

Redacted for Public Website

~~C Houghton~~
Town Clerk

Full Council 2023/24

EARL SHILTON TOWN COUNCIL
MINUTES of the MEETING OF FULL COUNCIL

Held at 7:30 p.m. on

Monday 13 November 2023

At The Public Library, Wood St., Earl Shilton, LE9 7NE.

MEMBERS PRESENT:

Town Councillors: Cllr R Allen, Chairman, Cllr M Leman, Deputy Chairman, Cllr C Allen, Cllr A Bates, Cllr D Deighton, Cllr C Ladkin, Cllr B Paczek, Cllr M Tebbett.

Town County/Borough Councillors: Cllr R Allen, Cllr C Allen and Cllr A Weightman.

<u>In attendance:</u>	Town Clerk:	Mrs C Houghton.
	Assistant Clerk:	Mrs N Mitchell
	Members of public:	Nil.
	Local Police Beat Officer:	Mr N Malbasa

23/112 Chairman's welcome and opening remarks.

The Chairman welcomed Members and the Local Police Beat Team Officer to the meeting, with his thanks for their attendance.

Noted and received.

23/113 To receive apologies for Town Cllr Member absence.

Cllr D Almey & Cllr J O'Neill submitted their reasoned apologies for absence to the Town Clerk in advance of the meeting.

Resolved: to accept Cllr D Almey & Cllr J O'Neill's apologies received above and as recorded in full by the Town Clerk.

To note that Cllr C Wells had emailed the office after closing hours to give her apologies.

23/114 Declarations of interest. To receive disclosures of member's interests, i.e., the existence and the nature of those interests in respect of items on this agenda.

Cllr R Allen & Cllr C Allen with reference regarding 23/037 a) ES Sustainable Urban (Housing) Extension (ES-SUE) as both Cllrs have previously spoken against the application but are happy to answer any questions as they both want the best outcome for the Town and 23/037 b i) both Cllrs spoke against this application when it was previously submitted.

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Chairman Signature.....

- 23/115 To receive and approve as a true record the minutes of the Meeting of Full Council held on Monday 09 October 2023.
Resolved: to accept as a true record of the Full Council meeting of the 09 October 2023; the minutes tabled for the Chairman's signature and already distributed in draft to members with their agenda packs.
- 23/116 Public Participation:
- a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate to. **None.**
 - b. That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (*Electors' Time*). **N/A.**
- 23/117 To note and receive any reports from County and Borough Cllrs.

Borough Council Report

- King William development – the contractors involved in this project have been fined £10k by HBBC for the disregard of the area whilst the works have been ongoing, which resulted in the area becoming an environmental issue.
- Crematorium update – works still on hold whilst investigations are ongoing with HBBC Planning authority.

County Council Report

- Provision of (Winter) salted grit bins – for outside schools and roads in general. Consultations are still ongoing, hopefully these bins will be installed for winter 2023/24.
- Transport structural meeting held – street lights across the county will be reduced to 30% power from 8pm.
- Revised public transport strategy – there will be two tranches of funding granted to LCC to develop plans to re-consider certain bus services that have been lost.
- Station Road parking – the issue of parked cars on double yellow lines has been reported to LCC and is being investigated.

Rejoinder from Town Cllr M Tebbett – litter bins in several location to be reinstalled/re-positioned by HBBC and a section of the highway surface on Wood Street needs to be investigated by LCC as it is showing signs of sinking.

Reports and questions answered: noted and received with thanks.

- 23/118 To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report.
- a. Nov 23 Beat Team report.

Members received a verbal report from the local police beat team officer who joined the meeting. Areas that are being focused on are:

- Youths riding mopeds on local parks and surrounding areas - monitoring continues
- Excessive speeding on Clickers Way - monitoring continues
- Parking issues at Weaver Springs Park when the football teams are playing – monitoring continues
- ASB to the public toilet - seems to be under control
- Station Road parking on yellow lines - monitoring continues

Reports and questions answered: noted and received with thanks.

- b. Relevant late items.
None.

Point of order – the Assistant Clerk & the Police beat team officer left the meeting at 8pm

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will consider a resolution to go into Private Session. So resolved.

21/119 AGE UK

ESTC invited representatives from AGE UK and Preatorium to join the meeting via Zoom.

Resolved: Members received a brief introduction from the representatives of Preatorium and comments from the AGE UK representative regarding their plans for the centre.

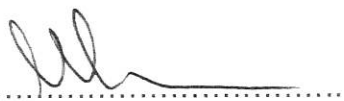
23/120 Planning matters which should be heard in private session to consider the issues/updates from the Chairman/Town Clerk/Members or others regarding the:

- a. Premises Working Party (PWP) update.

Redacted.

The Chairman then suggested that at a convenient time, site visits to local Councils who have had similar projects completed should be arranged for Members to attend. This will enable Members to visualise the build and cost that ESTC are potentially facing.

Reports and questions answered: noted and received with thanks.

Chairman Signature.....

- b. Late relevant confidential items received since this agenda was set.
None.

23/121 Staffing Cttee business including late relevant items.

- a. Staff Pay Award 01 Apr 23 latest position update.

The national unions and the national employers' body have reached an agreement on local government pay. Spinal Column Points (SCP) 1 to 43 are increased by £1,925 (pro rata for part-time workers), with SCP 44 and above increased by 3.88%. The increase is worth 8.92% at the lowest SCP used for parish and town councils (SCP5) reducing to 3.88% for the highest. The increase is backdated to 1 April 2023.

Noted and received.

- b. Late relevant items.
None.

Point of Order - At the conclusion of this item the Chairman returned the meeting to Public session.

23/122 To note and receive any reports from *member* representatives to recent (remote/virtual) non-Town Council outside bodies, meetings, events or working parties such as the Town Team Working Group (TTWGP) including relevant late items received since this agenda was published.

The Chairman advised Members that he will be attending the LRALC AGM on Wed 15 Nov 23 and ESTC will be hosting the TTWG meeting on Mon 27 Nov 23 and all Members are welcome to join.

Noted and received.

23/123 To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including remote and late relevant invitations also.
None.

23/124 To receive written, (draft minutes of the 07 Nov 23 meeting), and or a verbal report on Leisure, Parks, Cemetery and Open Spaces (LPCOS) Cttee meetings or business of interest and possible concern plus any immediate recommendations for spending from the annual budget or *Reserves* including late relevant items.

The draft minutes of the 07 Nov 23 meeting were tabled as read and mention was made of:

- A Town Council public defibrillator will hopefully be installed soon in the East of the Town accessible off High St and close to Hill Top.

Noted and received.

- A recommendation to Full Council for ESTC to have the tree survey carried out on all ESTC owned trees by *redacted* which is on a rolling 3 year plan to advise of any required works, at a cost of £2265.00+vat. The budget for tree maintenance will cover the cost.

Resolved: the quotation for the comprehensive works defined by *redacted* the tree survey and recommended by the LPCOS Cttee is to be accepted at a cost of £2265.00 net of VAT.

- 23/125** To receive written, (draft minutes of the 07 Nov 23 meeting), and or verbal report of the Events Cttee regarding recent meetings and an update concerning ESTC events and late relevant items.

The notes of the sub-Cttee meeting of 03 Oct 23 were tabled as read and mention was made of:

- Remembrance Sunday organised by the Town's 'Churches Together,' with ESTC providing and paying for the road closure, was a well attended event, along with the Town Schools' Remembrance Service that took place on Fri 10 Nov 23.
- ESTC Christmas Lights Switch-on event preparations are well in hand for Fri 24 Nov 23. Cllrs were asked to attend the event from 4.30pm to assist in the set up and to be there throughout the event.

Noted and received.

Point of order – Cllr C Ladkin left the meeting at 8.45 pm

- 23/126** Correspondence received including relevant late items received since this agenda was published.

- a. Late relevant items.
None.

- 23/127** To receive the Town Clerk's Finance Report including late relevant items received since this agenda was published.

- a. To consider the monthly accounts for September 2023 and October 2023 as a true record fit for the Chairman's signature if statements received, invoices input completed and issued to Members in advance of this meeting.

Resolved: Members authorised the Chairman to sign-off the monthly accounts for the months of September & October 2023 as a true statement of the Council's financial status.

- b. To note and receive the internal audit report for the current budget year from 01 April 23 – 30 Sep 23.

The Interim Report from the IA is satisfactory.

Resolved: to be noted and received without comment from Members.

- c. Late relevant items.
None.

- 23/128 To receive the Town Clerk's *general* report including relevant late items received since this agenda was published.

The Town Clerk made Members aware of the following:

- training courses through LRALC are available to Cllrs such as *Code of Conduct* and *Cllr training*. Details were passed to Cllr B Paczek as requested.
- quotes are being gained to consider having the ESTC website re-developed, to provide a better platform and be more assessable to all users, especially those who access the website using their mobile phone.

Noted and received.

- 23/129 Planning applications/correspondence received as a Town Council 'consultee' from HBBC, adjacent Districts and or LCC as *Local* or *County* Planning Authorities. Also to:

Note a Planning Cttee Chairman's verbal or written reports and possibly, discuss and receive non-private session items from the Planning Cttee, e.g., a verbal/written report from any Planning Cttee meeting or communications, especially regarding major or controversial applications concerning the Town.

- a. 23/00330/OUT & 21/01511/OUT (Re-consultation) – Earl Shilton Sustainable Urban Extension

Members reviewed the documents provided and the previous comments submitted to the Planning authority at HBBC.

Resolved: to carry forward the Consultee observations not amounting to an objection to the LPA (HBBC) as minuted under agenda item 22/060 c - Major application – part of Earl Shilton Sustainable Urban Extension (ES-SUE) –

- ***500 dwellings of 1500 planned for the ES-SUE.***
- ***A Primary School.***
- ***Community Hub premises.***
- ***Hot food takeaway (sui generis).***
- ***Access roads from Mill Lane and Astley Rd.***

Members discussed this outline application on the basis that the ES-SUE will come forward in time however the Town Council wish to make the following points not amounting to an objection.

1. ***General: the ES-SUE is planned as a single entity primarily as 1500 dwellings not 500 as first tranche.***
2. ***Highways should be applied for in regard to the whole entity and be confirmed as up to LCC Highways 'adoptable' standard.***
3. ***Dwelling Internet connections should be of the highest calibre.***
4. ***s.106 contributions for the whole ES-SUE should be negotiated, agreed and confirmed before any part application is approved by the LPA and LCC.***
5. ***STW Sewage Treatment Works Cordon Sanitaire: if not already, it is strongly suggested that odour tests and the boundary setting are scrutinised and formally reported on by truly independent professional experts. The aim and objective will be to protect future residents to have the right to the quiet***

enjoyment of their property, whilst protecting STW and the LPA from hindsight criticism for the lack of a thorough duty of care.

- a. Notifications and relevant late applications received since the Cttee agenda was set.
 - i) 23/01021/FUL – Erection of four apartments 42 Station Road Earl Shilton.

Members discussed this application in detail from the points of view of current usage, garden space, parking and the proposed extension in relation to neighbours and amenity for all.

Resolved: to submit an objection to the LPA (HBBC) on this extension based on HBBC's extant Development Management Policy No 10 (DM10) Development & Design. Parking is the main concern as the development does not seem to provide sufficient spaces for the future residents, also the volume of traffic and the current traffic issues on Station Road with illegal parking will not benefit from this development and the increase in traffic.

Last Item.

The Chairman closed the meeting in good order at 8.52 p.m. thanking members for their attendance and contributions.

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