

Town Clerk

EARL SHILTON TOWN COUNCIL
MINUTES of the FULL COUNCIL MEETING
Held at 7:30 p.m. on
Tuesday 14 August 2018
At The Stute, Station Rd., Earl Shilton, LE9 7GA.

MEMBERS PRESENT:

Councillors: Mrs CM Coe, Chairman and Town Mayor,
Ms D Almey, S Hardy, K Lapsley, M Leman,
C Newlyn, Ms L Panton, R Phelps, P Statham and
M Tebbett.

County/Borough: Cllr C Ladkin and see minute 18/055 below.
Councillors:

In attendance: Town Clerk: Mr ME Jackson.
Members of public: Nil.

18/054 *Chairman's welcome and opening remarks.*

The Chairman welcomed cllrs to the meeting, remarked that she hoped members had enjoyed their English Summer as she had enjoyed her French one. Cllr Coe briefly outlined her thanks to all involved in 'Shilton by the Sea 2018' but announced it would be covered in full by the Events Cttee Chairman (Minute 18/064), and moved to the agenda.

Noted and received.

18/055 *To receive apologies for member absence.*

Town Cllrs Harrison, Hutt and Williams with County County/Borough Cllrs Richards and Allen who all submitted their apologies for absence to the Town Clerk with reasons before the meeting.

Resolved: to 'accept' all the apologies for the good reasons recorded by the Town Clerk.

18/056 *Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda. Cllr P Statham regarding any voluntary group Earl Shilton in Bloom (ESiB) matters as a non-pecuniary declaration due to his spouse's active membership of this association.*

18/057 *To receive and approve as a true record the minutes of the Full Council meeting held on Tues 10 July 2018.*

Resolved: to accept as a true record the minutes of the Full Council of 10 July 2018, tabled to Council and circulated to all members in advance of tonight's meeting.

18/058 *Public Participation:*

a. *Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate. **None received.***

b. *That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (Electors' Time). **N/A.***

18/059 *To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report for July 2018.*

Noted and received with thanks.

Members who were unaware of the unsavoury incident at 'Seaside 2018' perpetrated by an intoxicated male individual were briefed that the matter became a police arrest and Town Council CCTV footage played a part in evidence for the case. The Town cllrs involved in calling the police and tracking the individual directly leading to his arrest were commended for their timely and brave actions that allowed the utmost majority of visitors to the event not to have their family enjoyment spoilt in any way.

Noted and received.

18/060 *To note and receive any reports from County and Borough Cllrs.*

Borough Cllr Chris Ladkin reported to members the following matters:

- The County Council proposal to subsume all the County Borough and District Councils into one Unitary Authority has been published and out for consideration. The cliché the devil is in the detail seems appropriate at this stage. Town Cllrs and wider public will be kept informed of developments.
- The Borough Council has been in its traditional quiet summer period.
- Town Team Working Group objectives for Weavers Springs Park and the proposed road 'ransom strip' land owned by the Borough was still being looked at.
- Dalebrook Farm Gypsy, Romany and Traveller site is still very much a priority and the need to apply appropriate 'pressure' was acknowledged by all.
- ESTC are to be commended for the excellence of this year's events, i.e. 'Picnic in the Park' (June) and 'Seaside' (August).
- Cllr Ladkin was asked if he will pass on the request for an update from Cllr R Allen on the results of the scanner survey for the possible buried WW1 German Army field gun reputedly under Wood St Park.
- Town Cllr Paul Statham asked for clarification regarding the access to the proposed Westfield Farm, 322 dwelling, development, as the details on the Planning Portal database are not clear.

Noted and received with thanks.

18/061 *To note and receive any reports from member representatives to recent non-Town Council outside bodies, meetings, events or working parties excluding Police reports and the Town Team Working Group (TTWGp). **None.***

18/062 *To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including late invitations. **None.***

18/063 *To receive the minutes of the LPCOS Cttee meeting held on 03 Jul 18 and a verbal report with any recommendations to Full Council.*

Members were informed that the usual (August) Monthly meeting did not take place due to the *Seaside* event commitment given by members. The Cttee Chairman outlined the current watering and hedging routines.

Noted and received.

18/064 *To receive written and or verbal report from the Chairman of the Events Cttee regarding recent meetings and progress towards future 2018 events.*

Cllr Ms Debbie Almey gave her grateful thanks and congratulations to fellow contributing members for this year's outstanding success of the 3 day *Seaside* event. A few mild and constructive comments have been received and noted but social media reports from residents and out of town visitors alike were full of praise across the board. The Town Council were appreciative for the grant funding from the Borough Council which allowed some nice finishing touches to be provided and which are re-usable for future events. Next up is the one day *Town Show* at the Age UK building, King's Walk on Sat 01 Sep 18.

Noted and received.

18/065 *Correspondence received:*

- a. *ESiB meeting minutes dated 09 Jul 18. **Noted and received.***
- b. *Early Intervention Worker's End of Year Update – July 2018. **Noted and received with thanks and particular interest.***
- c. *LCC Traffic Regulation Order – 'School Keep Clear Parking Notice' for Heath Lane Academy. **Noted and received.***
- d. *Late correspondence. **None received.***

18/066 *To receive the Town Clerk's General Report including:*

- a. *Spiteful and disgusting anti-social behaviour (ASB) on Wood St Park (01 Aug 18) and Hurst Rd Park the weekend of 4/5 Aug 18 both directed at play park equipment.*

Public, Staff and Cllr Chris Newlyn are to be commended respectively for removing broken glass and human waste from the pump track and toddler swings.

Noted and received.

- b. *Receipt of the 'silent soldier' silhouette and possible referral of the decision to site it to best effect; i.e. refer the final decision to the LPCOS Cttee. **Noted and received.***

- c. *To provisionally discuss the prospect of the Town Council Office becoming a referral service point for local food banks.*

Cllr Newlyn explained the perceived need for a service point in addition to the *Community House* and went on to the likely outline process. Members discussed the matter in the light of current indoor and outdoor staffing issues. The Clerk was asked to agenda this item again in Feb 19 for more considered debate.
Noted and received.

18/067 To receive the Town Clerk's Finance Report including:

- a. A motion to resolve the receipt and approve of monthly ESTC accounts for May, June and July 2018.
Resolved: to allow the Chairman to sign-off the accounts for the months stated. (Bank reconciliations for signature by the Chairman)
- b. To discuss passing to the Finance & Policy Working Party a commercial quotation to improve bespoke managed print services.

Members discussed the costed offer tabled by the Clerk from the company concerned, especially the points about quality, software compatibility and cost neutrality. This offer was contrasted with the current provider with 18 months to run of a contract giving poor quality/service, no compatibility with MS Windows 10 and rising costs.

Resolved: to adopt the new contract as soon as convenient.

- c. Late items for inclusion. **None received.**

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session. So resolved.

18/068 To discuss Planning Cttee issues regarding Dalebrook Farm (future meeting), Birch Close and current applications that may affect the Town.

Dalebrook Farm as a current development was discussed and it is now agreed that a Town Council Planning Cttee will be held in the latter part of Sep 18. All Town and Borough Cllrs are invited to attend to listen to a specific proposal that may break the current logjam affecting a satisfactory outcome for all stakeholders in town and Countywide. The Town Team Working Group Meeting to be held on Wed 05 Sep 18 will be informed of this specific ESTC Planning Cttee meeting.

The Town Clerk reported that the legal contract for the Birch Close/Maple Park *easement* rights and compensation payment is still progressing.

Reports noted and received.

At the end of this item Cllr C Ladkin leaves the meeting at 8.34 p.m. with thanks and best wishes from members.

18/069 To receive the minutes of the Staffing Cttee meetings held on Tues 17 Jul 18 and a verbal report from the Chairman of the Staffing Cttee of the meeting held earlier on Tues 14 Aug 18 including and recommendations to Full Council.

Members ***noted and received*** minutes of the Staffing Cttee meeting of Tues 17 Jul 18.

The Staffing Cttee Chairman gave members an overall appraisal of staffing issues including:

- The result of elective surgery for a staff member and the continued wait for other but unrelated medical test results.
- To hasten details of the operative sick absent for non-work related injury.
- To brief members about the resignation of a member of staff.
- To inform members that a member of the indoor staff has given notice that they wish to retire in the near future.
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Reports noted and received.

The Chairman closed the meeting at 8.51 p.m. thanking members for their attendance and contributions.

Chairman's Initials/Signature 

