



EARL SHILTON TOWN COUNCIL

Notice is hereby given that a meeting of **Earl Shilton Town Council Staffing Committee** will be held on **Tues 16 January 2018** at **The Stute, Station Road.**, Earl Shilton, LE9 7NE starting at **6.00 p.m.** for the transaction of the business detailed on the agenda below. Members of the Staffing Committee are summoned to attend please.

ME Jackson
Town Clerk
21, Wood St., LE9 7NE
01455 843386

Dated: 11 January 2018

AGENDA

1. Chairman's welcome and opening remarks.
2. To receive apologies for member absence.
3. Declarations of interests. To receive disclosures of individual member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. The Cttee must resolve to move into private session.

4. To consider belated *point of order* amendment(s) to the minutes of the Staffing Cttee Meeting held on 12 October 2017.
5. To receive and approve as a true record the minutes of the Staffing Committee meeting held on 21 November 2017.
6. To consider the implications and possible welfare actions needed for the management of the continued long term sick absence of a member of staff.
7. Choice of candidate for the Council's Groundcare Apprentice Scheme. To note, receive and, if appropriate, ratify the *Selection Panel's* choice of individual from interviews held on 12 Jan 18.
8. To discuss latest progress for staff Personal Development Reviews (PDR) and contracts.
9. To consider *Indoor Staff* training requests for the year commencing 01 April 2018.

The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960.