

EARL SHILTON TOWN COUNCIL

MINUTES of the FULL COUNCIL MEETING

Held at 7:30 p.m. on

Monday 13 December 2021

At The Independent Chapel, 89 High St., Earl Shilton, LE9 7LR.

MEMBERS PRESENT:

Town Councillors: Ms A Almey, A Bates, Mrs A Burton, C Ladkin*,
M Leman (pro temp Chairman), Ms S Mannion and Mrs L Wharton.

Town County/Borough Councillors*: C Ladkin.

In attendance: Town Clerk: Mr ME Jackson.
Members of public: Nil.

21/132 *Chairman's welcome, opening remarks.*

With the absence of the Chairman and Deputy Chairman, (see item 21/133 below), by ESTC Standing Orders the Members attending the meeting were bound to elect a Chairman pro temp for this meeting to lawfully proceed.

Resolved: to elect Cllr M Leman to Chair this meeting of the Town Council.

21/133 *To receive apologies for Town Cllr Member absence.*

Cllrs Mrs C Allen*, R Allen*, A Darker, I Faver, B Granger, Mrs G Granger and R Hills submitted their reasoned apologies for absence in writing/in person to the Town Clerk in advance of the meeting.

Resolved: to accept as read, all the named Cllrs apologies for absence as tabled and recorded by the Town Clerk.

21/134 *Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda. None.*

21/135 *To receive and approve as a true record the minutes of the Full Council meeting held on 08 November 2021.*

Resolved: to accept as a true record of the Full Council meeting of 08 November 2021; the minutes tabled for the Chairman's signature and already distributed in draft to members with their agenda packs.

21/136 *Public Participation:*

a. *Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate to.*



b. That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (Electors' Time).
None and N/A.

21/137 To note and receive any reports from County and Borough Cllrs.

County & Borough - Cllr R Allen:

From a County point of view:

- I have just signed off the highways project for enhanced signage and road markings on Clickers Way on the entry to the 40mph limit approaching Masefield Drive.
- The permanent large VAS on Station Road has had the final surveys done and should also be installed very soon. I continue to discuss other measures such as a chicane with Highways to try and agree an acceptable scheme moving forwards.
- I have requested that if possible, the footpath along the south side of Church Street approaching The Poplars be completed where there is a 'missing' short section.
- On a wider front the Council has been discussing its MTFs, which indicates that by 2025/26 there will be a £40m+ gap in funding, the Council is therefore continuing to pursue all avenues of gaining additional funding.
- LCC still holds significant concerns about the lack of detail and funding for infrastructure, roads in particular, in the HBBC draft Local Development Plan and would prefer the Borough to delay consultation until these matters have been fully discussed and resolved.
- Finally we have the opportunity to view the former Heathfield School building as a prospective community building and home for our groundcare team at 2pm tomorrow, if you would like to attend please let me know - all members welcome.

Borough Cllr, - C Ladkin:

- The Borough *Local Plan* comments are being received with Highways issues to the fore.
- The Medium Term Financial Strategy (MTFS) cannot be revised until this year's central government financial *Settlement* is declared.
- The HBBC Planning Dept is still significantly understaffed.
- The new Crematorium works are confirmed as delayed till the late Spring/early Summer of 2022 because of ground water and soil strata issues that currently prevail on site.

Reports noted and received with thanks.

21/138 ~~To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report for November dated to December 2021.~~

- a. Beat Team monthly newsletter.
- b. ES Neighbourhood Watch Development Officer's ½ year report.
- c. Other/late relevant items. **None.**

Reports noted and received with thanks.



- 21/139** *To note and receive any reports from member representatives to recent (remote/virtual) non-Town Council outside bodies, meetings, events or working parties excluding Police reports and the Town Team Working Group (TTWGp) including relevant late items received since this agenda was published.*

02 Dec 21 - Borough Council (HBBC): hybrid Borough, Parish & Town forum.

Cllr Mrs L Wharton attended the Forum by virtual means and reported to Members as follows regarding:

- EV Charging points/climate change and an action plan update.
- The 2022 round of the Parish & Community Initiative Fund (PCIF).
- Grant funding available for CCTV systems (ESTC have applied for).
- HBBC hazardous waste disposal arrangements.
- The HBBC revision of the *Local Plan* and the Planning Department service.
- A local policing update.
- Local Voluntary & Community sector matters.
- Defibrillator installation initiatives.

Report noted and received with thanks.

- 21/140** *To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including remote and late relevant invitations too. **None.***

- 21/141** *To receive minutes, draft minutes (07 Dec 21) and or a verbal report on Leisure, Parks, Cemetery and Open Spaces (LPCOS) Cttee meetings or business of interest and possible concern plus any immediate recommendations for spending from the annual budget or Reserves.*

The draft minutes of the 07 Dec 21 meeting were **noted and received** by Full Council with a suggested minor amendment to the wording first minute of the draft.

a. With the Cttee Chairman's accepted apology for absence for this meeting Full Council Members noted in particular that:

- ESTC will investigate the HBBC potential offer to enhance CCTV coverage of a key part of the Town.
- QEII Hall Field Park footpath lighting – now that the existing lighting has been repaired Cttee members after discussion felt any additional expense in the near future is not warranted.
- Football pitch line marker – Members agreed to allow the Deputy Clerk to apply for a match funding to purchase a better pitch line marker machine to enable better quality results and 'smarter' working.
- Cttee Members resolved to spend £465 net of VAT on necessary equipment (H&S) testing.

Noted and received.

- 21/142** *Correspondence received including relevant late items received.*

a. *Letter from Citizens Advice (CA) Leicestershire Chief Executive dated 12 Nov 21. CA's Chief Executive thanked Council for the donation of £350 recently made. The Clerk took the opportunity at this point to inform members that the Town AGE UK*



Centre on Kings Walk will have a new manager from the week commencing Mon 20 Dec 21.

Noted and received.

b. *Late relevant items. A Volunteer Community Group submitted a £3k application or a grant from the ESTC budgeted fund allocated for this year.*

Although Members are sympathetic and supportive of this Town Voluntary Group the application lacked one vital piece of information and so any decision regarding the application has for the time being been deferred. The applicant whilst being informed of the deferment has also been informed about the HBBC PCIF scheme that is currently open and will be until 07 Jan 22.

Noted and received.

21/143 *To receive the Town Clerk's Finance Report including late relevant items.*

a. *RBS monthly accounts for Chairman's signature to be approved to confirm as a true record, the Town Council's financial positions as at 31 Oct 21 and 30 Nov 21.*

Members received their full digital finance packs for Oct and Nov well before the meeting and a precis hard copy of each prior to the meeting.

Resolved: that the accounts for the months of October 2021 and November 2021 are a true records of the status of the ESTC finances at these month endings. The ESTC Chairman by this resolution is permitted to sign-off the account bank (RBS Cashbook) reconciliations for these months.

b. *Result of Interim Internal Audit – FY 2021/22.*

This satisfactory report was sent to all Members in advance of the meeting for scrutiny.

Noted and received.

c. *Late relevant items. None.*

21/144 *To receive the Town Clerk's general report including relevant late items received since this agenda was published.*

The Town Clerk informed Members of the office and groundcare minimum staffing of ESTC services between Christmas and New Year Public Holidays and that these details will be advertised to residents.

Noted and received.

21/145 *Planning applications/correspondence received as a Town Council 'consultee' from HBBC, adjacent Districts and or LCC as Local or County Planning Authorities. Also to:*

Note a Planning Cttee Chairman's verbal or written reports and possibly, discuss and receive non-private session items from the Planning Cttee; e.g. a verbal/written report from any Planning Cttee meeting or communications, especially regarding major or controversial applications concerning the Town including:

The Planning Cttee meeting of 13 Dec 21 was cancelled due to being inquorate as a consequence of illness, COVID issues and prior engagements.



Full Council considered the following planning applications and other notifications as some were time constrained.

- a. 21/00607/FUL – Land west of Breach Ln: 9 detached dwellings – HBBC Planning Cttee approval decision 19 Oct 21.
Noted and received only.
- b. 01 Dec 21- HBBC Reg 16 consultation – Sheepy Neighbourhood Plan.
Noted and received with best wishes to the applicant.
- c. November 2021 Blaby District Council position statement – Hinckley National Rail Freight Interchange (Chronology of action dates only).
Noted and received.
- d. 20/00916/FUL – major application, Ashby House, Hill Top – 50 dwellings.
Resolved: to object to this application in its current form based on multiple Highways shortcomings which compromise the safety of residents and motorists. The application is neither sensitive nor sustainable as a current submission. The ESTC objection is supported by current detailed written reports from qualified LCC Highways officers and borne out by cllrs local knowledge.
- e. i) 21/01354/HOU – 65, Heath Ln – single storey front ext'n.
No material Consultee comments.
- e. ii) 21/01128/FUL – 93, Hinckley Rd – vehicular access to front of property.
No material Consultee comments
- e. iii) 21/01272/CLP – 178, Station Rd – proposed use for a children's home.
No material Consultee comments

Point of order: Cllr C Ladkin leave the meeting completely at 9.08 p.m. before the commencement of the next agenda item

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session. So resolved.

21/146 *Planning and Town Team Working Group (TTWGp) matters which should be heard in private session:*

To consider the issues/updates from the Chairman/Town Clerk/Members or others regarding the:

- a. *The Premises projects – Library Office facility and public toilet – update and outline plan and costs for Office move, i.e.:*
- The public toilet is operational and in good working order. Cllr R Allen as ESTC Chairman has suggested an official opening, with a suitable media release and appropriate invitations; will take place when the Office move to the Library has successfully taken place.

Noted and received.

- The ordering of the Library Office furniture will now take place on Thurs 16 Dec 21 by the Town Clerk at the Hinckley Hub with HBBC officers.

Noted and received.



REDACTED IN PART FOR
PUBLIC WEBSITE * (STILL SUBJECT TO BRING commercially sensitive)

Full Council 13 December 2021

- To consider 3 commercial in confidence tenders for Office Information Systems based on a 3 year contract.

Following on from the delegated authority from Council, (Nov 21 Full Council), to Cllr M Leman and the Town Clerk, Members received a set of 3 detailed spreadsheets and a likewise verbal report from Cllr Leman.

Resolved: to choose the ~~g*~~ tender at a cost of £ ~~g*~~ net of VAT as the preferred supplier and to place the initial order formally as soon as possible.

- Outdoor Team Premises Project – Cllr R Allen has arranged for LCC officers to conduct ESTC Cllrs and Staff around the redundant school premises on Belle Vue Rd on the afternoon of 14 Dec 21 to ascertain its potential for use as a home for the ESTC Groundcare Team.

Noted and received.

- b. ES Sustainable Urban Extension (ES-SUE) access road option agreement draft document – price/valuation(s) and terms.

REDACTED 

Resolved: to instruct ESTC's solicitor to agree the Barwood Land Option Agreement without further delay subject to Flavell's final legal advice.

- c. Late relevant confidential items received since this agenda was set. **None.**

21/147 Staffing Cttee issues including relevant late items received since this agenda was published.

- a. Employment Appeals Tribunal (EAT) - 2018 casework. Despite the success of ESTC's successful appeal (04 dec 21) for a significant part of the original judgement to be overturned the Claimant side will have one more chance to counter appeal the appeal! Any final counter appeal is unlikely to be heard before Easter 2022.

Noted and received.

- b. Late relevant items. **None.**

Last Item.

The Chairman closed the meeting in good order at 9.39 p.m. thanking members for their attendance and contributions.

