



EARL SHILTON TOWN COUNCIL

Notice is hereby given that a **Meeting of Earl Shilton Town Council (Full Council)** will be held on **Monday 12 December 2022 at the Public Library, Wood St., Earl Shilton, LE9 7NE**, starting at **7.30pm** for the transaction of the business detailed on the agenda below. Members of the Full Council are legally summoned to attend by please. The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960.

ME Jackson
Town Clerk
Public Library, Wood Street
Earl Shilton LE9 7NE
01455 843386

Dated: 06 December 2022

AGENDA (website <https://www.earlshiltontc.org.uk>)

- 22/127** Chairman's welcome and opening remarks.
- 22/128** To receive apologies for Town Cllr Member absence.
- 22/129** Declarations of interests. To receive disclosures of member's interests, i.e., the existence and the nature of those interests in respect of items on this agenda.
- 22/130** To receive and approve as a true record the minutes of the Full Council meeting held on Monday 14 November 2022.
- 22/131** Public Participation:
 - a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate to.
 - b. That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (*Electors' Time*).
- 22/132** To note and receive any reports from County and Borough Cllrs.
- 22/133** To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report for November dated December 2022 and Christmas Lights Switch-on regarding young people behaviour issues.
- 22/134** To note and receive any reports from *member* representatives to recent (remote/virtual) non-Town Council outside bodies, meetings, events or working parties excluding Police

reports and the Town Team Working Group (TTWGp) including relevant late items received since this agenda was published.

- 22/135** To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including remote and late relevant invitations also.
- 22/136** To receive minutes, draft minutes (06 Dec 22) and or a verbal report on Leisure, Parks, Cemetery and Open Spaces (LPCOS) Cttee meetings or business of interest and possible concern plus any immediate recommendations for spending from the annual budget or *Reserves* including any late relevant items.
- 22/137** To receive written, (draft minutes of the 06 Dec 22 meeting), and or verbal report from the Chairman of the Events Cttee regarding recent meetings and an update concerning 2022/23 events including late relevant items if any.
- 22/138** Correspondence received including relevant late items received:
- a. ES Neighbourhood Watch (NHW) report from the Town NHW Development Worker.
 - b. Late relevant items if any.
- 22/139** To receive the Town Clerk's Finance Report including late relevant items.
- a. Monthly accounts for November 2022 – approval for the Chairman to sign off these accounts as a true statement of the status of the Council's finances as at the end of November 2022.
 - b. Interim (half year) independent Internal Audit (IA) report – to receive, note and action as appropriate.
 - c. Late relevant items if any.
- 22/140** To receive the Town Clerk's *general* report including relevant late items received since this agenda was published.
- a. Town Council Meetings Calendar 2023. The schedule of public holidays and local elections requires Members to consider the minor changes necessary to facilitate amended dates for meetings of Full Council, Committees and Working Parties.

Noting the following:
 1. Meetings for January 2023 are already resolved as follows:
 - Tues 10 Jan 23 Events & LPCOS Cttees.
 - Mon 16 Jan 23 Fin & Pol Working Party – Precept 2023/24 meeting.
 - Mon 23 Jan 23 Full Council – Precept 2023/24 *setting*.
 - (Planning Cttee – subject to applications received by the Town Council).
 2. April & May 2023 suggested meeting dates to be resolved please noting:
 - Full Council – move to Tues 11 Apr 23 – Mon 10th is *Easter Monday*.
 - Events & LPCOS Cttees – move to Tues 16 May 23 – Thurs 04 May 23 are local elections for a new term of Town Council. Annual Full Council is suggested to meet on Mon 15 May 23 as Mon 08 is a public holiday.
 - b. Updates as follows:

- Shilton Lakes/Wood St car park – still flooding.
- OYO Hotel food waste accumulations – actions on by Borough & Town Councils.
- Overgrown garden issue corner of Equity Rd & Equity Rd East – footway issue.

c. Late relevant items.

22/141 Planning applications/correspondence received as a Town Council 'consultee' from HBBC, adjacent Districts and or LCC as *Local* or *County* Planning Authorities. Also to:

- a. Note a Planning Cttee Chairman's verbal or written reports and possibly, discuss and receive non-private session items from the Planning Cttee; e.g., a verbal/written report from any Planning Cttee meeting or communications, especially regarding major or controversial applications concerning the Town.
- b. Notifications and relevant late applications/et al received since the Cttee agenda was set.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into *Private Session*.

22/142 ESTC Standing Orders regarding public participation and the public speaking protocol in session or when a meeting is adjourned.

22/143 Planning matters which should be heard in private session to consider the issues/updates from the Chairman/Town Clerk/Members or others regarding the:

- a. The *Premises projects*: a Groundcare Team permanent premises site: a choice of 2 options going forward.
- b. HBBC/ARUP invitation to stakeholders regarding a strategic sites study through an online meeting.
- c. Earl Shilton Sustainable Urban Extension (ES-SUE) – The draft *Options* document.
- d. Maple Way Park – requested easement by East Midlands Homes & Severn Trent Water.
- e. Late relevant confidential items received since this agenda was set.

22/144 Staffing Cttee issues including relevant late items received since this agenda was published.

- a. Update: recruitment of an part-time Assistant Clerk.
- b. Fixed Term Contract (FTC) staff member – 3 month line manager interview.
- c. Late relevant items.

22/145 Employment Appeal Tribunal (EAT) of 02 Dec 22. Interim report from ESTC's Solicitor.
Last Item.

