

*Chapman*  
Office Clerk

EARL SHILTON TOWN COUNCIL

MINUTES of the

LEISURE, PARKS, CEMETERY & OPEN SPACES (LPCOS) COMMITTEE MEETING

Held at 7 p.m. on  
Tuesday 06 April 2021  
Virtual meeting via Zoom.

MEMBERS PRESENT:

Councillors: Ms D Almey, Chairman, Cllr A Burton, Deputy Chairman, Cllr C Coe and Cllr G Granger.

In attendance: Office Clerk: Mrs C Houghton.

Members of the public: One.

20/109 Chairman's welcome and opening remarks.

The Chairman opened the meeting welcoming all Cllrs.  
***Noted and received.***

20/110 To receive apologies for member absence.  
***Resolved: Members did not accept the apologies from Cllr A Darker, as they felt that changes to his current work shifts need to be made to ensure he can attend these meetings and enable him to carry out his role as an ESTC Councillor. No apologies for absence were received from Cllr K Lapsley.***

20/111 Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.

**Cllr A Burton regarding 20/117** due to being a member of Earl Shilton in Bloom.

***Resolved: to allow the above named member to remain in the meeting regarding the item mentioned but not vote on matters should the need arise.***

**The member of the public that had joined the meeting at 7pm, left the meeting at the end of this agenda item.**

20/112 To receive and approve as a true record the minutes of the LPCOS Cttee meeting held on 02 March 2021.

***Resolved: that the minutes of the LPCOS Cttee meeting of the 02 March 2021, as tabled, be accepted as a true record of proceedings. The Chairman received the***



*original documents prior to the meeting, so they can be signed.*

20/113

Public Participation:

a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate. **None.**

b. That the meeting may be adjourned to allow members of the public to make representation about items that are not on the agenda (*Electors' Time*). **None.**

20/114

To receive a written monthly report from the Office Clerk.

Members received in their agenda pack a detailed report from the Office Clerk listing income received, unscheduled outgoing expense, works that have been completed since the last meeting, scheduled works for the month ahead and general updates.

**Noted and Received.**

20/115

To consider the recommendations from Leicestershire County Council relating to the recent tree survey report, which LCC have carried out on ESTC owned trees.

A local resident has requested that a few trees, located at Mill Lane Cemetery, require immediate works due to them encroaching over the boundary fence line. The LCC representative who has carried out the current tree survey on ESTC owned trees, has been and assessed the trees and provided their recommendations and views on what work, if any, are needed.

**Resolved: Members considered all the information and recommendations from LCC and agreed that as the trees have been there for over 30 years and would have been present when the houses were built approx 7 years ago, no works are to be carried out. The Office Clerk will arrange a site meeting at Mill Lane Cemetery, with the LCC representative and invite Cllrs and the resident to attend so that the reason can be explained in person.**

20/116

Correspondence received.

A local neighbourhood watch coordinator has requested that ESTC review the number of dog waste bins located within the Town.

**Resolved: ESTC will monitor the situation over the forthcoming months.**

- a. To consider the request from a trader, to have a market stall at the ESTC Tuesday morning market.

***Resolved: Members agreed for the trader to have a market stall. The Office Clerk will inform the trader.***

- b. *Late relevant correspondence* received since this agenda was set.

***None.***

**Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session. So Resolved.**

**Cllr G Granger joined the meeting at this point at 7.28pm.**

- 20/117** To review the options for new planters to be located within the Town.

The Office Clerk advised Members that Earl Shilton in Bloom have a selection of planters which they are willing to donate to the Town Council. Members are to consider having these planters or Members can consider the quotes provided to purchase new planters.

***Resolved: Members were very grateful for the offer from ESiB to donate the planters to ESTC. Members agreed to use the planters within the Town. The Office Clerk will liaise with the relevant members to arrange collection.***

- 20/118** To review quotes to have a water risk assessment carried out on the pavilion located at Weaver Springs Park.

Members are to consider the quotes to have a full domestic water risk assessment carried out at the pavilion, to ensure it meets the required legislation.

***Resolved: Members agreed for ~~Redacted~~, carry out the required works, at a cost of £199.00 + vat. The Office Clerk will arrange this.***

- 20/119** To provide an update on the purchasing of new ESTC plant machinery.

The Office Clerk advised Members that the ESTC Town Clerk has liaised with the provider of the new equipment and confirmed that the original price quoted for the new equipment is correct and the invoice will be paid now that this has been confirmed. The new equipment should hopefully arrive within the next few weeks.

***Noted & Received.***

20/120

To provide Members with an update on the ESTC Groundcare team.

The Chairman provided an update on each Groundcare team member, on how they are working and progressing within their roles, individually and as a team.

***Noted & Received.***

**The meeting closed at 7.40 pm with the Chairman thanking members for their attendance and contributions.**

A handwritten signature in black ink, appearing to read 'D. Almay', written over a horizontal line.