

ME Jackson
Town Clerk

EARL SHILTON TOWN COUNCIL

MINUTES of the

LEISURE, PARKS, CEMETERY & OPEN SPACES (LPCOS) COMMITTEE MEETING

Held at 7:00 p.m. on

Tuesday 27 November 2018

At The Stute, Station Rd., Earl Shilton, LE9 7GA.

MEMBERS PRESENT:

Councillors: Cllrs M Tebbett, Chairman, K Lapsley, Deputy Chairman, Ms D Almey, Mrs C Coe, Ms B Hutt, C Newlyn, P Statham and Ms A Williams.

In attendance: Town Clerk: Mr ME Jackson
Office Clerk: Mrs C Houghton
Members of the public: 2 residents.

18/037 *Chairman's welcome and opening remarks.*

The Chairman opened the meeting with a welcome to all Cllrs and the 2 residents attending. The Chairman was pleased to be back for his first meeting since his leave of absence.

Noted and received.

18/038 *To receive apologies for member absence.*
None.

18/039 *Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.*
Cllr A Williams regarding an interest in 18/047 as she has a family relative through marriage involved in this matter.

18/040 *To receive and approve as a true record the minutes of the meeting of LPCOS Cttee meeting held on 04 September 2018.*

After agreed amendments to minute item 18/036.

Resolved: that the minutes of the LPCOS cttee meeting of the 04 September 2018, as tabled, be accepted as a true record of proceedings.

18/041 *To discuss works to the row of lime trees in Hall Field Park. Resident public may also be in attendance to discuss the matter.*

The Chairman explained how emergency work on trees elsewhere had to come first before attending to the lime trees. Work on the lime trees will be budgeted for in the new


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financial year so work can be carried out. The Town Clerk confirmed that the Groundcare staff had today started work on trimming down the sides of the trees to make good for now.

**Resolved: 3 quotes required before Christmas 2018
(1 Resident left after this agenda item at 7.30pm)**

Cllr Ms B Hutt joined the meeting at the end of this agenda item at 7.30pm.

18/042 *To discuss Wood St Park play area quotes for s.106 monies 'provision' spend.*

The Town Clerk explained a delay in following this up from the previous meeting and what action will be taken moving forwards to complete this. The Chairman requested ~~*~~ to re visit the site and to re-quote for the new equipment and for the moving of existing equipment elsewhere within the park grounds if feasible. Painting of certain items is an issue. Works are not to hinder groundcare routine maintenance.

Resolved: ~~1~~ * ~~to re-quote and if necessary 3 quotes.~~

* REDACTED

18/043 *Report of theft of groundcare equipment.*

Cllrs discussed purchasing chains/locks for equipment security. More care needed when Groundstaff are out using equipment.

Resolved: to purchase at least 2 padlock and chain sets for the Groundcare team to secure equipment when not closely attended. Additionally, to investigate the use of 'Smart Water'.

18/044 *To discuss the hedge boundary of Maple Way Park.*

The park boundary is unclear, there is no evidence of ESTC owning the hedge line in question. If the residents are to pursue matters of works, they will need to obtain the boundary deeds to then enable ESTC to investigate.

Noted and received.

18/045 *Correspondence received:*

a. Email from : REDACTED ; regarding Montgomery Road Public Open Space.

The Cttee noted the extant resolution of Full Council to not under current circumstances move to legally adopt this public open space.

Noted and received.



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- b. *Fields In Trust* newsletter.

Cllr P Statham was handed the newsletter to read through and consider.

Noted and received.

- c. *John Deere customer experience survey.*

The Chairman was handed the survey to read through and consider.

Noted and received.

- d. *Late correspondence: F Meakin fair early May 2019.*

Cllrs agreed the dates put forward by Mr F Meakin as acceptable

REDACTED

Resolved: to advise F Meakin accordingly.

- e. *Late item: Tesco Bags of Help Award offer £1k.*

Cllrs expressed their delight with the provisional award of £1k to be received for works to be carried out at Weaver Springs Park Pavilion.

Resolved: go ahead with the award and work to be completed.

The remaining resident attending tonight's meeting left after this agenda item at 8pm.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session. So resolved.

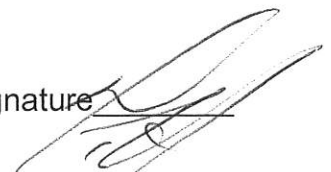
- 18/046 *Verbal abuse to groundsman and others by an individual member of the public.*

This matter is now in the hands of the local police beat team and statements may be gathered from staff and Cllrs.

Noted and received.

- 18/047 *Tree issues at Jubilee Park (disclosure of interests required?).*

Cllrs resolved in favour for Cllr A Williams to be present whilst discussing this item but not vote on any motion regarding the matter.



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The Chairman suggested the consideration of possible works in Jubilee Park when compiling next year's precept.
Resolved: the Town Clerk to respond to the resident and inform them this may be considered in next year's budget.

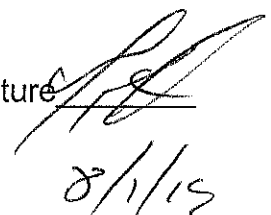
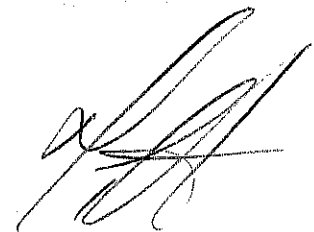
18/048 *To examine budget spend to date and 2019-2020 precept discussions.*

The Town Clerk covered the figures with Cllrs as per the accounts documents provided to them. The Chairman raised concern over fuel consumption for the groundcare team vehicles and plant machinery. The accounts documents presented are to enable Cttee members to consider precept figures at a subsequent meeting.
Noted and received.

18/049 *Groundcare team staffing issues. To discuss the deferred/referred issue of staffing of the groundcare team as per the draft minutes of the Staffing Cttee meeting of 13 Nov 18.*

Cllrs and the Town Clerk as staff line manager had a fully rounded and frank discussion about the staffing of the outdoor team. Matters discussed were workload in relation to numbers employed and the leadership of the team.
Resolved: Cllrs confirmed that at present ESTC will not be employing a fourth person for the Groundcare Team. The possibility of having a sub-contractor carry out small jobs if needed on a self-employed basis, was authorised on an existing budget level.

The meeting closed at 9.34 p.m. with the Chairman thanking members for their attendance and contributions.



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