting.

Noted and received.

- 19/093** To examine the fees and charges for the financial year 2020-2021.

The Office Clerk provided the relevant documents for members to review the current ESTC fees and charges for Mill Lane Cemetery, Weaver Springs Park football pitch hire and the operating day rate for funfairs held on Wood Street Park.

Resolved: members reviewed all of the current fees and charges and decided that they are to remain the same for the financial year 2020-2021.

- 19/094** To review any applications submitted to ESTC for the vacant grazing land situated off Mill Lane.

Members were provided with a copy of each application submitted to rent the grazing land. Members reviewed and discussed each application.

Resolved: after reviewing each application in detail, members selected *Redacted* *Redacted* as the new tenant to rent the grazing land. The Office Clerk is to contact the new tenant and make the necessary arrangements.

19/095 To review the 'Terms of the Contract' for renting the grazing land off Mill Lane, Earl Shilton.

The Office Clerk provided members with an updated 'Terms of the Contract' document for the grazing land. Members reviewed the document, ensuring that all the correct and relevant terms and conditions are included.

Resolved: members reviewed the contract and suggested a couple of minor changes to be made. The Office Clerk will update the contract in preparation of the new tenant signing the document prior to moving the livestock onto the grazing land.

The meeting closed at 8.15 pm with the Chairman thanking members for their attendance and contributions.

