

EARL SHILTON TOWN COUNCIL

MINUTES of the MEETING OF FULL COUNCIL

Held at 7:30 p.m. on

Monday 10 October 2022

At ***The Public Library, Wood St.***, Earl Shilton, LE9 7NE.

MEMBERS PRESENT:

Town Councillors: R Allen*, Chairman, M Leman, Deputy Chairman & Deputy Town Mayor, Mrs C Allen*, A Bates, I Faver, B Granger, Mrs G Granger, C Ladkin* and Ms S Mannion.

Town's County/Borough Councillors*: R Allen.
 C Allen
 C Ladkin

In attendance: Town Clerk: Mr ME Jackson.
 Members of public: Nil.

22/091 *Chairman's welcome and opening remarks.*

Cllr R Allen welcomed Cllrs and proceeded directly to the agenda.
Noted and received.

22/092 *To receive apologies for Town Cllr Member absence.*

Cllrs Ms D Almey, and Mrs A Burton both submitted their reasoned apologies for absence to the Town Clerk in advance of the meeting.
Resolved: that the above named Cllrs reasoned apologies for absence, as recorded by the Town Clerk, be accepted.

22/093 *Declarations of interests. To receive disclosures of member's interests, i.e., the existence and the nature of those interests in respect of items on this agenda. None.*

22/094 *To receive and approve as a true record the minutes of the Full Council meeting held on 26 September 2022.*
Resolved: to accept as a true record of the Full Council meeting of the 26 September 2022; the minutes tabled for the Chairman's signature and already distributed in draft to members with their agenda packs.

22/095 *Public Participation:*

- a. *Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate to.*



b. That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (Electors' Time). **Nil & N/A.**

22/096 To note and receive any reports from County and Borough Cllrs.

County & Borough Cllr R Allen.
County Council matters.

There have been no recent meetings of LCC to report on. Cllr R Allen emphasised again that the Leader of the County Council (LCC) has issued a financial crisis statement this week to town and parish councils through LRALC. There has been and will continue to be an extra ordinary exponential increase in costs driven largely by those of adult social care and children's services/special needs.

Borough Cllrs Mrs C Allen & C Ladkin
Borough Council matters.

- There has been no recent meeting to report on.
- A Borough sponsored 'Money & Welfare' advice event has recently been held and well received with many specialist 'not for profit' organisations giving their time and expertise to guide members of the public through the current cost of living issues.

Reports noted and received with thanks.

22/097 To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report for September dated October 2022.
Noted and received with thanks.

22/098 To note and receive any reports from member representatives to recent (remote/virtual) non-Town Council outside bodies, meetings, events or working parties excluding Police reports and the Town Team Working Group (TTWGp) including relevant late items received since this agenda was published. **None.**

22/099 To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including remote and late relevant invitations too.

Two invitations to members have been received as follows:

- East Midlands Airport – Future Airspace Routing.
- Rural Community Council (RCC) – Annual General Meeting, Glenfield.

Cllrs have received full details by email.

Noted and received.

22/100 To receive minutes, draft minutes (04 Oct 22) and or a verbal report on Leisure, Parks, Cemetery and Open Spaces (LPCOS) Cttee meetings or business of interest and possible concern plus any immediate recommendations for spending from the annual budget or Reserves.



- a. *The Cttee Chairman briefed Members on the following draft minutes:*
- Vandalism of park play equipment – the Police Beat Team have apprehended the young people culprits and they will be dealt with accordingly in due course.
 - ESTC will take up the offer of 20 free trees for planting.
 - Proposed equipment purchases: chipper, welder, electric hedge cutter.
 - A new additional stall holder for the Tues Market is authorised.
 - QEII Hall Field Park wet pour surface vandalism repairs required – the Town Clerk is requested to set up an account code for vandalism costs in the next precept.
 - Legionella prevention works – the Deputy Clerk is to research quotes for the costly works required.
 - Precept 2023/24 – suggested increased/specific sums for bedding plants and vandalism repairs.
 - Mill Lane Cemetery – 2 new litter bins to replace the wheelie bins.
 - Oakdale Rd public open space – will be turned into a 'wildlife refuge area' but still be amenable to dog walkers.
 - Date for Jan 23 meeting, i.e., 10 Jan 23.
- b. *Seasonal hours for the Groundcare Team.*

Members were briefed by the Cttee Chairman about the rationale and willingness of the current Groundcare Team staff to move to seasonal hours so that their workflows match the growing season in particular. Members received a worked seasonal hours chart to consider also.

Resolved: to allow the Groundcare Team to move to seasonal hours with effect from 01 November 2022. A written formal agreement adjusting the Team's terms of service is to be signed by staff with the adjustment retaining the normal monthly salary rates, i.e., under no circumstance will there be an adjustment for extra hours worked if a member of staff leaves the employment of Council at any time during 7 month growing season.

22/0101 *To receive a written, (draft minutes of the 04 Oct 22 meeting), and or verbal report from the Chairman of the Events Cttee regarding recent meetings and updates concerning 2022 events.*

The draft minutes included the following matters:

- Picnic in the Park 2022 (11 Sep) – Court Mourning cancellation costs
- Remembrance Sunday Service 2022 – road closure is ordered and paid for by ESTC for *Churches Together/* and the *RBL*.
- Christmas Lights 2022 event (25 Nov 22) is on track.
- Ordering of a hexagon marquee for £1,395 ex VAT for events.
- Provisional events dates for 2023 noting the need to consider the King's Coronation.
- January 2023 meeting date to be Tues 10 Jan 23.

Noted and received.



22/102 Correspondence received including relevant late items received.

a. ESTC Community Grant Application – Time Out Carer Group.

Members discussed the application in detail now that the requested financial statement, belatedly, has been received. On consideration, Cllrs feel the application for funds is not detailed in its aim and objective and will only serve to add to the Group's over all funds.
Resolved: not to award a grant on the occasion.

22/103 To receive the Town Clerk's Finance Report including late relevant items.

a. Monthly accounts for September 2022 – approval for the Chairman to sign off these accounts as a true statement of the status of the Council's finances as at 30 Sep 22. **Not presented to Council at this meeting – not finalised.**

b. Public Sector Deposit Fund (CCLA Investment Account).

The Town Clerk was pleased to report to Members that monthly dividends have now recovered to pre-Pandemic levels.

Noted and received.

22/104 To receive the Town Clerk's general report including relevant late items received since this agenda was published.

Town Council Meeting dates in January 2023. With the New Years Day Public Holiday falling on Mon 02 Jan 23 the Cttee meetings for LPCOS and Events have been moved back to Tues 10 Jan 23. Consequently, it makes sense to move the January 2023 Full Council meeting that decides the 2023/24 Precept to Monday 16 Jan 23. The latter date for Full Council will allow the Finance & Policy Working Party to meet in advance and for the Town Council to comply with the Borough Council end of January 2023 deadline for submitting the ESTC precept to HBBC.

Noted and received

22/105 Planning applications/correspondence received as a Town Council 'consultee' from HBBC, adjacent Districts and or LCC as Local or County Planning Authorities. Also to:

Note a Planning Cttee Chairman's verbal or written reports and, discuss and receive non-private session items from the Planning Cttee, e.g., a verbal/written report from any Planning Cttee meeting or communications, especially regarding major or controversial applications concerning the Town including:

a. 22/00919/HOU – 32, Mill Ln – single storey rear extension and front porch.

No material Consultee comments.

b. Relevant late applications/correspondence received since this agenda was set.

i) 22/00921/FUL – 140, Keats Ln – demolition of side garage and rear conservatory followed by extensions creating a 1st floor, rear garage and new kitchen whilst not materially increasing the property footprint or creating overbearing height levels.

No material Consultee comments.

ii) East Midlands Airport (EMA) – Future Airspace Modernisation Programme, Stage 2 invitation to cllrs to attend November 2022 EMA briefings.



The Town Clerk has forwarded to all members of the Town Council the email, (dated p.m. Mon 10 Oct 22), invitation details from EMA. The linked video was shown to Members of the Planning Cttee for ease of purpose. Members will consider whether or not they wish to attend any of the 2 November briefings by EMA.

Full Council noted and received this report.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session. So resolved.

22/106 *Planning matters which should be heard in private session to consider the issues/updates from the Chairman/Town Clerk/Members or others regarding the:*

a. *The Premises projects: A Groundcare Team permanent premises site: alternative site on land of previous use update.*

The Chairman reminded Members that an approach has been made to Council for a premises that will suit, in time, the long term comprehensive needs of the Town Council and just as importantly the Town as a community. A meeting has been arranged for Tues 11 Oct 22 when details will become tangible and fully reported to all Members by the Chairman, Deputy Chairman and Chairman of the LPCOS Cttee in due course.

Noted and received.

b. *Earl Shilton Sustainable Urban Extension (ES-SUE) – The draft Options document.*

As for last month, no update has been received from either the solicitor for the SUE consortium or the solicitor for ESTC handling the conveyance option agreement.

Noted and received.

c. *Maple Way Park – requested easement by East Midlands Homes (EMH) & Severn Trent Water (STW).*

No update from either the EMH solicitor or the Town Council's solicitor.

Noted and received.

d. *Late relevant confidential items received since this agenda was set.*

Rural England Prosperity Fund – Hinckley & Bosworth Borough Council (HBBC) allocation of £400k.

ESTC, through the auspices of the HBBC Town Team Working Group (TTWGp), expressed an interest in receiving part of the £400k allocation to buy and extend the Borough Council 's Wood St Car Park to obviate the long standing privately owned rough ground issue that sits between the rear of the shopping parade premises and the current boundary of the HBBC Car Park. This frequently flooded area is still un-affectionately known as 'Shilton Lakes'. The following reply dated 04 Oct 22 was received from the Planning Manager (Major Projects):

'Thanks for your expression of interest which I have noted.



Firstly we [sic. HBBC] are required to submit an addendum to our [HBBC] investment plan that is currently with government for the UK shared prosperity fund Details of what that involves has only just emerged. The council [HBBC] will the establish its internal processes for utilising the fund. I will keep you updated as things progress.'

Members of ESTC will keep the matter in mind for subsequent TTWGp meetings.

Noted and received.

22/107 *Staffing Cttee issues including relevant late items.*

Members were informed that the recruiting process for a part time *Events Co-ordinator Assistant* to replace the outgoing *Office Assistant* was now in hand and in the public domain as directed by last month's Full Council decision.

Noted and received.

Last Item.

The Chairman closed the meeting in good order at 8.22 p.m. thanking members for their attendance and contributions.

A handwritten signature in black ink, appearing to be 'P. O. ...', located in the bottom right corner of the page.