



## EARL SHILTON TOWN COUNCIL

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Notice is hereby given that a meeting of **Earl Shilton Town Council (Full Council)** will be held on **Tuesday 11 August 2020 by remote internet means using the Zoom.us software application**, starting at **7.30pm** for the transaction of the business detailed on the agenda below. Members of the Full Council are summoned to attend by **'joining a meeting'** please. The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960. Note: the Town Council will be the control 'hosts' for this meeting and as such will manage proceedings as decided by the Chairman in accordance with Council's *Standing Orders*. The Meeting ID number is **834 3913 6004** and the meeting password digit is **Full1108**. Request telephone only 'joining' from the Town Clerk.

Joining Link:

<https://us02web.zoom.us/j/83439136004?pwd=ajgrUllvQUwwTk1YU1R3MTE3bU9iZz09>

ME Jackson, Town Clerk  
21, Wood Street  
Earl Shilton LE9 7NE  
01455 843386

Dated: 05 August 2020

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### **AGENDA** (website <https://www.earlshiltontc.org.uk/default.aspx> )

- 20/045** Deputy Chairman's welcome and opening remarks.
- 20/046** To receive apologies for Cllr member and other Cllr absence.
- 20/047** Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.
- 20/048** To receive and approve as a true record the minutes of Full Council meeting held on 14 July 2020.
- 20/049** Public Participation:
  - a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk detailing of the issue or agenda item they wish to address/relate to.
  - b. That the meeting be adjourned to allow Cllrs or members of the public to make a representation about items that are not on the agenda (*Electors' Time*).
- 20/050** To note and receive any reports from County and Borough Cllrs including late relevant reports to be tabled since this agenda was set.
- 20/051** To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report for July 2020 dated August 2020 if available.

- 20/052** To note and receive any reports from *member* representatives to recent (remote/virtual) non-Town Council outside bodies, meetings, events or working parties excluding Police reports and the Town Team Working Group (TTWGp) including relevant late items received since this agenda was published.
- 20/053** To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including remote and late relevant invitations too.
- 20/054** To receive minutes, draft minutes and or a verbal report on Leisure, Parks, Cemetery and Open Spaces (LPCOS) Cttee meetings, (04 Aug 20) or business of interest and possible concern plus any immediate recommendations for spending from the annual budget or *Reserves*.
- 20/055** To receive a written (04 Aug 20) and or verbal report from the Chairman of the Events Cttee regarding recent meetings and or pandemic lockdown updates concerning 2020 events.
- 20/056** Correspondence received including: relevant late items received:
- a. Re-introduction of the *Local Electricity Bill* – update.
  - b. Highways Parish & Communities Fund application process.
  - c. Late relevant items.
- 20/057** To receive the Town Clerk's Finance Report including late relevant items and: after consideration of the independent Internal Auditor's formal year-end report discuss the/or;
- a. A motion to resolve the receipt and approve of monthly ESTC accounts for 31 Jul 20 if bank statements have been received and reconciled with the RBS accounts. (Bank reconciliations for signature by the Deputy Chairman)
  - b. Confirmation of approved movement of Reserves – *General to Earmarked*.
  - c. Late relevant items.
- 20/058** To receive the Town Clerk's *general* report including relevant late items received since this agenda was published.
- a. Continued Pandemic closure of ESTC 'play equipment' facilities – comparison action of other Town and Parish Councils.
  - b. Highways Parish & Communities Fund application process.
  - c. ESTC website – legally compliant *Accessibility Statement* now in place.
  - d. Late items.
- 20/059** Planning applications/correspondence received as a Town Council 'consultee' from HBBC, adjacent Districts and or LCC as *Local* or *County* Planning Authorities. Also to:
- a. Note a Planning Cttee Chairman's report and possibly, discuss and receive non-private session items from the Planning Cttee:
  - b. Late relevant items to be reported since this agenda was set.

**Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into *Private Session*.**

**20/060** Planning matters which should be heard in private session:

To consider the issues/updates from the Chairman/Town Clerk/Members or others regarding the:

- a. The *Premises projects* – update re new Library Office facility and public toilet.
- b. The *Premises projects* – update re the search for a new *Groundcare Team* facility – further consideration of the *Sturgis Report* taking into consideration Full Council's resolution at minute 20/042 of 14 July 2020 and HBBC officer information about possible future s.106 developer contribution monies amongst other information.
- c. *Dalebrook Farm* Gypsy Romany & Traveller (GRT) site – any source update.
- d. Late relevant confidential items received since this agenda was set.

**20/061** Staffing Cttee issues including:

- a. Legacy legal matters updates, if any.
- b. Groundcare Supervisor – decide if his probation period has been successfully completed.
- c. Office Clerk – formally note and discuss the successful completion of her CiLCA qualification in a mere 5 months.
- d. Fixed Term Contract (FTC) appointments (2 of).
- e. Staff sick absence report from Town Clerk.
- f. Relevant late items received since this agenda was published.

**20/062** Mill Lane Cemetery grave space deed issue. **Last Item.**

