

~~C Houghton~~  
Office Clerk

EARL SHILTON TOWN COUNCIL

MINUTES of the

LEISURE, PARKS, CEMETERY & OPEN SPACES (LPCOS) COMMITTEE MEETING

Held at 7:30 p.m. on  
Tuesday 26 May 2020  
Virtual meeting via Zoom.

MEMBERS PRESENT:

Councillors: Ms D Almey, Chairman, Mrs A Burton, Deputy  
Chairman, Mrs C Coe and Mr K Lapsley.

In attendance: Office Clerk: Mrs C Houghton.  
Town Clerk: Mr M Jackson.

Members of the public: Nil.

20/001 Chairman's welcome and opening remarks.

The Chairman opened the meeting welcoming all Cllrs to the first virtual LPCOS Cttee meeting and commented on how wonderful the Town looks, with thanks to the hard working ESTC Groundcare team.

**Noted and received.**

20/002 To receive apologies for member absence.

**Resolved: to accept the apologies from Cllr G Granger and Cllr J Duplock as tabled and recorded.**

20/003 Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.

**Cllr A Burton regarding 20/008** due to having connections with a particular football team applying to use Council park facilities.

**Resolved: to allow the above named member to remain in the meeting regarding the item mentioned but not vote on matters should the need arise.**

20/004 To receive and approve as a true record the minutes of the LPCOS Cttee meeting held on 03 March 2020.

**Resolved: that the minutes of the LPCOS Cttee meeting of the 03 March 2020, as tabled, be accepted as a true record of proceedings. The Chairman received the original documents prior to the meeting, so that they can be signed.**

20/005

To receive a written monthly report from the ESTC Office Clerk.

Members received in their agenda pack a detailed report from the Office Clerk listing income received, unscheduled outgoing expense, works that have been completed since the last meeting, scheduled works for the month ahead and general updates. The pack also included an up to date list of s.106 secured funds for ESTC and a financial pack of the LPCOS income and outgoings up to the end of April 2020.

**Resolved: the Office Clerk covered the points listed in the report. Members were pleased with the report and the additional items provided to them.**

20/006

Correspondence received:

- a. To discuss letters received from a local bowls club and a resident regarding the removal of a traffic mirror.

Members discussed the letters received and the reasons put forward to reinstate the traffic mirror.

**Resolved: the Office Clerk is to contact the insurance company that ESTC are insured through, to obtain advice on this matter. This will then be reviewed at the next LPCOS Cttee meeting.**

- b. To discuss ideas received from a local resident for developing a wildlife area within ESTC parks.

Members considered the ideas that have been suggested by a local resident.

**Resolved: the Office Clerk is to contact the resident and advise that, as suggested, ESTC will be installing bird boxes at Mill Lane Cemetery.**

- c. To update Members on anti-social behaviour at Mill Lane Cemetery.

The Office Clerk advised Members that the local police beat team were informed of the ASB and more checks have been carried out in the area by the beat team. No further reports of ASB have been reported.

**Noted and received.**

- d. To discuss the request to remove a picnic bench from Mill Lane Cemetery.

Members discussed if having a picnic bench located at the cemetery was appropriate for the area.

**Resolved: Members agreed that the picnic bench should be removed. The Office Clerk will arrange this.**

e. Late relevant correspondence received since this agenda was set.

**None.**

20/007

To review a quote to replace a damaged piece of play equipment caused by vandalism at Weaver Springs Park.

The Office Clerk provided a quote from the play equipment provider, for Members to consider replacing the equipment.

**Resolved: due to the large volume of vandalism at Weaver Springs Park, Members agreed not to replace this item. The ESTC Groundcare have removed the broken part to ensure the equipment is safe to be used.**

**Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session. So Resolved.**

20/008

To discuss the request made from a local football club to review the fees to hire the football pitch at Weaver Spring's Park for the season 2020/21 and to confirm how many teams can be based at this location.

The local team, who have hired the pitch for several years, have requested a reduction in the fee for the season ahead, as a result of the COVID-19 lockdown restrictions delaying the start of the season and reducing the number of games to be played. Clarification of how many teams that can hire the grounds is to be confirmed by Members.

**Resolved: Members agreed for the fee to be reduced to Redacted for the Redacted and for the new team, Redacted who will also be hiring the pitch, a reduced fee of Redacted will apply. It was also confirmed that the grounds and in particular the changing facilities can take a maximum of 2 teams.**

20/009

To provide an update regarding a grave plot legal issue located within Mill Lane Cemetery.

The Office Clerk advised Members that the legal issue regarding a grave plot at the Cemetery, is still ongoing and any update will be reported back to the Cttee.

**Noted and received.**

**20/010** To decide on the next tenant to take on the rent of the ESTC grazing land, located on Mill Lane.

Due to the current tenant submitting their notice for the lease, Members need to select from the list provided a new tenant to take on the lease.

**Resolved: after considering all applicants, Members agreed for Redacted of Earl Shilton to take on the lease. The Office Clerk will make the necessary arrangements.**

**20/011** To discuss another resident's request for tree works to be carried out at Jubilee Drive.

A further request received to have tree works carried out at Jubilee Drive is to be considered by Members.

**Resolved: the Office Clerk is to arrange for three professional tree surgeons to visit the site and provide quotes to carry out the works, which they recommend are needed.**

The meeting closed at 20.10 pm with the Chairman thanking members for their attendance and contributions.

