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~~C. Hoyle~~

LPCOS Cttee 2019/20

EARL SHILTON TOWN COUNCIL

MINUTES of the

LEISURE, PARKS, CEMETERY & OPEN SPACES (LPCOS) COMMITTEE MEETING

Held at 7:00 p.m. on

Tuesday 04 June 2019

At The Stute, Station Rd., Earl Shilton, LE9 7GA.

MEMBERS PRESENT:

Councillors: Ms D Almey, Chairman, Mrs A Burton, Deputy Chairman, Mrs C Coe, Ms V Darker, Ms J Duplock, Mrs G Granger and Ms A Williams.

In attendance: Town Clerk: Mr ME Jackson

Members of the Public: One; as recorded.

19/001 *Town Clerk's welcome, followed by the election of the Earl Shilton LPCOS Cttee Chairman for the Civic Year 2019/20.*

As this was the first Cttee meeting of the new electoral term and civic year the Town Clerk asked for members to propose the election of a Chairman to direct the business of the agenda.

Resolved: Cllr Ms D Almey is elected to be the LPCOS Cttee Chairman. Members congratulated Cllr Almey on her appointment and thanked her for her commitment.

19/002 *Election of the LPCOS Committee Deputy Chairman for the Civic Year 2019/20.*

Resolved: Cllr Mrs A Burton is elected to be the LPCOS Cttee Deputy Chairman. Members congratulated Cllr Burton on her appointment and thanked her for her commitment.

19/003 *To receive apologies for member absence. **None – all present.***

19/004 *Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.*

Cllr Burton on all matters Earl Shilton in Bloom (ESiB): non-pecuniary as an ESiB member.

Cllrs Almey & Coe regarding Waterloo Memorial (tree) matters: non-pecuniary as Waterloo Memorial Trust members.

Resolved: to allow the above named members to remain in the meeting regarding the items mentioned so as to provide information to remaining members but not vote on spending matters should the need arise.



19/005 *To receive and approve as a true record the minutes of the LPCOS Cttee meeting held on 02 April 2019.*
Resolved: that the minutes of the LPCOS Cttee meeting dated 02 Apr 19, circulated to members before this meeting and now tabled, are a true record of that meeting.

19/006 *To update members on the newly appointed Head of Groundcare.*

The Town Clerk informed Cttee members that Mr Hardy has started his appointment as planned with effect the 03 Jun 19. The induction process has included a thorough tour of Council's Parks, Open Spaces and Cemetery. The Clerk went on to mention that Mr Hardy has been introduced to his team and issued with essential items of PPE. Members discussed helping the new Head of Groundcare Staff to settle in given that so much is expected of the team at this time in the growing season and with Council events pressing.

Resolved: in consultation with the Head of Groundcare, hire in Council's trusted contractor to undertake an ad hoc cut of 3 major ESTC Parks funded by earlier staff savings for the gapped post.

19/007 *To update Cttee Members on action points from the last meeting held on 02 April 2019.*

Members received in their agenda pack a 14 point update from the Office Clerk. The Town Clerk gave further minor updates with the only point of note being the Weaver Springs Park Pavilion where, as soon as the outside has been painted, it has been vandalised and covered in graffiti.

Noted and received.

19/008 *Correspondence received:*
a. HBBC letter received regarding the PCIF applications for Maple Way Park and Oaklands Way.

Not without disappointment, ESTC will have to wait until Jul 19 for news as to whether the Borough Council fund will award grant monies to these schemes.

Noted and received.

b. Local resident requesting use of ESTC gazebos for a charity event.

Whilst Cttee members have no doubt about the applicant's worthy cause the precedent set by Council in recent times has been to loan such equipment only to fully constituted voluntary organisations. Obversely, loans to individuals, even Town Cllrs, have been refused.

Resolved: on this occasion, with regret to refuse the application.

- c. Late correspondence received since this agenda was set.
 i) Bosworth Green Public Open Space. Tree works required to obviate encroachment into residents' properties. The works, are currently beyond the skill set of the ESTC Groundcare Team. Quotes are being collected.

Noted and received.

- ii) ESiB report that they will be removing the dying Christmas tree planted in Co-op land adjacent to the Wood St War Memorial. Secondly, ESiB kindly request the removal of 4 dead saplings from the Wood St Park wild flower meadow before 02 Jul 19 and the Regional in Bloom judging takes place (supports to be re-used!). The box mowing/strimming of the ground based *Waterloo Memorial* in the meadow is also needed on an ongoing basis as discussed by Cttee members.

Noted and received with resolved actions-on, especially the wish to secure grant funding for replacement trees for Autumn planting.

- iii) Maple Way Park – a resident's letter of complaint. Members had already noted one resident's complaint by email about the new position on the aerial slide on the Park brought about by unavoidable civil engineering works. A second resident, after a visit to the ESTC Office has complained by letter claiming that the re-location of the slide devalues their property. In both instances the original root cause of issues for these 2 residents seems to be ASB by young people playing football against their fences and the consequences of kicking the ball over those fences into private gardens. Each resident has been advised in writing how to complain about ASB to both Police and Borough Council Officers. Additionally, they have been told of the reasoning for the slide's relocation and the care that Town Cllrs have taken to make sure all parties needs have been considered. Members may consider, if ASB against resident fence lines persists and data is recorded, the installation of appropriate signage to deter ball games in these areas of the Park.

Noted and received.

- iv) Meeting with Borough Cllr M Cartwright, lead member for HBBC Rural Affairs.

Cllr Cartwright has requested a 45 minute meeting with Town Cllrs to discuss his proposed strategy.

Resolved: to invite Cllr Cartwright to a plenary Town Cllr agenda item for the LPCOS Cttee meeting on Tues 06 Aug 19.

19/009

To discuss options for ESTC bus stops.

- a. *Litter bin at a bus stop on High Street.*

A saga of the bin removed has started and ESTC will try to persuade HBBC to re-instate it soonest.

Noted and received.

b. *Notice boards to display ESTC events etc.*

Members discussed and agreed that ESTC owned (pink) bus shelters already situated around the Town will make ideal locations for lockable *poster cases* in lieu of very expensive noticeboards. Members are keen on A3 size poster cases and would like the 3 quote system to take its due course please.

Indoor staff actions-on please.

19/010 To discuss the s106 monies available for Wood Street Park.
a. *Surface options for the sports tables.*

After looking at various Office Clerk costed options with their pros and cons members decided the following motion.

Resolved: to pursue the tarmac option from the best and cheapest supplier within the s106 funds budget.

b. *Bench for the meadow area.*

Resolved: to choose an Office Clerk listed bench within s.106 funds budget.

19/011 *To provide an update on the yearly ROSPA inspection carried out on all ESTC play equipment and review the required improvements which have been recommended.*

Members addressed the Office Clerk's succinct spreadsheet report noting there are no major and or urgent repairs needed and how works will be carried out. The Office Clerk was commended for this report and the follow-on work.

Noted and received.

19/012 *To discuss the possibility of having a Mobile Vehicle Activated Sign (MVAS) survey carried out.*

The Mill Lane area has recently been the subject of a single complaint for speeding vehicles. The Town Clerk was asked to investigate matters with the view of having this road as the official 4th location for a County Highways sanctioned MVAS bracket holder site. Member discussion revealed that the issue at hand is really motor vehicle ASB and not simple speeding. Added to which an LCC Highways survey will now cost £250 with no guarantee ESTC will be allowed to site the MVAS on Mill Lane because of the chicanes of parked cars at any one time. Residents are to be encouraged to report ASB through the Police and HBBC.

Resolved: at this time not to incur the cost of a MVAS survey for Mill Lane.

19/013 *To discuss options of security for Weaver Springs Park to cover the pavilion and the containers.*



Recent simple renovation of the Pavilion has already been subject to vandalism and graffiti. Members were presented with some outline data for CCTV and protective paint coverings/devices to secure and protect these Council premises.

Noted and received with a request for quotes to be gathered.

19/014 *To discuss the location of a vendor on a Tuesday morning for market day on Wood Street.*

Cttee members discussed the concern that, at the Tues Wood St market, one of the now regular vendors should park their vehicle, (when not unloading or loading), away from the heritage and flower displays so as to avoid the risk of damage/injury to any party.

Resolved: that the Town Clerk request the vendor to comply with this suggestion.

Point of order: the member of the public leaves the meeting after this item at 8.31 p.m.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session. So resolved.

19/015 *To review the fee for the yearly rent of the grazing land situated off Mill Lane.*

Cttee members heard that the field rent for this grazing land with a discrete water supply has not increased for several years to the point where it is approximately *Redacted* i. behind the current local market rate.

Resolved: to increase the field rent from *Redacted* in September 2019 and likewise the year after.

19/016 *To review the football pitch fee for the 2019/20 season.*

Cttee members heard how the pitch fee last season was doubled to *Redacted* er season plus it was suggested that the contract should be amended to insert a clause requiring pitch hirers to specifically report damages and faults to Council as part of their agreement.

Resolved: to maintain the pitch hire fee for the 2019/20 season *Redacted* (2 teams maximum), and to insert the damage/fault clause in the contract.

The meeting closed at 8.50 p.m. with the Chairman thanking members for their attendance and contributions.

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