

C. Houghton
Office Clerk.

EARL SHILTON TOWN COUNCIL

MINUTES of the

LEISURE, PARKS, CEMETERY & OPEN SPACES (LPCOS) COMMITTEE MEETING

Held at 7:00 p.m. on
Tuesday 07 January 2020
At The Stute, Station Rd., Earl Shilton, LE9 7GA.

MEMBERS PRESENT:

Councillors: Ms D Almey, Chairman, Mrs A Burton, Deputy
Chairman, Ms V Darker, Ms J Duplock, Mrs G
Granger and Mr K Lapsley.

In attendance: Office Clerk: Mrs C Houghton.

Members of the public: Nil.

- 19/111 Chairman's welcome and opening remarks.
The Chairman opened the meeting welcoming all Cllrs.
Noted and received.
- 19/112 To receive apologies for member absence.
**Resolved: to accept the apologies from Cllr C Coe as tabled
and recorded.**
- 19/113 Declarations of interests. To receive disclosures of
member's interests, i.e. the existence and the nature of
those interests in respect of items on this agenda.
None.
- 19/114 To receive and approve as a true record the minutes of the
LPCOS Cttee meeting held on 03 December 2019.
**Resolved: that the minutes of the LPCOS Cttee meeting
of the 03 December 2019, as tabled, be accepted as a
true record of proceedings.**
- 19/115 To receive a written report from the ESTC Office Clerk
Members received in their agenda pack a detailed report
from the Office Clerk listing income received, outgoing
expense, works that have been completed since the last
meeting, scheduled works for the month ahead and general
updates.
**Resolved: the Office Clerk covered the points listed in
the report provided and also making members aware of
the positive start the new Groundcare Supervisor has
made. Members were pleased with the detailed report.**

19/116

Correspondence received:

a. To consider repairing a damaged memorial kerb stone at Mill Lane Cemetery reported by a local resident, caused by a passing vehicle.

Resolved: members agreed for ESTC to cover the cost of the repairs totalling £195 + vat, as a gesture of goodwill on this occasion. The 4 concrete corner stones, used to prevent cars from driving close to the Garden of Rest area, will be concreted down and painted white to enhance the position of them to passing vehicles. The Office Clerk is to contact the resident to go ahead with the repairs, which will be through Redacted

b. To examine budget spend to date and 2020-2021 precept discussions.

(The Chairman with the agreement of Cttee members moved this item to the end of the agenda into private session).

Members and the Office Clerk went through the parks and cemetery cost centre cost codes line by line. The revised figures will be put forward as a recommendation to the Finance and Policy Working Party meeting of 08 Jan 20 and then on to Full Council.

Noted and received.

c. To consider ESTC taking part in the 'Great British Spring Clean' which is to take place from 20 March – 13 April 2020.

Resolved: members agreed that it would be good for ESTC to get involved in the event this year. The date put forward by members is the 28 March 2020. The Office Clerk will look into gaining the correct equipment needed to enable ESTC Cllrs to take part.

d. To consider a request from a local resident to install a memorial plaque onto the wall within the 'Garden of Rest' area at Mill Lane Cemetery.

Resolved: members thought the plaque and flowers presented by the resident was in keeping with the cemetery and agreed for it to be installed. The Office Clerk will make the resident aware to go ahead and install the plaque.

19/117

To consider purchasing new heavy duty gazebos and accessories for use at ESTC events and the Earl Shilton Tuesday market.

Members reviewed the different options of heavy duty gazebos and tables to purchase, which could be used for ESTC events and the Town's weekly market day. The Office Clerk advised Members that ESTC have the opportunity to apply for a 'Rural Event Fund' from HBBC, which if successful would contribute to the cost of the new gazebos. The funding application has to be submitted by 31 July 2020 to HBBC.

Resolved: members agreed for the Office Clerk to apply for the 'Rural Event Fund' grant from HBBC to contribute to the cost of the new gazebos. Members also agreed to purchase the heavy duty tables for use with the gazebos. The Office Clerk will now submit the application to HBBC. If the application is successful, then depending on the amount of funding achieved, members have agreed for the Office Clerk to order the chosen gazebos and tables.

19/118

To consider the options for the Parish & Community Initiative Fund 2020 application.

Members discussed the ideas to be considered for Mill Lane Cemetery and existing ESTC parks. ESTC would be required to match fund the project should the PCIF application be successful.

Resolved: members decided to not pursue the application, as currently there are no areas within the Town that would benefit from a refurbishment.

19/119

To consider reverting back to dual use of all litter bins in the Town's parks and open spaces.

Cttee Members previously agreed on agenda item 19/048, to have 'no dog waste' stickers put on all litter bins in ESTC parks and open spaces, to encourage the use of the red dog waste bins provided. Members are now to consider ESTC removing the stickers, promoting dual use of the ESTC litter bins, which is also promoted by Hinckley & Bosworth Borough Council.

Resolved: as the previous resolution was made within the last 6 months and in accordance with ESTC Standing Order 7a, members agreed to overturn the previous decision to promote dual use of the litter bins in ESTC parks and open spaces. The ESTC Groundcare team will remove the stickers.

- 19/120 To review quotes to purchase a new 'line marking machine' to mark the football pitch at Weaver Springs Park.

The Office Clerk advised members that the current ESTC line marking machine is broken and unrepairable. The machine is needed to enable the ESTC Groundcare team to mark the football pitch at Weaver Springs Park, which is rented by a local football team per football season.

Resolved: members reviewed all the quotes provided to them and decided to purchase the new line marking machine from Redacted at a cost of £199.99 + vat. The Office Clerk will order the new machine.

- 19/121 To review quotes to purchase shrubs and plants for ESTC grounds.

Members reviewed the quotes to purchase approximately 70 x bare rooted bush roses for the 'Garden of Rest' at Mill Lane Cemetery and 11 x pyracantha to fill in the hedge line at Weaver Springs Park.

Resolved: members reviewed the quotes from the local garden centres and decided to purchase the shrubs from Redacted at a cost of £515.00 + vat. The Office Clerk will order them and arrange for the ESTC Groundcare team to plant them.

- 19/122 To reconsider the options to secure an ESTC storage container.

Members previously agreed in agenda item 19/109 for the Office Clerk to apply for planning permission from HBBC to install storage containers for ESTC use at Wood Street carpark, which is owned by HBBC. Members were advised that a Development Officer from HBBC has looked into the ESTC proposal and confirmed that the planning application would be unlikely to be supported. Members now need to reconsider the previous options to secure the storage container.

Resolved: after considering all options, members have agreed for palisade fencing to be installed by a company named Redacted at a approx cost of £2286.86 + vat. The fencing will surround the container at Weaver Springs Park, providing extra security.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session. So Resolved.

19/123

To update Members on a suggested location for the ESTC Groundcare team to be based.

The Office Clerk updated members on a site that was suggested for the ESTC Groundcare team to be based from. The potential site has been reviewed and unfortunately it does not have the facilities required, the limited access for the ESTC plant machinery being the main issue. ESTC now have other options to explore and to consider. Members will be kept up to date on this matter.

Noted and received.

The meeting closed at 7.40 pm with the Chairman thanking members for their attendance and contributions.



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