



EARL SHILTON TOWN COUNCIL

Notice is hereby given that a meeting of **Earl Shilton Town Council Staffing Committee** will be held on **Tuesday 14 August 2018** at **The Stute, Station Road.**, Earl Shilton, LE9 7NE starting at **6.15 p.m.** for the transaction of the business detailed on the agenda below. Members of the Staffing Committee are summoned to attend please.

ME Jackson
Town Clerk
21, Wood St., LE9 7NE
01455 843386

Dated: 09 August 2018

AGENDA

- 18/032 Chairman's welcome and opening remarks.
- 18/033 To receive apologies for member absence.
- 18/034 Declarations of interests. To receive disclosures of individual member's interests, i.e., the existence and the nature of those interests in respect of items on this agenda.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. The Cttee must resolve to move into private session.

- 18/035. To receive and approve as a true record the minutes of the Staffing Committee meetings held on 17 July 2018.
- 18/036. To consider the Office Clerk appointment matters, viz., legacy issues, temporary appointment and permanent post applications.
- 18/037 To consider the current situation and remedy for Groundcare team staffing as follows:
 - a. Operative 1 - long term sick absence update post 12 Aug 18 elective medical procedure, results of scans and GP's informal advice.
 - b. Operative 2 - sick absence record since 2018 appointment, contract review and salary status.
 - c. Operative 3 – intermittent sick absence and to consider the latest HR Consultant's professional contract advice.
 - d. Discuss hiring of a temporary staff member for the remainder of the growing season or similar strategy.
- 18/038 To discuss a holiday application from a member of staff.

The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960.