



## EARL SHILTON TOWN COUNCIL

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Notice is hereby given that a **Meeting of Earl Shilton Town Council (Full Council)** will be held on **Monday 11 September 2023 at the Public Library, Wood St., Earl Shilton, LE9 7NE**, starting at **7.30pm** for the transaction of the business detailed on the agenda below. Elected and co-opted Members of the Full Council are legally summoned to attend by please. The public and media are cordially invited to attend but will be excluded from any items declared as *private session confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960.

*ME Jackson*

ME Jackson  
Town Clerk  
Public Library, Wood Street  
Earl Shilton LE9 7NE  
01455 843386

Dated: 05 September 2023

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### **AGENDA** (website <https://www.earlshiltontc.org.uk> )

- 23/078** Chairman's welcome and opening remarks including the announcement of the acceptance of the letter of notice for the retirement for the Town Clerk, Mr ME Jackson, with effect from the end of the last day of October 2023. Mr Jackson's will Clerk his valedictory and final Full Council meeting on Monday 09 October 2023.
- 23/079** To receive apologies for Town Cllr Member absence.
- 23/080** Declarations of interest. To receive disclosures of member's interests, i.e., the existence and the nature of those interests in respect of items on this agenda.
- 23/081** To receive and approve as a true record the minutes of the Meeting of Full Council held on Monday 14 August 2023.
- 23/082** Public Participation:  
a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate to. Possible update regarding a planning application from Bracknell Farm.  
b. That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (*Electors' Time*).
- 23/083** To note and receive any reports from County and Borough Cllrs.
- 23/084** To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report for August dated September 2023.  
a. Aug 23 Beat Team report.

- b. Jun 23 statistical report.
- c. Pit bikes report – Chairman of the LPCOS Cttee.
- d. Report regarding a potential ‘hate crime’ residents close to Weaver Springs Park.
- e. Library premises and park vandalism and ASB.
- f. Relevant late items.

**23/085** To note and receive any reports from *member* representatives to recent (remote/virtual) non-Town Council outside bodies, meetings, events or working parties excluding Police reports and the Town Team Working Group (TTWGp) including relevant late items received since this agenda was published.

**23/086** To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including remote and late relevant invitations also.

- a. 21 Sep 23 - HBBC Town & Parish Forum Meeting.
- b. Relevant late items.

**23/087** To receive minutes, draft minutes (05 Sep23) and or a verbal report on Leisure, Parks, Cemetery and Open Spaces (LPCOS) Cttee meetings or business of interest and possible concern plus any immediate recommendations for spending from the annual budget or *Reserves* including late relevant items.

**23/088** To receive written, (draft minutes of the 05 Sep 23 meeting), and or verbal report from the Chairman of the Events Cttee regarding recent meetings and an update concerning 2023 events including the Town Show (02 Sep 23) and late relevant items.

**23/089** Correspondence received including relevant late items received.

- a. Staffing: Royal Assent of the ‘*Flexible Working Bill*’ by Parliament.
- b. ES Camera Club: letter of thanks etc.
- c. National Highways & Transport: annual satisfaction survey invitation.
- d. Central government planning reform survey invitation.
- e. ES Methodist Church: retention of Early Intervention Worker (EIW) grant £7.5k.
- f. Late relevant items.

**23/090** To receive the Town Clerk’s Finance Report including late relevant items.

- a. To consider the monthly accounts for August 2023 as a true record fit for the Chairman’s signature if statements received, invoices input completed and issued to Members in advance of this meeting.
- b. Late relevant items.

**23/091** To receive the Town Clerk’s *general* report including relevant late items received since this agenda was published.

**23/092** Planning applications/correspondence received as a Town Council ‘consultee’ from HBBC, adjacent Districts and or LCC as *Local* or *County* Planning Authorities. Also to:

- a. Note a Planning Cttee Chairman’s verbal or written reports and possibly, discuss and receive non-private session items from the Planning Cttee, e.g., a verbal/written

report from any Planning Cttee meeting or communications, especially regarding major or controversial applications concerning the Town.

b. Notifications and relevant late applications/et al received since the Cttee agenda was set.

**Confidential Items – In accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will consider a motion to resolve to go into *Private Session*.**

**23/093** Planning matters which should be heard in private session to consider the issues/updates from the Chairman/Town Clerk/Members or others regarding the:

- a. Premises Working Party (PWP) meeting minutes from 30 Aug 23– to note, receive and to consider the recommendations of the PWP.
- b. Late relevant confidential items received since this agenda was set.

**23/094** Staffing Cttee business including late relevant items.

- a. To note and receive the draft minutes of the Staffing Cttee meeting held on 14 Aug 23. In particular, that the Town Clerk has no case to answer regarding the 2 outstanding accusations made against him by an elected Member during the last 3 months.
- b. Deputy Clerk – start date of Mon 11 Sep 23.
- c. Late relevant items.

**Last Item.**

