



EARL SHILTON TOWN COUNCIL

Notice is hereby given that a meeting of **Earl Shilton Town Council (Full Council)** will be held on **Tuesday 10 April 2018** at **The Stute**, Station Road, Earl Shilton, LE9 7GA, starting at **7.30pm** for the transaction of the business detailed on the agenda below. Members of the Full Council are summoned to attend please. **The public and media are cordially invited to attend but will be excluded from any items declared as confidential within the meaning of the Public Bodies (admissions to meetings) Act 1960.**

ME Jackson
Town Clerk
21, Wood Street
Earl Shilton LE9 7NE
01455 843386

Dated: 04 April 2018

AGENDA

- 17/202** Chairman's welcome and opening remarks.
- 17/203** Declaration of *Acceptance of Office* by the newly elected member for Church Ward.
- 17/204** To receive apologies for member absence.
- 17/205** Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.
- 17/206** To receive and approve as a true record the minutes of the Full Council meeting held on 13 March 2018.
- 17/207** Public Participation:
a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate.
b. That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (*Electors' Time*).
- 17/208** To receive any form of Neighbourhood Police report pertaining to Earl Shilton including:
 - The local Beat Team report for Mar 18.
 - An initial meeting with the new Beat Team Sergeant 21 Mar 18.
- 17/209** To note and receive any reports from County and Borough Cllrs.
- 17/210** To note and receive any reports from *member* representatives to recent non-Town Council outside bodies, meetings, events or working parties excluding Police reports and the Town Team Working Group (TTWGp).

- 17/211 To invite/nominate member representatives to attend meetings/events that are not Town Council initiated.
- 17/212 To receive the minutes and or verbal report of the LPCOS Cttee meeting held on 06 Mar 18 and a verbal report and or draft minutes from the meeting held on 03 Apr 18.
- 17/213 To receive written and or verbal reports from the Events Cttee Chairman.
- 17/214 LPCOS Cttee Minute 063.ix. dated 30 Sep 14 to be noted and received by Full Council.
- 17/215 To note and receive correspondence received including:
 - a. Earl Shilton in Bloom (ESiB) – meeting minutes 12 Mar 18.
 - b. Late items received by the Town Clerk.
- 17/216 To receive the Town Clerk’s general report including:
 - a. Earl Shilton Heritage Trail – update to meet 50% funding 01 Apr 18.
 - b. General Data Protection Regulation (GDPR) implementation 25 May 18.
 - c. Late items received by the Town Clerk.
- 17/217 To receive the Town Clerk’s Finance Report to include:
 - a. A motion to resolve the receipt and approve of monthly ESTC accounts for February 2018 and possibly March 2018.
(Bank reconciliations for signature by the Chairman)
 - b. VAT claim, annual closedown of (RBS) accounts, Internal Audit, and Annual (Governance) Return to new External Auditors.
 - c. Finance & Policy Working Party to consider Council’s insurance provider.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into *Private Session*.

- 17/218 To receive an update to members and any recommendations regarding the development of *Dalebrook Farm* and the compliance with HBBC planning *consents* and *conditions*.
- 17/219 To receive an update regarding Planning Cttee issues including:
 - a. Birch Close development - *easement* compensation offer and s.106 issues.
 - b. TTWGp and Premises Project report.
- 17/220 To receive the draft minutes from the Staffing Cttee meeting held earlier on 13 March 2018 and *actions-on* including:
 - a. An update regarding the Groundcare Apprentice appointment process.
 - b. Staff sick absences.
 - c. Particular and general staff issues.