

ME Jackson
Town Clerk

EARL SHILTON TOWN COUNCIL
MINUTES of the FULL COUNCIL MEETING

Held at 7:30 p.m. on
Tuesday 13 November 2018
At The Stute, Station Rd., Earl Shilton, LE9 7GA.

MEMBERS PRESENT:

Town Councillors: Mrs CM Coe, Chairman & Town Mayor, Ms D Almey, S Hardy, C Newlyn, R Phelps, and P Statham.

County/Borough: Cllr Mrs J Richards & Cllr R Allen.
Councillors:

In attendance: Town Clerk: Mr ME Jackson.
 Members of public: Nil.

18/103 *Chairman's welcome and opening remarks.*

The Chairman welcomed cllrs to the meeting and wished for her remarks to be noted regarding the Remembrance Weekend ceremonies held in the Town to commemorate 100 years since the Armistice came into effect as follows:

Remembrance Sunday (morning) Service at the War Memorial,
The Battle's Over Beacon Lighting on the Mound in QE II, The Hall Field Park,
The (Monday) Childrens' Remembrance Service.

All these events were outstandingly organised and administered which was reciprocated in kind by the tremendous support and participation of the residents of Earl Shilton. Cllr Mrs Coe expressed her heartfelt thanks to all concerned and pride in knowing that Earl Shilton deserves a 'well done' for truly remembering and giving thanks for the sacrifice of those townsfolk who went before.

Noted and received.

18/104 *To receive apologies for member absence.*

Town Cllrs: Harrison, Hutt, Lapsley, Leman, Panton, Tebbett and Williams with Borough Cllr Ladkin who all submitted their apologies for absence to the Town Clerk with reasons before the meeting.

Resolved: to 'accept' all the apologies for the good reasons recorded by the Town Clerk.

18/105 *Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.*
None.

18/106 *To receive and approve as a true record the minutes of the Full Council meeting held on Tues 09 October 2018.*

Resolved: to accept as a true record the minutes of the Full Council of 09 October 2018, tabled to Council and circulated to all members in advance of tonight's meeting.

18/107 *Public Participation:*

a. *Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate. **None received.***

b. *That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (Electors' Time). **NIA.***

18/108 *To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report for October 2018.*

Members discussed the October 2018 Beat Team report and commented they were pleased to see Earl Shilton crime statistics in isolation with what appears to be a reduction in offending.

The quad and dirt bike incursions onto two of the Towns major parks is of the utmost concern and the current top priority for the local Beat Team when it comes to low level but pressing crime and disorder. An inconclusive suggestion was made as to whether or not to put the issue on Facebook to try and help catch the culprits however it may incite copycat ASB and criminal damage if the notoriety of being on Facebook proves too attractive.

Members were asked to note a suggested new format for the monthly report tabled on the night and which will be sent electronically to all members. All members are invited to feedback, (through the Town Clerk), their personal opinions as to the style and content of the 'Burbage' template.

Reports noted and received with thanks.

18/109 *To note and receive any reports from County and Borough Cllrs.*

Cllr R Allen spoke on 5 points:

- Ongoing County Council proposals to form a Unitary Authority and subsume 2nd tier authorities (Boroughs & District Councils).
- The *Local Development Plan* is going ahead steadily.
- The proposed Hinckley International Rail Freight Terminal is the cause of some concern as a belief is held by some that it will cause road chaos and harm to the local environment.
- A new fleet of HBBC (turtle green) dustbin lorries has been purchased and launched so that this reinstated in-house service can save costs and improve efficiency.
- The start of the 16 dwelling Birch Close development has broken a foul sewer and caused effluent seepage on to an adjacent property. (After note: the Town Clerk has subsequently been assured by the Developer's senior contact that all is now well and suitable compensation agreed with the affected householder).

Cllr Mrs J Richards spoke on several points:

- Stated her congratulations to all those who provided and took part in the Remembrance weekend ceremonies – she was ‘thrilled’ to see so many people attending such events.
- According to West Leics Clinical Commissioning Group the Victorian parts of Hinckley Hospital are likely to be demolished as they are decrepit. There may be £7m NHS capital funding in the pipeline as a quid pro quo however appointment/waiting times may suffer when facilities close/open.
- LCC Highways strategy for repairing potholes. County Highways now have a 4 step priority response code. P1 will see a ‘make safe’ within 2 hours whilst P4 could take up to a year or more. Station Rd was cited as perhaps an example of the latter because it requires extensive re-surfacing rather than pothole repairs.
- Development of the King William I site for a further 24 flats in 2 new blocks is deemed by Cllr Richards (and Cllr Allen) to be overbearing, and not sensitive or sustainable so will be opposed.
- LCC Highways will have 2 new gritting trucks in their fleet for this coming winter season.
- LCC Highways will be making long term improvements to the Rugby Rd from May 2019 into 2020.
- Unitary Authority proposals. As a County Cllr Mrs Richards is ‘disappointed’ by the ‘reaction’ of the 7 Borough/District 2nd tier councils, i.e., that, with the assistance of a joint letter from 7 constituency MPs the process has now stalled.
- Drug misuse. Particular addresses are the focal point of concern and the Police are aware of the situation and in dialogue with Cllr Richards to keep her informed. Nitrous Oxide seems to be prevalent in its usage at the moment.
- Barrow Hill (redundant) quarry site is still being considered as a potential commercial landfill site. The Town Council will be kept informed.

18/110 *To note and receive any reports from member representatives to recent non-Town Council outside bodies, meetings, events or working parties excluding Police reports and the Town Team Working Group (TTWGp).*

The Chairman as *Town Mayor* attended the following events/meetings:

- a. The Hinckley Model Rail expo in Oct 18 which was an impressive delight.
- b. The Int’l Rail Freight consultation roadshow which will take much consideration and reassurance for local residents to accept and welcome the impact of such a huge development.
- c. St Simon & St Jude’s Sun 04 Nov 18 for the ‘all age’ Remembrance Svc.
Noted and received.

18/111 *To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including late invitations.*

- a. To a resident’s 100th birthday celebration 20 Nov 18. **Noted and received.**
- b. Other or late meetings/events. **None.**

18/112 To receive an outline verbal report regarding LPCOS Cttee matters.

a. Enforcement (action) of Mill Lane 'Lawn Cemetery' rules.

The Town Clerk reported to members that the lead Groundsman had sensitively dismantled an improper addition to a grave space at Mill Lane Cemetery. This action was taken because the deed holder, despite verbal and written explanations has continued not to comply with the clear and simple rules for what is a 'lawned cemetery'. **Noted and received.**

b. Other or late items. **None.**

18/113 To receive written and or verbal reports from the Chairman of the Events Cttee regarding recent meetings and progress towards future 2018/9 events.

The Cttee Chairman expressed how well she thought the Town's various Remembrance events had been carried out, attended by residents and fitting to mark the centenary of the end of the Great War. A special mention of thanks was made to Cllr Chris Newlyn for his part in the lighting scheme for the Beacon Mound for 'Battle's Over' on the Sunday evening.

Christmas Lights event Fri 30 Nov 18. The update that 'all's set' with just the fine tuning remaining. Hopefully the string lights will be extended this year from *The Hollow* and up the *High St.*

Picnic in the Park June 2019. The theme next year may: (following on from the possible 'Blue Plaque' commemoration of the birth of *Pukka Pies* in Earl Shilton); be a celebration of the *pie 'n' pint.*

Noted and received.

18/114 Correspondence received:

a. Neighbourhood Watch Coordinator's October 2018 report.

Noted and received with thanks for the Coordinator's tireless dedicated work.

b. LCC Snow Warden Scheme 2018/9. The Town Clerk reported that despite prompt social media, website and noticeboard publication no volunteers have made themselves known to the Town Council. **Noted and received.**

c. Routine planning applications requiring consultee consideration before the 21 day cut-off date including:

1. 18/01059/HOU- 24, James St. Single storey side/rear extns & det garage – revised scheme. **No observations.**

2. 18/00987/OUT- King William I, The Hollow. 24 Flats-outline access layout etc. **The Town Council to lodge an 'objection'.**

3. 18/01112/HOU- 5 Coronation Rd. Single Storey side extrn. **No observations.**

d. HBBC Council Executive outreach public meeting provisional date and venue. **To be confirmed: Wed 09 Jan 19, 6.30 p.m. at ES Independent Chapel on the High St.**

e. Early Intervention Worker's (EIW) October 2018 update for members. **Noted and received with thanks for the EIW's much valued work so well illustrated by anonymous case studies of young people and their families which helps.** The Chairman was pleased to note that the

local secondary school now host a Combined Cadet Force (CCF) for young people; something that she has long advocated.

f. *Late correspondence.*

1. *HBBC street naming consultation for the T Morris development off Heath Lane.*

Resolved: to propose to HBBC the street name 'Coe Close' as this is a good local family name which chimes with the names on the Town War Memorial at the marking of a special centenary of the sacrifices of AJ and CW Coe. Additionally: the noteworthy resident Sam Coe, County and England cricketer; plus the current Town Mayor, Cllr Mrs CM Coe is nearing the end of her 3rd consecutive term of office and outstanding public service. It alliterates nicely and is short for what is a clearly a close not a street, road etc.

2. *Earl Shilton Amateur Boxing Club – change of premises.*

Club officials have informed the Chairman of Council that they soon hope to move to a preferred Town centre site. Grant funding will be sought from suitable providers in due course. **Noted and received.**

18/115 *To receive the Town Clerk's General Report including late items for inclusion.*

a. *Withdrawal of the Citizens' Advice trial service from the ES Community House.*

Members were briefed that the 6 month trial period service which commenced in Feb 18 has been discontinued due to lack of demand and failures to keep appointments made. **Noted and received.**

c. *Farmers' Market Mon 24 Dec 18 – self sustained grocer's stall only.*
Only John the long standing green grocer will attend Christmas week.

Noted and received.

b. *Late items. None.*

18/116 *To receive the Town Clerk's Finance Report including late items for inclusion.*

The Town Clerk informed members that he was now clearly behind with the formal accounts and that this was his most pressing priority.

The Maple Park deed of easement compensation has now been released to Council by Council's conveyancing solicitor for the agreed amount.

The invoice for renting the Horse Field will be raised subject to the leasee confirming they want to continue the arrangement.

Noted and received.

Cllrs Richards and Allen departed the meeting at 8.47 p.m. after this item with the thanks and best wishes of Town Council members.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session. So resolved.


18/117 *To update Full Council on Planning Cttee issues that may require motions including:*

a. Points raised by the Chairman at the TTWGp meeting held on 07 Nov 18 including:

- *The ES SUE.*

Members were informed that certain members of the ES SUE consortium are now keen to start building however the 'deal' for the access road land has now apparently changed from one of a simple sale of ESTC land to that of a s.106 agreement. **Resolved: to engage with the HBBC s.106 officer soonest.**

- *ESTC Premises Project.*

REDACTED 

- *Westfield Farm.*

Questions raised about emergency access bollards into Keats Lane and the dimensions and composition of a footpath across ESTC land are seemingly resolved for now. **Noted and received.**

- *Any update on the Dalebrook Farm (DBF) issues or solutions.*

This matter was brought up in AOB. In short The ESTC Chairman asked the TTWGp for progress towards alternative GRT provision, (for which the Town Council have made all the constructive suggestions or supported (Town) Borough cllrs making the same); or ensuring that DBF owners do finally comply with all planning consents and conditions for the site. **Noted and received.**

Members attending Full Council were issued with a complete set of TTWGp meeting notes from 07 Nov 18 as a private session item.

b. Late Planning items deemed private session matters by the Chairman.

~~Planning Enforcement – breach of consent for a fence, (excessive height), 138, High St. The Chairman informed members that HBBC Planning officers are being prompted vigorously to enforce the full and proper consent granted soonest.~~ **Noted and received.**

18/118 *Staffing Cttee issues including:*

a. To receiving of any draft minutes of the Staffing Cttee meeting held on 23 Oct 18 and a verbal report from the earlier meeting on 13 Nov 18.

Noted and received.

b. Any reports and or motion recommendations to Full Council such as:

1. Legacy legal issues.

REDACTED [Signature]

Noted and received.

2. Recruiting temporary or permanent staff for gapped appointments.

Interviews for 1 part time Office Assistant and 1 Groundcare Operative will take place on 14 and 15 Nov 18 respectively as planned. The question of any form of additional groundcare staffing has been referred by the Staffing Cttee to the LPCOS Cttee for their consideration and then subsequent recommendation(s) to Full Council. **Noted and received.**

3. Staff adjustments to reasonable terms and conditions of service (TACOS).

Contracts and a letter of adjustment have been issued to an existing and new member of staff as directed by the Cttee and in line with the advice of Council's HR Consultant. **Noted and received.**

18/119 Consideration of persistent member absence – Local Government Act 1972.

Code - Persistent Absence – If a member fails throughout 6 consecutive months to attend any meetings of the Council s/he ceases automatically to be a member of the Council. LGA 1972, s85 (1) and (2) refer.

Not without significant regret members have to record that one of their number has breach the code as quoted. Despite repeated formal summons and informal means the member has failed to respond to any form of contact to explain and justify their persistent absence. Consequently, once these minutes are ratified as a true record of the meeting the absent member will be formally informed accordingly as will the Primary Authority – Democratic Services of the Borough Council.

Resolved: to inform the absent member of their automatic disqualification as a Town Cllr from the moment this minute is ratified by Full Council. Additionally to take all necessary administrative action concerned with the process.

End of Private Session & Confidential Items.

The Chairman closed the meeting at 9.37 p.m. thanking members for their attendance and contributions.

Chairman's Initials/Signature [Signature] 7

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