

C Houghton

EARL SHILTON TOWN COUNCIL

MINUTES of the

LEISURE, PARKS, CEMETERY & OPEN SPACES (LPCOS) COMMITTEE MEETING

Held at 7 p.m. on  
Tuesday 05 January 2021  
Virtual meeting via Zoom.

MEMBERS PRESENT:

Councillors: Ms D Almey, Chairman, Cllr A Burton, Deputy Chairman, Cllr C Coe, Cllr J Duplock, Cllr G Granger and Cllr K Lapsley.

In attendance: Office Clerk: Mrs C Houghton.  
ESTC Head of Groundcare: Mr W Asbury.

Members of the public: Nil.

20/074 Chairman's welcome and opening remarks.

The Chairman opened the meeting welcoming all Cllrs and wishing Members all the best for the year ahead.

**Noted and received.**

20/075 To receive apologies for member absence.

**No apologies of absence were received from Cllr A Darker.**

20/076 Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.

**None.**

20/077 To receive and approve as a true record the minutes of the LPCOS Cttee meeting held on 01 December 2020.

**Resolved: that the minutes of the LPCOS Cttee meeting of the 01 December 2020, as tabled, be accepted as a true record of proceedings. The Chairman received the original documents prior to the meeting, so they can be signed.**

20/078 Public Participation:

a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate. **None.**

b. That the meeting may be adjourned to allow members of the public to make representation about items that are not on the agenda (*Electors' Time*). **None.**



20/079 To receive a written monthly report from the Office Clerk.

Members received in their agenda pack a detailed report from the Office Clerk listing income received, unscheduled outgoing expense, works that have been completed since the last meeting, scheduled works for the month ahead and general updates.

***Noted and Received.***

20/080 Correspondence received:

a. *Late relevant correspondence* received since this agenda was set. ***None.***

20/081 Members are to review the guidance provided to enable ESTC play areas to re-open.

Members discussed all options and the logistics on this matter, considering the impact of ESTC staff manning the re-opening of the play areas and the health & safety implications involved.

***Resolved: after careful consideration, Members agreed to keep the play areas closed over the forthcoming months, especially as we are entering another national lockdown as of 06 January 2021. This matter will be reviewed by Members each month.***

20/082 To consider the possibilities for the 2021 Parish Community Initiative Fund grant.

Hinckley & Bosworth Borough Council have sent the information through regarding the 2021 PCIF grant that ESTC can apply for. Members discussed possible ideas.

***Resolved: Members agreed to have new specialised litter bins (to encourage the younger generation to use them) for ESTC parks and a new picnic bench at Wood Street Park would be a benefit to the community. The Office Clerk will gain quotes and investigate the requirements of the grant. If the grant requirements do not cover street furniture, then the Office Clerk will review the available s106 contributions funds for these items.***

**Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session. So Resolved.**

20/083

To receive a verbal/written report and update from the Head of Groundcare, including recommendations regarding the ESTC plant & machinery currently in use and the possibility of purchasing new equipment.

The ESTC Head of Groundcare, gave Members a detailed breakdown of all ESTC plant & machinery equipment, pointing out the pro's and cons of each. He also covered the 3 quotes provided by ~~Redacted~~, which give different options of trading in current ESTC machinery to allow ESTC to purchase new. The Head of Groundcare expressed his thoughts on all the options and what would be most suitable and efficiently for the Groundcare team to carry out the works. All Members were provided with hard copies of this information prior to the meeting.

***Resolved: after discussing all the information and quotes in detail, Members agreed that if the Groundcare team are to work efficiently and effectively, the team need to have the plant & machinery that will provide them to do so. Members recommend to Full Council that ESTC should purchase the full trade in package (replacement of Shibaura with a standalone unit capable of using other attachments, a flail type attachment similar to the Muthing, an additional unit with a rotary mower deck & provision of a utility vehicle) which would require £16k of Earmarked Reserves to be used.***

The meeting closed at 19.40 pm with the Chairman thanking members for their attendance and contributions.



