

EARL SHILTON TOWN COUNCIL

MINUTES of the FULL COUNCIL MEETING

Held at 7:30 p.m. on
~~Monday~~
~~RA~~ Tuesday 09 August 2021

At *The Independent Chapel, 89 High St.,* Earl Shilton, LE9 7LR.

MEMBERS PRESENT:

Town Councillors: R Allen*, Chairman, B Granger, Deputy Chairman & Deputy Mayor, Ms D Almey, A Bates, Mrs A Burton, A Darker, I Faver, Mrs G Granger, C Ladkin*, M Leman and Ms S Mannion.

Town County/Borough Councillors*: R Allen.
C Ladkin

In attendance: Town Clerk: Mr ME Jackson.

Members of public: Nil.

21/056 *Chairman's welcome and opening remarks.*

The Chairman greeted members, remarked on the success of 'Shilton by the Sea 2021' as the first major public event staged by the Town Council since the end of lockdowns and expressed his praise and thanks to Cllrs, Staff and volunteers who contributed to the 3 day event. Cllr Allen also remarked on the bereavement suffered by the Deputy Clerk and her family whilst reiterating the condolences already sent to the family.
Noted and received.

21/057 *To receive apologies for Town Cllr Member absence.*

Cllrs Mrs C Allen, and Mrs C Coe submitted their reasoned apologies for absence in writing/in person to the Town Clerk/Chairman in advance of the meeting.
Resolved: to accept as read, all the named Cllrs apologies for absence as tabled and recorded by the Town Clerk.

21/058 *Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.*

Cllr R Allen (but only to any reference regarding the ES Sustainable Urban (Housing) Extension (ES-SUE) as he is pre-determined regarding the matter.

21/059 *To receive and approve as a true record the minutes of the Full Council meeting held on 13 July 2021.*

Resolved: to accept as a true record of the Full Council meeting of 13 July 2021; the minutes tabled for the Chairman's signature and already distributed in draft to members with their agenda packs.

21/060 *Public Participation:*

- a. *Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate to.*
 - b. *That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (Electors' Time).*
- None and N/A.**

21/061 *To note and receive any reports from County and Borough Cllrs.*

County & Borough Cllr R Allen and Borough Cllr C Ladkin stated that both principal Councils have effectively entered into their *Summer Recess* period so there is nothing material to report.

Noted and received.

21/062 *To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report for June dated to July 2021.*

- a. *Beat Team monthly newsletter – Members did not express any observations on the detail of the newsletter.*

Noted and received.

- b. *Other/late relevant items. **None.***

21/063 *To note and receive any reports from member representatives to recent (remote/virtual) non-Town Council outside bodies, meetings, events or working parties excluding Police reports and the Town Team Working Group (TTWGp) including relevant late items received since this agenda was published. **None.***

21/064 *To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including remote and late relevant invitations too.*

- a. *Thurs 02 Sep 21 – HBBC Parish & Town Council Forum by Zoom.*

Cllrs R Allen and A Darker will attend this online meeting and report back to Council.

Noted and received.

- b. *Late relevant items. **None.***

21/065 *To receive minutes, draft minutes (03 Aug 21) and or a verbal report on Leisure, Parks, Cemetery and Open Spaces (LPCOS) Cttee meetings or business of interest and possible concern plus any immediate recommendations for spending from the annual budget or Reserves.*

The draft minutes of the 03 Aug 21 meeting were **noted and received** by Full Council.

The Cttee Chairman briefed Members regarding points in the draft Cttee minutes in particular:



- The need for a new hand push box mower.
- New football goalposts order.
- Skateboard Park repairs still on order.
- A remedy for the Wood St Park swings soft pore mix.

Noted and received.

21/066 To receive a written, (draft minutes of the 03 Aug 21 meeting), and or verbal report from the Chairman of the Events Cttee regarding recent meetings updates concerning 2021 events.

Whilst accepting plaudits for the undoubted success of the 3 day event that was 'Shilton by the Sea 2021' and thanking all the few cllrs and staff who worked so hard on Seaside; the Cttee Chairman expressed her deep disappointment that more cllrs did not step forward to help run such a schedule. The expressed disappointment was echoed by fellow Event Cttee Members. The Cttee Chairman took the opportunity to remind Cllrs that support will be needed for the remainder of events scheduled for 2021.

Noted and received.

a. *HRH The Queen's Platinum Jubilee – Beacon Lighting, PH Thurs 02 Jun 22.*

The consensus of Member opinion is that the Town Beacon should be lit with a degree of ceremony. The Town Clerk asked for formal notice so that requisite staff may be informed that they will be asked to work part of a national public holiday that will effectively lose them a full day of that long weekend.

Noted and received.

b. *Town Show Sat 21 Aug 21 – Itinerary and details for all Cllr Members.*

Members were issued with the full details of the event so that they may choose in which way they wish to support the event.

Noted and received.

c. *Other/late relevant items. None.*

21/067 Correspondence received including relevant late items received. **None.**

21/068 To receive the Town Clerk's Finance Report including late relevant items. **None.**

21/069 To receive the Town Clerk's general report including relevant late items received since this agenda was published.

a. *Resident complaint of bulky items being left on and obstructing the footway.*

Members discussed the resident's issue however the consensus of opinion is that it is not a prevalent problem to warrant attempting to mobilise enforcement resources. Cllrs will remain aware of the report so as to note any unwanted future trend.

Noted and received.

b. *Late relevant items – Fly posting: unsolicited Covid10 anti-vaccine leaflets.*

Two set of these leaflets have been fly posted in ESTC noticeboards recently and have now been removed.

Noted and received.



21/070 *Planning applications/correspondence received as a Town Council 'consultee' from HBBC, adjacent Districts and or LCC as Local or County Planning Authorities. Also to:*

Note a Planning Cttee Chairman's verbal or written reports and possibly, discuss and receive non-private session items from the Planning Cttee; e.g. a verbal/written report from any Planning Cttee meeting or communications, especially regarding major or controversial applications concerning the Town including:

The Planning Cttee Chairman highlighted some uncontroversial points from the preceding Cttee meeting of 09 Aug 21 as follows:

a. 21/00834/HOU – 39, Thurlaston Ln - single storey extns, front, side and rear.

No material Consultee comments.

b. 21/00880/FUL – 1, Birch Cl – erection of a 1.8m high boundary fence.

No material Consultee comments.

c. 21/00843/TPO – 7, The Grange – 1x tree felling and 2x tree pruning.

No material Consultee comments.

d. 21/00707/FUL – 59, New St – Factory conversion to 8x assisted living units.

No material Consultee comments.

e. 21/00934/HOU – 26, Balmoral Rd – extns: 2 storey rear and single storey rear/side.

No material Consultee comments.

All noted and received.

f. Relevant late applications/correspondence received since this agenda was set.

HBBC Officer email dated 09 August 2021 @15:45 – Public Speaking Protocol at HBBC Planning Cttee meetings. ESTC Members were informed that a new protocol is now in place to allow Town/Parish Council representations for a period of 2 minutes.

Noted and received.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session. So resolved.

21/071 *Planning and Town Team Working Group (TTWGp) matters which should be heard in private session:*

To consider the issues/updates from the Chairman/Town Clerk/Members or others regarding the:

a. *The Premises projects – Library Office facility and public toilet – leases signed.*

The Chairman and Town Clerk reported that under supervision of the Town Council's Solicitor they have signed the back to back leases deed and toilet service agreement, (with HBBC & LCC), for the Office move to the Library and to operate the ground floor public toilet.

Noted and received with particular thanks to former ESTC Chairman & Town Mayor Cllr Mrs Chris Coe, former County/Boro' Cllr Mrs Janice Richards and



Handwritten signature and initials

Full Council 09 August 2021

former Borough Cllr Mrs Miriam Surtees for setting in train and seeing through this joint project for the benefit of residents and visitors to the Town.

b. Search for a Groundcare Team premises.

Cllr R Allen's has written to asset managers at County Hall regarding opportunities in Earl Shilton for moribund buildings that may be suitable. A site visit for Cllrs and Staff is requested.

Noted and received.

c. Earl Shilton Sustainable Urban Extension (ES-SUE) – Consortium revised 'heads of terms' - update if any – suggested motion to formally instruct ESTC's Solicitor. ESTC's Solicitor has received a communication from the ES-SUE's consortium developer with a revised 'Heads of Terms' for a sale of land for a SUE access road. Council's Solicitor has asked for specific instructions to act on behalf of Council in this matter.

Resolved: to instruct ESTC's Solicitor to act for Council with regard to the heads of terms for the ES-SUE and any such conveyance matters.

d. TTWGp meeting notes from 14 Jul 21.

The main point of the notes and member discussion was with regards to the provision of more and renewed public defibrillators. This provision is being explored through the TTWGp.

Noted and received.

e. Late relevant confidential items received since this agenda was set. **None.**

21/072 Staffing Cttee issues including:

a. Local Government National Employers' final pay offer for 2021.

Members were informed that the final offer made to the Unions by the local government National Employers is above the 1.5% budgeted for and pre-approved by ESTC.

If the offer remains extant and is accepted then the cost of living pay rise for staff will have to be referred back to the ESTC Staffing Cttee for consideration.

Noted and received.

b. Long term staff sick absence update.

REDACTED *JTC*

Noted and received.

c. Leave of absence and temporary working terms request – bereavement.

REDACTED *JTC*

d. Staff member's request regarding terms and conditions of service (TACOS).

Handwritten signature

REDACTED COPY FOR PUBLIC WEBSITE

[Signature]
Town Clerk

Full Council 09 August 2021

Members reviewed the staff member's written request, recent workload and performance to agree the following:

Resolved:

REDACTED *[Signature]*

e. Recruiting update – Head of Groundcare.

Candidate interviews will be held on the morning of Thurs 12 Aug 21.

Noted and received.

- f. Legacy legal matters updates including – the revised submission to the Employment Appeals Tribunal (EAT). **None.**
- g. Application by 2 Staff members to join the ESTC work place pension scheme.

The Town Clerk and members discussed the non- financial and financial implications of granting such a request. Members were delighted to agree to the request.

Resolved: the 2 staff members will be allowed to enter the ESTC workplace pension scheme forthwith.

h. Relevant late items received since this agenda was published. **None.**

21/073 *Insurer's settlement of Employer's Liability Claim September 2018 – former Cllr.*

REDACTED *[Signature]*

Noted and received.

Last Item.

The Chairman closed the meeting in good order at 9.06 p.m. thanking members for their attendance and contributions.

[Signature]