

~~C Houghton~~
Deputy Clerk.

EARL SHILTON TOWN COUNCIL
MINUTES of the
LEISURE, PARKS, CEMETERY & OPEN SPACES (LPCOS) COMMITTEE
MEETING

Held at 7 p.m. on
Tuesday 06 December 2022
At the Public Library, Wood Street, Earl Shilton, LE9 7NE.

MEMBERS PRESENT:

Councillors: Cllr I Faver (Chairman), Cllr A Bates (Deputy Chairman), Cllr D Almey, Cllr A Burton, and Cllr G Granger.

In attendance: Deputy Clerk: Mrs C Houghton.
Members of the public: NIL.

- 22/063** Chairman's welcome and opening remarks.

The Chairman welcomed all Members to the meeting.
Noted and received.
- 22/064** To receive apologies for member absence.
None.
- 22/065** Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.
None.
- 22/066** To receive and approve as a true record the minutes of the LPCOS Cttee meeting held on 01 November 2022.
Resolved: that the minutes of the LPCOS Cttee meeting of the 01 November 2022, as tabled, be accepted as a true record of proceedings.
- 22/067** Public Participation:
- a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate. ***None.***
- b. That the meeting may be adjourned to allow members of the public to make representation about items that are not on the agenda (*Electors' Time*). ***N/A.***



22/068 To receive a written monthly report from the Deputy Clerk.

Members received in their agenda pack a detailed report from the Deputy Clerk listing income received, unscheduled outgoing expense, works that have been completed since the last meeting, scheduled works for the month ahead and general updates such as;

i) the recent Legionella assessment that was carried out at the Weaver Springs Pavilion has come back all clear.

ii) the sapling trees have been collected from HBBC and will be planted in the chosen ESTC open spaces once they have grown and established more.

iii) ESTC are still waiting for HBBC to fix the lights at QEII Hall Field Park, due to them not working since HBBC had electrical work carried out in the area. This will be chased weekly by the Deputy Clerk.

Noted and received.

22/069 Correspondence received:

a. A request to provide information in relation to the local *Urban Wildlife Scheme*.

A local resident contacted the Town Council seeking advice on who is responsible for this scheme.

Resolved: The Deputy Clerk advised Members that ESTC do not have a scheme, but ESTC do have several areas within the Town that are promoting wildlife growth. The resident has been made aware of this.

b. *Late correspondence* received since this agenda was set.

i) A request from a local funeral director to have a granite bench installed at Mill Lane Cemetery on behalf of a family. The funeral directors would be responsible for installing the bench, ESTC would not be responsible for this or the maintenance of the bench.

Resolved: Members agreed for the bench to be installed. The Deputy Clerk will arrange to meet the Funeral Directors at the cemetery to decide where the bench can be located.

22/070 To review the proposal from the Borough Council to have a Public Space Protection Order put in place that covers the whole Borough.

The Borough Council are looking to put in place a Public Space Protection Order known as a '*Blanket Order*' across the Borough. This will cover all offence's such as dogs on

leads in play areas, radio-controlled vehicles, BBQ's etc. If ESTC would like the Town to have this enforcement, then the Borough Council need to be informed. If new signs are needed, then the cost of the signs would be the responsibility of the Town Council.

Resolved: Members discussed this matter and thought it would be a positive decision to go ahead with the new Blanket Order for the Town. The Deputy Clerk will liaise with the Borough. If new signs are required the Deputy Clerk will gain quotes and present to the Cttee for further consideration, along with any further suggestions, if HBBC ask, of suggestions to be included in the new order.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session. So Resolved.

- 22/071** To review a specialised quote to purchase a PAT testing kit, to allow the ESTC Head of Groundcare to test all ESTC electrical equipment now fully qualified to do so.

The Deputy Clerk provided a specialised quote to purchase the starter kit needed to carry out the testing safely and securely.

Resolved: Members agreed to purchase the kit at a cost of £389+vat from Redacted. The Deputy Clerk will arrange this.

- 22/072** To review quotes to purchase replacement play equipment for Wood Street Park zip line.

A new seat is required to replace the one currently on the zip line. This is through general wear and tear. The Deputy Clerk provided Members with 3 quotes.

Resolved: Members agreed, due to good value and being a trusted supplier, to order the replacement seat from Redacted at a cost of £137.04 +vat. The Deputy Clerk will order this.

- 22/073** To review quotes to have the annual professional ROSPA inspection carried out on all ESTC owned play equipment.

The Deputy Clerk provided 3 quotes to have the annual ROSPA inspections carried out on all ESTC play equipment.

Resolved: Members agreed to instruct Redacted to carry out the inspections at a cost of



£540.00+vat. This company have carried out the inspections for the past few years, providing a good value and reliable service.

22/074 To discuss the options of installing a new electrical point at QEII Hall Field Park that could be used for ESTC events.

The Deputy Clerk reported to Members that ESTC had gained a quote of £4000.00 from Western Power to install the electrical point. This does not include the installation of the brick housing for the kiosk and other possible factors to be considered.

Resolved: Members agreed for the Town Clerk/Deputy Clerk to further the investigation into having this connection installed and then report back to the Council for further considerations.

22/075 To review and update the ESTC Mill Lane Cemetery Regulations.

The Deputy Clerk asked Members to review the Regulations as they were last reviewed on 06/01/2018. One amendment suggested to members would be to add a regulation to confirm the time period of when a former resident would still be granted resident fees even though they have moved outside the Town for care reasons.

Resolved: Members discussed in detail the suggestion made and decided to include in the regulations i) if a long standing resident of the Town moves into care outside of the Town, resident fees will still apply ii) the Clerk to the Burial Authority on behalf of ESTC has the authority to use their discretion in any decision iii) if a funeral director enquires into the costs of interments for a pre-paid funeral plan, no agreement will be made on the cost of the interment as this will change over years but a plot can be reserved at the time of enquiry at the current fees. The Deputy Clerk will make the amendments to the regulations.

The meeting closed at 7.30 pm with the Chairman thanking members for their attendance and contributions.

