



EARL SHILTON TOWN COUNCIL

Notice is hereby given that a meeting of **Earl Shilton Town Council (Full Council)** will be held on **Tuesday 13 July 2021** at the **Independent Chapel, 89 High St.**, Earl Shilton, **LE9 7LR**, starting at **7.30pm** for the transaction of the business detailed on the agenda below. Members of the Full Council are legally summoned to attend please. The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960.

ME Jackson
Town Clerk
21, Wood Street
Earl Shilton LE9 7NE
01455 843386

Dated: 07 July 2021

AGENDA (website <https://www.earlshilontc.org.uk>)

- 21/038** Chairman's welcome and opening remarks.
- 21/039** To receive apologies for Town Cllr Member absence.
- 21/040** Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.
- 21/041** To receive and approve as a true record the minutes of the Full Council meeting held on Tues 08 June 2021.
- 21/042** Town Council *Casual Vacancy* for Church Ward – choice of co-option for Members.
- 21/043** Public Participation:
 - a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate to.
 - b. That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (*Electors' Time*).
- 21/044** To note and receive any reports from County and Borough Cllrs.
- 21/045** To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report for June dated July 2021.
 - a. Beat Team monthly Newsletter.
 - b. ES Neighbourhood Watch Co-ordinator's latest report.
- 21/046** To note and receive any reports from *member* representatives to recent (remote/virtual) non-Town Council outside bodies, meetings, events or working parties excluding Police

reports and the Town Team Working Group (TTWGp) including relevant late items received since this agenda was published.

- a. HBBC (virtual) Rural Conference 9/10 Jun 2021.
- b. Other reports.

21/047 To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including online and late relevant invitations too.

21/048 To receive minutes, draft minutes (06 Jul 21) and or a verbal report on Leisure, Parks, Cemetery and Open Spaces (LPCOS) Cttee meetings or business of interest and possible concern plus any immediate recommendations for spending from the annual budget or *Reserves*.

21/049 To receive a written, (draft minutes of the 06 Jul 21 meeting), and or verbal report from the Chairman of the Events Cttee regarding recent meetings and or pandemic lockdown updates concerning 2021 events.

21/050 Correspondence received including relevant late items received:

- a. HM The Queen's Platinum Jubilee 2022 - Lord Lieutenant's letter.
- b. HBBC consultation – Gambling Act 2005 – mandatory Licencing Policy review.

21/051 To receive the Town Clerk's Finance Report including late relevant items and:

- a. A motion to resolve the receipt and approval of the monthly ESTC accounts for May 2021 and June 2021 as true statements of ESTC accounts as at 31 May 21 and 30 Jun 21 respectively.

(The three Cashbook reconciliations for signature by the meeting Chairman)

- b. CCLA dividend account current rate of returns.
- c. Late relevant items.

21/052 To receive the Town Clerk's *general* report including relevant late items received since this agenda was published.

- a. Chairman's proposed motion to schedule future Full Council meetings to be held on the second Monday of each month with a starting time of 7.00 p.m.
- b. Rough sleeper report in Town Centre night of 28/9 Jun 21.
- c. Staffing Cttee – Constitution/Terms of Reference (ToR): Cttee review amendment recommendations to Full Council.
- d. LPCOS Cttee membership vacancy – proposal for Cllr B Granger to be appointed to the Cttee for the remainder of the current Civic Year.
- e. Report of ASB in the grounds of the Parish Church and *actions-on*.

21/053 Planning applications/correspondence received as a Town Council 'consultee' from HBBC, adjacent Districts and or LCC as *Local* or *County* Planning Authorities. Also to:

- a. Note a Planning Cttee Chairman's verbal and or written reports and possibly, discuss and receive non-private session items from the Planning Cttee; e.g. a

verbal/written report from any Planning Cttee meeting (13 Jul 21) or communications, especially regarding major or controversial applications concerning the Town.

b. Relevant late applications/et al received since the Cttee agenda was set.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into *Private Session*.

21/054 Planning matters which should be heard in private session:

To consider the issues/updates from the Chairman/Town Clerk/Members or others regarding the:

- a. The *Premises projects* – update re new Library Office facility and public toilet.
- b. TTWGp meeting notes of the 16 Mar 21 & agenda for 14 Jul 21.
- c. Earl Shilton Sustainable Urban Extension (ES-SUE) – Consortium revised '*heads of terms*' - update if any.
- d. LCC rental industrial units Oaks Way.
- e. Dalebrook Farm GRT development – HBBC Director's update.
- f. Late relevant confidential items received since this agenda was set.

21/055 Staffing Cttee issues including:

- a. Staffing Cttee meeting 28 Jun 21 draft minutes – to note and receive.
- b. Staff sick absence/capability report(s).
- c. Fixed Term Contracts (FTC) and recruiting updates.
- d. Legacy legal matters updates including – the revised submission to the Employment Appeals Tribunal (EAT).
- e. Relevant late items received since this agenda was published.

Last Item.

