

**EARL SHILTON TOWN COUNCIL**

***MINUTES of the***

***LEISURE, PARKS, CEMETERY & OPEN SPACES (LPCOS) COMMITTEE MEETING***

Held at 7 p.m. on  
**Tuesday 01 June 2021**  
At The Independent Chapel, Earl Shilton.

**MEMBERS PRESENT:**

Councillors: Cllr I Faver, Chairman, Cllr D Almey, Cllr A Burton,  
and Cllr G Granger.

In attendance: Office Clerk: Mrs C Houghton.

Members of the public: Nil.

**21/001** Office Clerk's welcome, followed by the election of the Earl Shilton  
LPCOS Cttee Chairman for the Civic Year 2021/22.

As this was the first Cttee meeting of the new electoral term and  
civic year, the Office Clerk asked for members to propose the  
election of a Chairman to direct the business of the agenda.

***Resolved: Cllr I Faver is elected to be the LPCOS Cttee  
Chairman.***

**21/002** Election of the LPCOS Committee Deputy Chairman for the  
Civic Year 2021/22.

No members of the Cttee came forward to become Deputy  
Chairman at this present time.

***Noted and Received.***

**21/003** To receive apologies for member absence.

***Resolved: to accept the apologies from Cllr R Hills and Cllr  
C Coe as tabled and recorded.***

**21/004** Declarations of interests. To receive disclosures of  
member's interests, i.e. the existence and the nature of  
those interests in respect of items on this agenda.

***None.***

**21/005** To receive and approve as a true record the minutes of the  
LPCOS Cttee meeting held on 04 May 2021.

***Resolved: that the minutes of the LPCOS Cttee meeting  
of the 04 May 2021, as tabled, be accepted as a true  
record of proceedings.***



- 21/006** Public Participation:
- a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate. **None.**
  - b. That the meeting may be adjourned to allow members of the public to make representation about items that are not on the agenda (*Electors' Time*). **None.**

- 21/007** To receive a written monthly report from the Office Clerk.
- Members received in their agenda pack a detailed report from the Office Clerk listing income received, unscheduled outgoing expense, works that have been completed since the last meeting, scheduled works for the month ahead and general updates.
- Noted and Received.**

- 21/008** Correspondence received:
- a. *Late correspondence* received since this agenda was set.  
**None.**

- 21/009** To update members on the maintenance contract of the open spaces located within the new housing development at Shelton Village.

Cttee Chairman updated Members on the decision that ESTC will not be adopting the open spaces within the housing development. This decision was agreed at the ESTC Full Council meeting on Tues 25 May 2021, as previously recommended by the LPCOS Cttee Members. Members agreed that ESTC do not have the Groundcare team, plant machinery or premises to take on the additional areas, which would be vital to maintain such complex public open spaces.

**Noted and Received.**

**Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session. So Resolved.**

- 21/010** To review quotes to replace the wooden fence located on Masefield Place.

Members are to consider the quotes provided to replace the small fence that is located on the open space at Masefield

Place, which has become rotten. The fence provides a barrier to the open space.

**Resolved: members agreed for the company** REDACTED *Ag*  
**to install the fence at a cost of**  
**£840.00+vat.**

*Town  
CLERK*

21/011

To review quotes to have a new surface area for the swings located at Wood Street Park.

Due to vandalism to the rubber matting surface underneath the swings, a new surface is required to ensure the safety of children using the equipment.

Members are to consider the quotes to have a new wetpour surface installed.

**Resolved: members discussed the options and how imperative it is that a new surface is installed, before the play equipment can be reinstalled by the ESTC groundcare team, for health and safety reasons. The Cttee decided that the company they chose to install the surface is** REDACTED **at a cost of**  
**£4600.00+vat. Wicksteed have installed surfaces for other ESTC play areas in the last couple of years, which have shown to be of good quality and a reliable company to deal with. This Cttee now recommend to Full Council at the June meeting, to allow the cost of the surface to be taken from LPCOS reserves budget.**

*Ag  
Town  
CLERK*

The meeting closed at 7.25 pm with the Chairman thanking members for their attendance and contributions.

*[Handwritten Signature]*

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