

**EARL SHILTON TOWN COUNCIL**  
**MINUTES of the**  
**LEISURE, PARKS, CEMETERY & OPEN SPACES (LPCOS) COMMITTEE MEETING**

Held at 7 p.m. on  
Tuesday 09 January 2024  
At the Public Library, Wood Street, Earl Shilton, LE9 7NE.

**MEMBERS PRESENT:**

Councillors: Cllr A Bates (Chairman), Cllr M Tebbett (Deputy Chairman), Cllr D Almey and Cllr M Leman, Cllr C Wells.

In attendance: Deputy Clerk: Miss Cally-Ann Higham.  
Members of the Public: Representative from Hinckley Borough Football Club

**23/102** Chairman's welcome and opening remarks.

The Chairman welcomed all Members and the new Deputy Clerk to the meeting.

***Noted & received.***

**23/103** To receive apologies for Member absence.

***Resolved: to accept the reasoned apologies from Cllr J O'Neil, Cllr C Ladkin as tabled and recorded.***

**23/104** Declarations of interests. To receive disclosures of Member's interests, i.e., the existence and the nature of those interests in respect of items on this agenda.

***None***

**23/105** To receive and approve as a true record the minutes of the LPCOS Cttee meeting held on 07 November 2023 & 05 December 2023

***Resolved: that the minutes of the LPCOS Cttee meeting of the 07 November 2023 & 05 December 2023, as tabled, be accepted as true record of proceedings.***

**23/106** Public Participation:

- a. public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate. **None.**
- b. That the meeting may be adjourned to allow members of the public to make representation about items that are not on the agenda (Electors' Time). **N/A**

Point of Order

*The Chairman brought forward agenda item 23/109 to be discussed with Members and the HBFC Representative.*

See minute 23/109 below noting the outcome and that the HBFC Representative left the meeting after this agenda item at 7.35 p.m.

**23/109**

To discuss terms and conditions with regards to Weaver Springs Football pitches, with a representative attending on behalf of the current occupant.

Representative from HBFC spoke to the committee about the process of how the pitches are inspected prior to a game being played. This is done by a trained Referee from the Club who will go down to Weaver Springs Park Friday morning for the first initial check. This is then decided if the pitches are to not be played on such as waterlog, damage etc.

Deputy Clerk spoke that the Groundcare team are not trained to authorise a game based on the standards and guidance set by the FA. This comment was asked to be recorded by a Cllr that the Groundcare are not trained.

This was a discussion across the table, with questions from the Chair to the Representative of how the inspections are done and how we can come to an agreement.

***Resolved:***

***Agreed for HBFC to conduct the inspections as they have been doing, as they have kept the grounds impeccable. However, if there are obvious signs to the Groundcare team that the pitches should not be played on, then this is to be reported to the office who will contact HBFC.***

***Majority of members present agreed that the responsibility of the pitch inspection should lie with HBFC as previous, with assistance from the Groundcare team.***

***Recorded vote – Cllr M Tebbett against, Cllr D Almey against. Cllr C Wells for, Cllr A Bates for and Cllr M Leman for.***



The Chairman continued with the meeting out of Private Session as per the agenda.

**23/107** To receive a written monthly report from the Deputy Clerk.

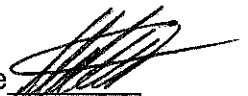
Members received a written report from the Deputy Clerk detailing listing income received, unscheduled outgoing expense, works that have been completed since the last meeting, scheduled works for the month ahead and general updates such as.

- i) Groundcare staff member will be receiving training on how to use the ride on mowers and vehicles with competence.
- ii) Works have been completed on the Fence at Wood Street play park, this will be painted by the groundcare team in due course.
- iii) Quotes have been received for Mill Lane Cemetery and for the Deputy Clerk to apply for Funding.
- iiii) Rospa survey has been booked in for the end of January and awaiting confirmation date on the Tree Survey.
- vii) Trees for the Waterloo memorial have been reserved for the next planting season in Autumn.
- vii) Application has been submitted for Hurst Road Play Park Funding.
- vii) Groundcare team are to source some sort of camouflaged covering for the caged area down Mill Lane Cemetery.

**23/108** Correspondence received:

- a. Late correspondence received since this agenda was set.  
***Discussed: Funfair dates emailed to the Deputy Clerk for the Fair to potentially set up on Wood Street Park from week commencing Monday 29<sup>th</sup> April to Tuesday 7<sup>th</sup> May. Operation days will be from Friday 3<sup>rd</sup> May until Monday 6<sup>th</sup> May. Committee discussed and agreed to charge the Funfair of £150 per day.***

**Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will decide as necessary to resolve to go into Private Session. So, resolved.**



**23/110** To review quotes for a Bench to be placed down Mill Lane Cemetery  
***Resolved: Committee have agreed to re look at this later in year, closure to the time of the Tree's being planted.***

**23/111** To discuss the use of the John Deere Gator.

Deputy Clerk provided members with documentation from John Deere with regards to the vehicle being legally road registered and the vehicle capacity.

Cllrs at the table discussed that the vehicle has been passed by authorities and that it is fitted with two 3-point contact seat belts and has a roll cage fitted that meets national standards.

It was discussed by a committee member that the vehicle should be limited to a maximum of one person use whilst on the Road. This would ensure that in the event of a RTC the risk of injury is reduced to one member of staff instead of two members.

***Resolved:***

***Cllr A Bates started this discussion on how the Gator is used and read out information provided that the Gator is safe to use whilst seating two people on the roads.***

***Majority of members present agreed that the Gator is suitable for two persons use whilst on the road and that the risks associated with this are acceptable to the Committee.***

***Whilst Cllr M Tebbett voted against this and Cllr C Wells Abstained, Cllr A Bates for, Cllr M Leman for.***

Point of Order: Cllr D Almey departs the meeting prior to the vote taking place with thanks from their fellow Cllrs (timed at 20:26 p.m.) when this agenda item concluded. The committee continued with the meeting, as they remained quorate.

**Last Item**

**The meeting closed at 20:32pm with the Chairman thanking members for their attendance and contributions.**

