



EARL SHILTON TOWN COUNCIL

Notice is hereby given that a **Meeting of Earl Shilton Town Council (Full Council)** will be held on **Monday 11 December 2023 at the Public Library, Wood St.**, Earl Shilton, **LE9 7NE**, starting at **7.00pm** for the transaction of the business detailed on the agenda below. Elected and co-opted Members of the Full Council are legally summoned to attend by please. The public and media are cordially invited to attend but will be excluded from any items declared as *private session confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960.

C Houghton
Town Clerk
Public Library, Wood Street
Earl Shilton LE9 7NE
01455 843386

Dated: 6 December 2023

AGENDA

- 23/134** Chairman's welcome and opening remarks.
- 23/135** To receive apologies for Town Cllr Member absence.
- 23/136** Declarations of interest. To receive disclosures of member's interests, i.e., the existence and the nature of those interests in respect of items on this agenda.
- 23/137** To receive and approve as a true record the minutes of the Meeting of Full Council held on Monday 13 November 2023.
- 23/138** Public Participation:
- a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate to.
 - b. That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (Electors' Time).
- 23/139** To note and receive any reports from County and Borough Cllrs.
- 23/140** To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report.
- a. December 23 Beat Team report.
 - b. Report from the Earl Shilton Neighbourhood Watch Development Worker
 - c. Late relevant items.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will consider a motion to resolve to go into *Private Session*.

21/141 AGE UK:

- a. To receive and approve as a true record the minutes of the Extraordinary Meeting of Full Council held on Wednesday 29 November 2023.
- b. Late relevant items.

23/142 Planning matters which should be heard in private session to consider the issues/updates from the Chairman/Town Clerk/Members or others regarding the:

- a. Premises Working Party (PWP) update.
- b. Late relevant items.

23/143 Staffing Cttee business including late relevant items.

- a. To receive the draft minutes of the Staffing Cttee meeting held on 22 Nov 23.
- b. Staff payroll update for a member of the Groundcare team.
- c. Late relevant items.

At the conclusion of this item the Chairman will return the meeting to a Public session.

23/144 To note and receive any reports from member representatives to recent (remote/virtual) non-Town Council outside bodies, meetings, events or working parties such as the Town Team Working Group (TTWGp) including relevant late items received since this agenda was published.

23/145 To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including remote and late relevant invitations also.

23/146 To receive written, (draft minutes of the 05 December 23 meeting), and or a verbal report on Leisure, Parks, Cemetery and Open Spaces (LPCOS) Cttee meetings or business of interest and possible concern plus any immediate recommendations for spending from the annual budget or reserves including late relevant items.

23/147 To receive written, (draft minutes of the 05 December 23 meeting), and or verbal report of the Events Cttee regarding recent meetings and an update concerning ESTC events and late relevant items.

23/148 Correspondence received including relevant late items received since this agenda was published.

- a. Late relevant items.

23/149 To receive the Town Clerk's Finance Report including late relevant items received since this agenda was published.

- a. To consider the monthly accounts for November 2023 as a true record fit for the Chairman's signature if statements received, invoices input completed and issued to Members in advance of this meeting.
- b. Late relevant items.

23/150 To receive the Town Clerk's general report including relevant late items received since this agenda was published.

- a. To confirm the ESTC meeting dates for 2024/25.
Noting the following:
Meetings for 01 January – 30 April 2024 are already resolved with key dates to note in January as follows:
 - Tues 09 Jan 24 Events & LPCOS Cttees.
 - Mon 15 Jan 24 Fin & Pol Working Party – Precept 2024/25 meeting.
 - Mon 22 Jan 24 Full Council (& Planning) – Precept 2024/25 setting.
- b. Late relevant items.

23/151 Planning applications/correspondence received as a Town Council 'consultee' from HBBC, adjacent Districts and or LCC as Local or County Planning Authorities. Also to: Note a Planning Cttee Chairman's verbal or written reports and possibly, discuss and receive non-private session items from the Planning Cttee, e.g., a verbal/written report from any Planning Cttee meeting or communications, especially regarding major or controversial applications concerning the Town.

- a. 23/01110/HOU – First floor rear extension at 23 Belle Vue Road
- b. Hinckley National Rail Freight Interchange update
- c. Relevant late applications/correspondence received since this agenda was set.

23/152 To review and consider quotes to have the ESTC website re-designed.

Last Item.

