



## EARL SHILTON TOWN COUNCIL

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Notice is hereby given that a meeting of **Earl Shilton Town Council (Full Council)** will be held on **Monday 13 September 2021** at the **Independent Chapel, 89 High St.**, Earl Shilton, **LE9 7LR**, starting at **7.30pm** for the transaction of the business detailed on the agenda below. Members of the Full Council are legally summoned to attend please. The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960.

ME Jackson  
Town Clerk  
21, Wood Street  
Earl Shilton LE9 7NE  
01455 843386

Dated: 07 September 2021

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### **AGENDA** (website <https://www.earlshiltontc.org.uk> )

- 21/074** Chairman's welcome and opening remarks.
- 21/075** To receive apologies for Town Cllr Member absence.
- 21/076** Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.
- 21/077** To receive and approve as a true record the minutes of the Full Council meeting held on Monday 09 August 2021.
- 21/078** Public Participation:
  - a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate to.
  - b. That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (*Electors' Time*).
- 21/079** That, ESTC considers, after a presentation by the Chief Executive of Leics & Rutland Assn of Local Councils (LRALC): considers commissioning on repayment a '*governance review*' of the Town Council.
- 21/080** To note and receive any reports from County and Borough Cllrs.
- 21/081** To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report for August dated September 2021.
  - a. Beat Team monthly Newsletter.
  - b. Other/late relevant items.

- 21/082** To note and receive any reports from *member* representatives to recent (remote/virtual) non-Town Council outside bodies, meetings, events or working parties excluding Police reports and the Town Team Working Group (TTWGp) including relevant late items received since this agenda was published.
- a. Thurs 02 Sep 21 – HBBC’s Parish & Town Council Forum by Zoom.
  - b. ES Camera Club Atkins Building exhibition 2021.
  - c. Late/other items.
- 21/083** To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including online and late relevant invitations too.
- a. Sat 18 Sep 21 – LRALC AGM 9.30 a.m. to 1.00 p.m. Chairman voting member.
  - b. Late relevant items.
- 21/084** To receive minutes, draft minutes (07 Sep 21) and or a verbal report on Leisure, Parks, Cemetery and Open Spaces (LPCOS) Cttee meetings or business of interest and possible concern plus any immediate recommendations for spending from the annual budget or *Reserves*.
- 21/085** To receive a written, (draft minutes of the 07 Sep 21 meeting), and or verbal report from the Chairman of the Events Cttee regarding recent actual events and plans for future ones.
- a. Town Show Sat 21 Aug 21 – verbal post event report.
  - b. Picnic in the Park Sun 12 Sep 21 – verbal post event report.
  - c. Other/late relevant items
- 21/086** Correspondence received including relevant late items received.
- a. Written request from the Landlord of the Lord Nelson Public House.
  - b. Geo-Sense Wi-fi ‘footfall’ Report August 2021.
  - c. Survey – National Highways & Transport: Public Satisfaction.
- 21/087** To receive the Town Clerk’s Finance Report including late relevant items.
- a. External Audit Financial Year End 31 Mar 21 – satisfactory report and public notices.
  - b. General Insurance 2020/21 low claims rebate £198.21 due.
  - c. RBS monthly accounts for Chairman’s signature to be approved to confirm as a true record, the Town Council’s financial position as at:
    - i) 31 Jul 21 and
    - ii) 31 Aug 21 if completed in time.
- 21/088** To receive the Town Clerk’s *general* report including relevant late items received since this agenda was published.
- a. Station Rd Golden Jubilee bench – LCC street furniture licence approved.
  - b. Late relevant items.

- 21/089** Planning applications/correspondence received as a Town Council 'consultee' from HBBC, adjacent Districts and or LCC as *Local* or *County* Planning Authorities. Also to:
- a. Note a Planning Cttee Chairman's verbal and or written reports and possibly, discuss and receive **non-private session** items from the Planning Cttee; e.g. a verbal/written report from any Planning Cttee meeting (13 Sep 21) or communications, especially regarding major or controversial applications concerning the Town.
  - b. Relevant late applications/et al received since the Cttee agenda was set.

**Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into *Private Session*.**

- 21/090** Planning and Town Team Working Group (TTWGp) matters which should be heard in private session:

To consider the issues/updates from the Chairman/Town Clerk/Members or others regarding the:

- a. The *Premises projects* – Library Office facility and public toilet – leases update.
- b. Late relevant confidential items received since this agenda was set.

- 21/091** Staffing Cttee issues including:

- a. Long term staff sick absence update.
- b. Recruiting update – Head of Groundcare.
- c. Legacy legal matters updates including – date set for the Employment Appeals Tribunal (EAT) Rule (3) 10 final hearing date set and other details.
- d. Relevant late items received since this agenda was published.

- 21/092** To discuss the use of local hotels to accommodate refugees and or asylum seekers.  
**Last Item.**

