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**EARL SHILTON TOWN COUNCIL
MINUTES of the MEETING OF FULL COUNCIL**

Held at 7:00 p.m. on

Monday 11 December 2023

At The Public Library, Wood St., Earl Shilton, LE9 7NE.

MEMBERS PRESENT:

Town Councillors: Cllr M Leman, Deputy Chairman, Cllr D Almey, Cllr A Bates, Cllr D Deighton, Cllr B Granger, Cllr G Granger, Cllr J O'Neill, Cllr B Paczek, and Cllr C Wells.

Town County/Borough Councillors: Nil.

In attendance: Town Clerk: Mrs C Houghton.
Members of public: Nil.

23/134 Chairman's welcome and opening remarks.

The Deputy Chairman welcomed Members to the meeting, with his thanks for their attendance.
Noted and received.


23/135 To receive apologies for Town Cllr Member absence.

Cllr R Allen, Cllr C Allen, Cllr C Ladkin and Cllr M Tebbett submitted their reasoned apologies for absence to the Town Clerk in advance of the meeting.
Resolved: to accept Cllr R Allen, Cllr C Allen, Cllr C Ladkin and Cllr M Tebbett apologies received above and as recorded in full by the Town Clerk.

23/136 Declarations of interest. To receive disclosures of member's interests, i.e., the existence and the nature of those interests in respect of items on this agenda.

Cllr B Granger & Cllr G Granger – agenda item 23/151 a), due to being the owner(s) of the property.
Resolved: to allow both Cllrs to remain in the room whilst this item is discussed but will not be involved in any discussion (unless asked by Members to provide information).

23/137 To receive and approve as a true record the minutes of the Meeting of Full Council held on Monday 13 November 2023.
Resolved: to accept as a true record of the Full Council meeting of the 13 November 2023; the minutes tabled for the Chairman's signature and already distributed in draft to members with their agenda packs.

Chairman Signature.....

- 23/138** Public Participation:
- a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate to. **None.**
 - b. That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (Electors' Time). **N/A**

23/139 To note and receive any reports from County and Borough Cllrs.

Borough Council Report - none received.

County Council Report

- Highways have repainted the road markings around the Town.
Noted and received.

23/140 To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report.

- a. December 23 Beat Team report.
The report was tabled as read
Noted and received.
- b. Report from the Earl Shilton Neighbourhood Watch Development Worker.
The report was tabled as read
Noted and received.
- c. Late relevant items.
None.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will consider a motion to resolve to go into Private Session. So Resolved.

21/141 AGE UK:

- a. To receive and approve as a true record the minutes of the Extraordinary Meeting of Full Council held on Wednesday 29 November 2023.
Resolved: to accept as a true record of the Extraordinary Meeting of Full Council held on the 29 November 2023; the minutes tabled for the Chairman's signature and already distributed in draft to members with their agenda packs.

b. Late relevant items.

i)

Redacted;

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Chairman Signature.....

Redacted

Noted and received.

Point of Order: Cllr D Almey joined the meeting.

23/142 Planning matters which should be heard in private session to consider the issues/updates from the Chairman/Town Clerk/Members or others regarding the:

- a. Premises Working Party (PWP) update.

Redacted

Noted and received.

- b. Late relevant items. - **None.**

23/143 Staffing Cttee business including late relevant items.

- a. To receive the draft minutes of the Staffing Cttee meeting held on 22 Nov 23.

Cllr D Deighton raised a couple of questions regarding the distribution of the Cttee packs. The Town Clerk is awaiting advice from LRALC regarding this process and will report to Members once received.

Noted and received.

- b. Late relevant items. **None.**

At the conclusion of this item the Chairman will return the meeting to a Public session.

23/144 To note and receive any reports from member representatives to recent (remote/virtual) non-Town Council outside bodies, meetings, events or working parties such as the Town Team Working Group (TTWGp) including relevant late items received since this agenda was published.

None.

23/145 To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including remote and late relevant invitations also.

None.

23/146 To receive written, (draft minutes of the 05 December 23 meeting), and or a verbal report on Leisure, Parks, Cemetery and Open Spaces (LPCOS) Cttee meetings or business of interest and possible concern plus any immediate recommendations for spending from the annual budget or reserves including late relevant items.

The draft minutes of the 05 Dec 23 meeting were tabled to Members.

Noted and received.

Chairman Signature.....

- 23/147** To receive written, (draft minutes of the 05 December 23 meeting), and or verbal report of the Events Cttee regarding recent meetings and an update concerning ESTC events and late relevant items.

The draft minutes of the 05 Dec 23 meeting were tabled to Members.

Noted and received.

- 23/148** Correspondence received including relevant late items received since this agenda was published.

- a. Late relevant items.

None.

- 23/149** To receive the Town Clerk's Finance Report including late relevant items received since this agenda was published.

- a. To consider the monthly accounts for November 2023 as a true record fit for the Chairman's signature if statements received, invoices input completed and issued to Members in advance of this meeting.

Resolved: Members authorised the Chairman to sign-off the monthly accounts for November 2023 as a true statement of the Council's financial status.

- b. Late relevant items.

None.

- 23/150** To receive the Town Clerk's general report including relevant late items received since this agenda was published.

- a. To confirm the ESTC meeting dates for 2024/25.

Noting the following:

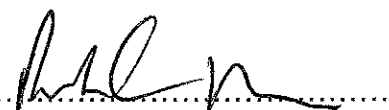
Meetings for 01 January – 30 April 2024 are already resolved with key dates to note in January as follows:

- Tues 09 Jan 24 Events & LPCOS Cttees.
- Mon 15 Jan 24 Fin & Pol Working Party – Precept 2024/25 meeting.
- Mon 22 Jan 24 Full Council (& Planning) – Precept 2024/25 setting.

Resolved: Members noted the already resolved dates for 01 Jan – 30 April 2024. The meeting dates for 2024/2025 are to be reviewed by Members at the next meeting.

- b. Late relevant items.

- i) Trustee for the Earl Shilton Charity.



The Town Clerk will liaise with the Chairman Cllr R Allen on the process when a trustee of the charity resigns.

Noted and received.

23/151 Planning applications/correspondence received as a Town Council 'consultee' from HBBC, adjacent Districts and or LCC as Local or County Planning Authorities. Also to: Note a Planning Cttee Chairman's verbal or written reports and possibly, discuss and receive non-private session items from the Planning Cttee, e.g., a verbal/written report from any Planning Cttee meeting or communications, especially regarding major or controversial applications concerning the Town.

- a. 23/01110/HOU – First floor rear extension at 23 Belle Vue Road
Resolved: objection to the LPA (HBBC) on this application on HBBC's extant Development Management Policy No 10 (DM10) Development & Design. The extension will cause loss of sunlight to neighbours and the flat roof is not in keeping with the existing design of the house.
- b. Hinckley National Rail Freight Interchange update

The Deputy Chairman made Members aware of amendments that development has submitted. All Members received the full email and link to view all details.

Noted and received.

- c. Relevant late applications/correspondence received since this agenda was set.
None.

23/152 To review and consider quotes to have the ESTC website re-designed.

Quotes were presented to Members to have the ESTC website re-designed and also to have all Council/Cllr emails updated to a .gov domain, this will fall in line with advice from the Society of Local Council.

Resolved: Members decide that the quotes from 2Commune and Aubergine were the most competitive. Cllr J O'Neill has a working background with website software, so has offered to visit the office to discuss with the Office Staff what exactly is needed from the new website. Cllr J O'Neill will then review the quotes and report to Members at the next meeting his findings for a decision to then be made as to which company ESTC chose to re-design the website and look into the .gov domain.

Last Item.

The Chairman closed the meeting in good order at 7.55 p.m. thanking members for their attendance and contributions.

