

**EARL SHILTON TOWN COUNCIL**

**MINUTES of the MEETING OF FULL COUNCIL**

Held at 7:30 p.m. on

**Tuesday 11 April 2023**

At *The Public Library, Wood St.*, Earl Shilton, LE9 7NE.

**MEMBERS PRESENT:**

Town Councillors: R Allen\*, Chairman, M Leman, Deputy Chairman & Deputy Town Mayor, Mrs C Allen\*, A Bates, Mrs A Burton, C Ladkin\* and Ms S Mannion.

Town's County/Borough Councillors\*:

R	Allen
C	Allen
C	Ladkin

In attendance:	Town Clerk:	Mr	ME	Jackson.
	LRALC CEO	Mr	J	Atkinson
	Members of public:	Nil.		

**22/202** *Chairman's welcome and opening remarks.*

Cllr R Allen, welcomed Members, and the Chief Executive Officer of Leics & Rutland Assn of Local Councils (LRALC), Mr J Atkinson.

The Chairmen went on to highlight that this meeting, being the last of the of the current 4 year term of office, is a fitting time to state his personal, Council's and the staff's sincere thanks and best wishes to those Cllrs not standing for re-election, viz., Cllrs Debbie Almey, Angie Burton and Sue Mannion. Over the years their committed support for all that the Town Council provide to the community of Earl Shilton has been superb.  
**Noted and received.**

**22/203** *To receive apologies for Town Cllr Member absence.*

Cllrs Ms D Almey and I Faver submitted their respective reasoned apology for absence to the Clerk in advance of the meeting.

**Resolved: that the Cllrs named above reasoned apologies for absence, as tabled and recorded by the Town Clerk, be accepted.**

Point of Order. The Chairman specifically requested that the unexplained absence of Cllrs B and G Granger be recorded by the Town Clerk in these minutes.

**22/204** *Declarations of interests. To receive disclosures of member's interests, i.e., the existence and the nature of those interests in respect of items on this agenda. None.*



**22/205** To receive and approve as a true record the minutes of the Full Council meeting held on 13 March 2023.

**Resolved: to accept as a true record of the Full Council meeting of the 13 March 2023; the minutes tabled for the Chairman's signature and already distributed in draft to members with their agenda packs.**

**22/206** Public Participation:

a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address or relate to. **Nil.**

b. That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (Electors' Time). **N/A.**

**Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will decide as necessary to resolve to go into Private Session. So resolved.**

**22/207** To receive the Leics & Rutland Assn of Local Councils (LRALC) Governance Review report commissioned by the Town Council. A verbal executive summary will be briefed by the Chief Operating Officer of LRALC before the full report is issued to all Members by this Officer. ESTC will not receive an advance copy of the report.

Mr Atkinson's summary was based on 26 draft recommendations borne out of the interviews held with cllrs and staff plus the examination of documents provided to LRALC. Mr Atkinson was pleased at the outset to assure Members that there is no evidence of any significant systemic management weakness at the Council. The draft recommendations are designed to provide a framework for incremental continuous improvement. Finalised recommendations will be sent to Council as part of the comprehensive review document. Members were encouraged to enter into a Q&A dialogue with Mr Atkinson.

**Noted and received with thanks.**

Mr Atkinson left the meeting at the end of this item (8.59 p.m.) with, led by the Chairman, the thanks and best wishes of Members.

**22/208** Planning matters which should be heard in private session to consider the issues/updates from the Chairman/Town Clerk/Members or others regarding:

a. The Premises projects - a Groundcare Team permanent premises site: a choice of main option going forward and update on other sites considered. Briefing by the Deputy Chairman regarding the 20 Mar 23 meeting with owners of the front runner option.

Cllr Leman informed Members that the briefing to the owners and members of the 3<sup>rd</sup> party was well received and that HBBC Planning Officers after a site visit see no absolute obstacles to the outline project.



After some discussion about how now to move the project forward Members decided a motion.

**Resolved: to now engage the ESTC Solicitor to draw up a 'conveyance' with caveats for both parties to withdraw if, e.g., plans and planning permission is not forthcoming. Secondly to draw up a form of flowchart to illustrate the planned route for the project.**

b. Earl Shilton Sustainable Urban Extension (ES-SUE) – The draft *Options* document. Update by the Chairman:

i) *Option document signed and lodged by ESTC's solicitor.*

The Chairman was pleased to inform Members that the final document incorporated all the amendments requested by ESTC.

**Noted and received.**

ii) *Works on unregistered land by ESTC has commenced.*

**Noted and received.**

c. *Late relevant confidential items received since this agenda was set.*

The Town Clerk informed Members that Age UK officers have requested and been granted supervised access to source documents regarding the Town's Age UK facility. ESTC are the custodians of the site's *freehold* and Age UK own the buildings however the lease for latter expires after a further 47 years.

**Noted and received.**

**22/209** *Staffing Cttee issues including relevant late items received since this agenda was published. None.*

**22/210** *Employment Appeal Tribunal (EAT) end of casework with refusal by Judge to award 'costs' to Claimant's Solicitor.*

The EAT Judge in Chambers dismissed succinctly with reasons the Claimant's Solicitor belated application for costs which would have fallen to the Town Council's insurers.

**Noted and received.**

**Resolved: the Chairman returned the meeting to public access at 9.18 p.m.**

**22/211** *To note and receive any reports from County and Borough Cllrs.*

*County Cllr R Allen*

*County Council matters.*

Bracknell Farm's application to recycle a form of inert bulk waste has been refused by LCC who deal with planning matters for mineral extraction etc. The applicants do have a right of appeal against the refusal notice.

*Borough Cllrs C Ladkin, C Allen & R Allen*

*Borough Council matters:*

The Borough Council have now entered a period of pre-election purdah so activities are significantly curtailed until after the 04 May 2023 local elections.

**Reports noted and received with thanks.**



**22/212** To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report for March 2023.

- No Beat Team report for March 2023 has been received to date.
- The Beat Team have been made aware of noisy trail bike ASB riding, (no lights or registration numbers shown), throughout the Town by a few reckless individuals.

**Noted and received.**

**22/213** To note and receive any reports from member representatives to recent (remote/virtual) non-Town Council outside bodies, meetings, events or working parties excluding Police reports and the Town Team Working Group (TTWGp) including relevant late items received since this agenda was published. **None.**

**22/214** To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including remote and late relevant invitations too. **None.**

**22/215** To receive minutes, draft minutes and or a verbal report on Leisure, Parks, Cemetery and Open Spaces (LPCOS) Cttee meetings or business of interest and possible concern, plus any immediate recommendations for spending from the annual budget or Reserves.

A local resident has donated an ornamental cherry tree to the Council. The lady in question has called the Council complimenting the groundstaff for the successful transplanting of the tree within Mill Lane Cemetery.

**Noted and received.**

**22/216** To receive a written and or verbal report from the Chairman of the Events Cttee regarding recent meetings and updates concerning 2023 events.

- King's Coronation – School Children's mugs and school's time capsules have now been delivered. Members were delighted with the quality of the finished products. Every primary school pupil in the Town will receive a Coronation mug and all Town schools, primary and secondary, will receive a time capsule to mark the historic occasion.
- First Aid covers for the 2023 events are back in hand.
- Braunstone Town Council are said to possibly make a small charitable donation on behalf of ESTC as a thank you for facilitating a temporary kids 'sandpit trial' at one of their public events.

**Noted and received.**

**22/217** Correspondence received including relevant late items received.

a. ES Town Cricket Club – invitation to *President's Day*: Sunday 09 Jul 23.

**Noted and received.**

b. Late relevant items if any. **None.**



**22/218** To receive the Town Clerk's Finance Report including late relevant items.

a. Monthly accounts for March 2023.

March 2023 account were tabled for information prior to the year end 'machine' closedown of the accounts on Thurs 20 Apr 23 which, by accounting regulations, will include *accruals* and *prepayments* plus transfers to *Reserves* both *General* and *Earmarked*.

**Noted and received.**

b. Late relevant items if any.

LRALC/NALC membership subscription 2023/4 £1233.77. Members noted this subscription has been precepted for.

**Resolved: to confirm payment to be made for the LRALC/NALC annual membership.**

Point of Order: Cllr C Ladkin departs the meeting with thanks from his fellow cllrs (timed at 9.27 p.m.) when this agenda item concluded.

**22/219** To receive the Town Clerk's general report including relevant late items received since this agenda was published.

a. Methodist Church Hall - theft of defibrillator.

Cllrs resolved a motion to meet the cost of a replacement defibrillator and informed the Methodist Church Elders accordingly, however whilst compiling these minutes the Town Clerk was informed that the 'defib' has now been located. Apparently, the East Mids Ambulance Service directed staff at a Town care home to 'borrow' the Church's defib to treat an unwell resident but it has seemingly taken the latter 2 months to come forward in an attempt to return it to its rightful station and custodians a mere 400m distance away!

**Noted and received.**

b. Late relevant items since this agenda was published. **None.**

**22/201** Planning applications/correspondence received as a Town Council 'consultee' from HBBC, adjacent Districts and or LCC as Local or County Planning Authorities. Also to:

a. Note a Planning Cttee Chairman's verbal or written reports and, discuss and receive non-private session items from the Planning Cttee, e.g., a verbal/written report from any Planning Cttee meeting or communications, especially regarding major or controversial applications concerning the Town.

b. Current applications and or notices:

1. 23/00204/HOU – 9, Elmesthorpe Ln – garage conversion/extension to a single storey habitable annex.

**No material Consultee comments.**

2. 23/00293/HOU – 196, Cedar Rd – single storey side and rear extensions.

**No material Consultee comments.**



3. 23/00330/OUT – Major application – part of Earl Shilton Sustainable Urban Extension (ES-SUE) –

- 500 dwellings of 1500 planned for the ES-SUE.
- A Primary School.
- Community Hub premises.
- Hot food takeaway (sui generis).
- Access roads from Mill Lane and Astley Rd.

Members discussed this outline application on the basis that the ES-SUE will come forward in time however the Town Council wish to make the following points not amounting to an objection.

1. General: the ES-SUE is planned as a single entity primarily as 1500 dwellings not 500 as a first tranche.
2. Highways infrastructure should be applied for in regard to the whole entity and be confirmed as up to LCC Highways 'adoptable' standard.
3. Dwelling Internet connections should be of the highest calibre.
4. s.106 contributions for the whole ES-SUE should be negotiated, agreed and confirmed before any part application is approved by the LPA and LCC.
5. STW Sewage Treatment Works Cordon Sanitaire: if not already, it is strongly suggested that odour tests and the boundary setting are scrutinised and formally reported on by truly independent professional experts. The aim and objective will be to protect future residents to have the right to the quiet enjoyment of their property, whilst protecting STW and the LPA from hindsight criticism for any lack of a thorough duty of care.

**Resolved: to submit these Consultee observations not amounting to an objection to the LPA (HBBC).**

d. *Relevant late applications/correspondence received since this agenda was set.*

i) 23/00298/FUL – Land to the rear of 223 Station Rd & Breach Ln extn - 4 new dwellings.

**No material Consultee comments.**

ii) 23/00315/HHGDO – 5, The Grange – single storey canopy rear extension.

**No material Consultee comments.**

iii) 23/00313/HHGDO – 6 Ash Rd – single storey rear extension.

**No material Consultee comments.**

iv) 21/00607/FUL – Land West of Breach Ln (aka Breach Ln extn) – formal naming of the access road to multiple new dwellings. The Developer suggestion is 'The Kilns' as this area was at one time the site of a brickworks.

**Resolved: to agree to the Developer suggested street naming above.**

v) 23/00235/FUL – Marlpit Farm, 56, Thurlaston Ln – Retrospective Application – new garage garden building and log store.

**No material Consultee comments.**

**Last Item.**

The Chairman closed the meeting in good order at 9.35 p.m. thanking Members for their attendance and contributions.

