

**EARL SHILTON TOWN COUNCIL**  
**MINUTES OF A PLANNING COMMITTEE MEETING**

Held at 7.00 p.m. on  
**Tuesday 09 April 2019**  
At *The Stute*, Station Rd., *Earl Shilton, LE9 7GA.*

**MEMBERS PRESENT:** Town Councillors: Mrs C Coe, Chairman,  
K Lapsley, P Statham and Ms A Williams.

In attendance: Mr ME Jackson, Town Clerk.  
Members of the public: Nil

**18/052** *Chairman's welcome and opening remarks.*

The Chairman welcomed members to the meeting and proceeded to the agenda.  
**Noted and received.**

**18/053** *To receive apologies for member absence.*

Apologies were received from Cllrs S Hardy and M Tebbett.

**Resolved: to accept the apologies for absence by the cllrs for the good reasons stated to and recorded by the Town Clerk prior to the meeting**

**18/054** *Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.*  
**None.**

**18/055** *To receive and approve as a true record the minutes of the Planning Cttee meeting held on 12 February 2019.*

**Resolved: to accept as tabled, the minutes of the meeting of 12 March 2019 as a true record of that meeting.**

**18/056** *Planning applications/correspondence received as a Town Council 'consultee' from HBBC, adjacent Districts and or LCC as Local or County Planning Authorities respectively for the following:*

a. 19/00237/HOU – 36, The Poplars - 2 storey rear & single storey side extns & raising of existing roof.

**No Obsv.**

b. 19/00245/FUL – Notley Court Heath Ln – creation of new flat/garage.

**No Obsv.**

c. 19/00352/HOU – 10 Equity Rd East – single storey side/rear extns.

**No Obsv.**

d. 19/00319/HOU – 2 Stoneycroft Rd - single storey side/rear extns.

**No Obsv.**

e. Consultation BDC – Fosse Villages Neighbourhood Plan.

**No Obsv.**

f. Late applications/correspondence received since this agenda was set.

**None.**

**Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session. So resolved.**

**18/057** Possible updates from the Chairman regarding the *Premises project*, *Enforcement* action (fence) and the *Dalebrook Farm* development.

- **Premises Project.** Cttee members listened attentively to the Chairman's report regarding the latest site meeting earlier in the day and explanatory points regarding the draft lease, (aka *Heads of Terms*), particularly with regard to the calculation of likely charges for Services (Business Rates and Utilities et al). A series of questions were raised about the individual cost elements of both the Office suite and the public toilet which the Chairman answered as best she could on the information provided to her by Borough and County officers.  
***Resolved: to recommend to Full Council the acceptance of the terms of the draft lease based on known costs and the methodology, with guarantees of transparency/right of appeal for the levy of Service costs and charges.***
- **Enforcement Action.** The Chairman and Cttee members acknowledged the offending fence had been reduced in height as legally required however they commented it remains an incongruous eyesore.  
***Noted and received.***
- **Dalebrook Farm.** To be reported on by a Borough Cllr at the following Full Council 09 Apr 19.  
***Noted and received.***

**End of Private Session**

**The Chairman closed the meeting at 7.30 p.m. thanking members for their attendance and contribution.**

Chairman's Initials/Signature 