

EARL SHILTON TOWN COUNCIL

MINUTES of the

LEISURE, PARKS, CEMETERY & OPEN SPACES (LPCOS) COMMITTEE MEETING

Held at 6.35 p.m. on  
Tuesday 01 September 2020  
Virtual meeting via Zoom.

MEMBERS PRESENT:

Councillors: Ms D Almey, Chairman, Mrs A Burton, Deputy  
Chairman, Cllr A Darker, Cllr K Lapsley and Ms J  
Duplock

In attendance: Office Clerk: Mrs C Houghton.

Members of the public: Nil.

20/035 Chairman's welcome and opening remarks.

The Chairman opened the meeting welcoming all Cllrs.  
**Noted and received.**

20/036 To receive apologies for member absence.  
**Resolved: to accept the apologies from Cllr C Coe and Cllr  
G Granger as tabled and recorded.**

20/037 Declarations of interests. To receive disclosures of  
member's interests, i.e. the existence and the nature of  
those interests in respect of items on this agenda.

**Cllr A Burton regarding 20/040a)** due to a member of  
ESiB.

**Resolved: to allow the above named member to remain  
in the meeting regarding the item mentioned but not  
vote on matters should the need arise.**

20/038 To receive and approve as a true record the minutes of the  
LPCOS Cttee meeting held on 04 August 2020.  
**Resolved: that the minutes of the LPCOS Cttee meeting  
of the 04 August 2020, as tabled, be accepted as a true  
record of proceedings. The Chairman received the  
original documents prior to the meeting, so they can be  
signed.**

20/039 To receive a written monthly report from the Office Clerk.

Members received in their agenda pack a detailed report  
from the Office Clerk listing income received, unscheduled

outgoing expense, works that have been completed since the last meeting, scheduled works for the month ahead and general updates. Also, the suggestion to continue with the current garden centre ESTC use to provide the Town's plants and hanging basket for the winter, as they have proved to be long lasting and very cost effective.

**Resolved: the Office Clerk covered the points listed in the report. Members agreed to continue with the current garden centre to supply the Town's plants and hanging baskets.**

20/040

Correspondence received:

a. Letter received from members of ESiB, advising of their assistance with Wood Street Park garden.

**Noted and received.**

b. Letter received from Kingscroft Bowling Club regarding the traffic mirror which was removed by ESTC.

**Resolved: Members discussed the matter and agreed that ESTC will return the mirror and advise the club to contact their local planning authority for further advice on having the mirror installed on the footway.**

c. Late relevant correspondence received since this agenda was set.

**None.**

**Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session. So Resolved.**

20/041

To review the quotes for recommended tree works for the Open Space area located at Borrowdale Close.

The Office Clerk presented to Members 3 quotes to carry out the recommended tree works.

**Resolved: Members agreed that the quote from *Redacted* to fell the 7 poplar trees at a cost of £5960.00 and £1845.00 to stump grind the remaining stumps was the most cost effective. The LPCOS Cttee recommend to Full Council to consider and approve the tree works, as the cost will be taken from the earmarked reserves budget. The LPCOS Cttee will be looking into replanting trees that are more suitable for the area.**

**20/042** To update members on the *Highways Parish & Community Fund* to support Social Distancing & Active Travel within the Town.

The Office Clerk presented to Members 3 quotes to carry out the required works to clear the footpaths etc within the Town.

**Resolved: Members agreed that *Redacted* *Redacted* who has carried out work for the Town Council for several years, would be the chosen contractor to carry out the works. The Office Clerk will now complete and submit the application form, to request the funding that will cover the cost of the works, to Leicestershire County Council.**

The meeting closed at 18.55 pm with the Chairman thanking members for their attendance and contributions.

