



EARL SHILTON TOWN COUNCIL

Notice is hereby given that a meeting of an **Earl Shilton Town Council Staffing Committee** will be held on **Tuesday 26 November 2019** at *The Stute*, Station Rd., Earl Shilton, LE9 7GA starting at **6.45 p.m.** for the transaction of the business detailed on the agenda below. Members of the Staffing Committee are summoned to attend please.

ME Jackson
Town Clerk
21, Wood St., LE9 7NE
01455 843386

Dated: 20 November 2019

AGENDA

- 19/016 Chairman's welcome and opening remarks.
- 19/017 To receive apologies for member absence.
- 19/018 Declarations of interests. To receive disclosures of individual member's interests, i.e., the existence and the nature of those interests in respect of items on this agenda.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. The Cttee must resolve to move into private session.

- 19/019 To receive and approve as a true record the minutes of the Staffing Committee meeting held on 19 September 2019.
- 19/020 To receive an update on any legacy legal matters, (including property damage), regarding a former staff members and or a personal injury claim.
- 19/021 To review and discuss outstanding Groundcare Team member probation periods that are due for decisions:
 - a. The Groundcare Operative who commenced employment 25 Mar 19.
 - b. The Head of Groundcare who commenced employment 03 Jun 19.
- 19/022 To review, discuss and possibly decide the staff pay scale point increments applicable with effect 01 Apr 20 based on draft staff reports.
- 19/023 To discuss staffing element precept planning for the Financial Year 2020/21.
- 19/024 To review the recruitment process for a Groundcare Operative in October 2019.

The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960.