

~~Chair~~
Deputy Clerk

EARL SHILTON TOWN COUNCIL

MINUTES of the

LEISURE, PARKS, CEMETERY & OPEN SPACES (LPCOS) COMMITTEE MEETING

Held at 7 p.m. on
Tuesday 02 November 2021
At Independent Chapel, 89 High St.
Earl Shilton, LE9 7LR

MEMBERS PRESENT:

Councillors: Cllr I Faver, Chairman, Cllr D Almey, Cllr A Burton,
Cllr A Bates, Cllr B Granger, Cllr G Granger and
Cllr R Hills.

In attendance: Deputy Clerk: Mrs C Houghton.

Members of the public: Nil.

21/051 Chairman's welcome and opening remarks.

The Chairman opened the meeting welcoming all Cllrs.
Noted and received.

21/052 To receive apologies for member absence.
None.

21/053 Declarations of interests. To receive disclosures of
member's interests, i.e. the existence and the nature of
those interests in respect of items on this agenda.

Cllr B Granger regarding 21/058 due to having
involvement in the matter.

**Resolved: to allow the above named member to remain
in the meeting regarding the item mentioned but not
vote on matters should the need arise.**

21/054 To receive and approve as a true record the minutes of the
LPCOS Cttee meeting held on 05 October 2021.
**Resolved: that the minutes of the LPCOS Cttee meeting
of the 05 October 2021, as tabled, be accepted as a true
record of proceedings.**

21/055 Public Participation:

a. Public speaking protocol – requests received by the protocol
deadline to be submitted to the Clerk with details of the agenda
item they wish to address/relate. **None**



b. That the meeting may be adjourned to allow members of the public to make representation about items that are not on the agenda (*Electors' Time*). *N/A*

21/056

To receive a written monthly report from the Deputy Clerk.

Members received in their agenda pack a detailed report from the Deputy Clerk listing income received, unscheduled outgoing expense, works that have been completed since the last meeting, scheduled works for the month ahead and general updates. The Deputy Clerk also made Members aware that the recent application submitted to HBBC for s106 maintenance contributions was successful and ESTC received £6244.25. This now completes all outstanding s106 contributions to ESTC, with the Deputy Clerk ensuring that no s106 contributions have been lost.

Noted and received.

21/057

Correspondence received:

a. *Late correspondence* received since this agenda was set.

i) A local resident, who is a member of the Woodland Trust, would like ESTC to get involved in planting trees within the Town.

The Deputy Clerk asked Members to consider the proposal of planting a small amount of native trees in areas such as Borrowdale Close, Mill Lane Cemetery and QEII Hall Field Park. This could co-inside with the *Queens Green Canopy, Plant a Tree for the Jubilee* event in 2022, which the ESTC Events Cttee may be making arrangements for.

Resolved: Members agreed that the areas mentioned would be a good location for planting native trees. The Deputy Clerk will contact the resident to discuss the matter further. Members did mention that as a tribute to the Queens Jubilee, a plaque could be installed at the QEII Hall Field Park location of where the new trees are planted.

ii) To consider replacing the bulbs in the footway lighting located on Wood Street, near the War Memorial.

There are 7 bulbs that need replacing. These lights can only be sourced from one company, which the Deputy Clerk has provided a quote from to supply the bulbs. The trusted electrician that ESTC use will then install them.

Resolved: recommendation to Full Council to allow the LPCOS Cttee to use Earmarked Reserves to cover the cost of £2513.00 for the decorative lighting bulbs to be replaced.

iii) To discuss the possibility of getting all ESTC owned trees to have a Tree Preservation Order (TPO) on them.

The Chairman asked Members to consider if ESTC would benefit from having TPOs on all ESTC owned trees. This will prevent any tree works being carried out without permission.

Resolved: the Deputy Clerk will liaise with the Hinckley & Bosworth Borough Council Tree Officer for advice on this matter and will report back to Members at the next LPCOS Cttee Meeting.

21/058 To discuss the concerns regarding the continued ground feeding of birds in Wood Street Park by a local resident.

ESTC have received further complaints regarding the ground feeding of birds, which is now attracting vermin in several locations in Wood Street Park. The Deputy Clerk explained that Members need to decide what action is to be taken to stop this act of ASB continuing.

Resolved: Members agreed that the next course of action is for the Deputy Clerk to contact the Borough Council's Environmental Health Services Team to deal with the matter.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session. So Resolved.

21/059 To consider quotes to replace damaged play equipment at Maple Way Park.

Members were provided with 3 quotes to replace the whole toddler play unit, due to it becoming extremely worn. The Deputy Clerk will apply for a Parish & Community Initiative Fund grant if ESTC decide to go ahead with the project, which will contribute up to 50% of the total cost. The remaining cost would be taken from the ESTC LPCOS Earmarked Reserves budget.

Resolved: Members agreed that the ~~Redacted~~ was best for the area and of good value, with just a few amendments needed to the design. The Deputy Clerk will liaise with ~~Redacted~~ and then submit the PCIF

application, with the outcome being announced by April 2022.

21/060

To consider quotes for a new wet pour surface within the toddler play area, located at QEII Hall Field Park.

Members reviewed the 3 quotes to replace the surface area that surrounds the roundabout within the toddler area, due to it becoming loose.

Resolved: Members agreed that the quote from Redacted at £900+vat was of best value. The Deputy Clerk will arrange for the works to be carried out.

21/061

To examine the budget spend to date and 2022-2023 precept discussions.

The Deputy Clerk covered the figures with Members, as per the account documents provided to them. The account documents presented are to enable Cttee Members to consider the precept figures at a subsequent meeting.

Resolved: Members reviewed the figures and agreed that the only recommendation to Full Council would be to increase the budget code 4495 for tree maintenance to £20k for the financial year 2022-2023. This is to ensure that all tree works can be carried out and also to ensure, if needed, the budget allows for emergency tree works.

21/062

To examine the fees and charges for the financial year 2022-2023.

The Deputy Clerk provided the relevant documents for Members to review the current ESTC fees and charges for Mill Lane Cemetery, the Mill Lane Cemetery extension land and Weaver Springs Park football pitch hire.

Resolved: Members reviewed all of the current fees and charges and decided that for the financial year 2022-2023 the Cemetery extension land and football pitch hire fees will stay the same. The Mill Lane Cemetery fees and charges are to be increased as of 01 April 2022, with Interment/burial charges and exclusive rights of a plot each being increased by £50 and the transfer of exclusive rights increased by £10. Memorials fees are to stay the same and no fee will be charged for interments/burial of a child under age of 16.

The meeting closed at 7.55 pm with the Chairman thanking members for their attendance and contributions.